

LISKEARD TOWN COUNCIL

AT A MEETING of the **TOWN COUNCIL** held in the Long Room on Tuesday 27 June 2017 at 7.30 p.m. there were present:

The Mayor – Councillor Christina Whitty – in the chair.

The Deputy Mayor – Councillor Tyler Bennetts.

Councillors – David Ambler, Rachel Brooks, Anna Clarke, Ian Goldsworthy, Jenny Haley, Sally Hawken, Roger Holmes, Jane Pascoe, Tony Powell, and Sue Shand.

Town Clerk – Steve Vinson

Members of the Public – Cornwall Councillor Nick Craker

The Mayor led the Council in the Lord's Prayer.

The Mayor advised the Councillors and members of the public of Housekeeping matters.

125/17 APOLOGIES – Councillors Sue Pike and Jan Raines. Mayor's Chaplain due to illness.

126/17 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE

The Mayor declared an interest in Agenda Item 11 and cheques 102925 and 102942. Councillor Pascoe cheque 102924. Councillor Ambler Direct Debit.

127/17 MAYOR'S REMARKS - The Mayor updated Council on the events that she had attended, some of the more notable of which were:

Defibrillator Training – 7th June – The Mayor, Councillors and members of staff had joined members of the public and staff from the Liskeard School and Community College for valuable defibrillator training.

Civic Parade – 11th June – Had been well attended and special thanks to Councillor Goldsworthy and James Hughes the caretaker for standing in as mace bearers.

HMS Raleigh – the Mayor had attended the 100th anniversary parade of the establishment of the WRENS'.

Eco Hub – The Mayor and Town Clerk attended a site visit with the landowner and interested investors.

Race for Life – The Mayor had completed the 5 kilometre course in 29 minutes.

128/17 TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 6 JUNE 2017

The Mayor proposed, Councillor Hawken seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Council meeting held on Tuesday 6 June 2017.

129/17 PUBLIC PARTICIPATION

Cornwall Councillor Nick Craker explained his role on the Cornwall Council Constitution and Governance Committee. He encouraged as many people and organisations as possible to respond to the Local Government Boundary Commission's consultation on the proposed reduction in the number of Cornwall Councillors to 87, by the 7th August deadline.

130/17 COMMITTEE MEETINGS

a. PLANNING COMMITTEE HELD ON THURSDAY 11 MAY 2017

Councillor Powell proposed, Councillor Shand seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Planning Committee held on Thursday 11 May 2017.

b. FINANCE & GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 23 MAY 2017

The Mayor proposed, Councillor Brooks seconded, and the Council **RESOLVED** to **ADOPT** the minutes of the Finance & General Purposes Committee held on Tuesday 23 May 2017.

MOTION: The Mayor proposed, Councillor Brooks seconded, that Council **RESOLVED** to **ADOPT** the Council and Committee Terms of Reference and Schedule of Delegated Authority.

c. PLANNING COMMITTEE HELD ON TUESDAY 30 MAY 2017

Councillor Powell proposed, Councillor Shand seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Planning Committee held on Tuesday 30 May 2017

**d. COMMUNICATIONS AND ENGAGEMENT COMMITTEE HELD ON THURSDAY
1 JUNE 2017**

Subject to the amendment of “Tuesday” to “Thursday”, Councillor Brooks proposed, Councillor Holmes seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Communications and Engagement Committee held on Thursday 1 June 2017.

e. FACILITIES COMMITTEE HELD ON TUESDAY 13 JUNE 2017

Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Council **RESOLVED** to **ADOPT** the minutes of the Facilities Committee held on Tuesday 13 June 2017.

f. PLANNING COMMITTEE HELD ON TUESDAY 20 JUNE 2017

Councillor Powell proposed, the Deputy Mayor seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Planning Committee held on Tuesday 20 June 2017.

131/17 TOWN CLERK’S UPDATE - The Mayor thanked Councillor Brooks for the successful bid for the Cornish Christmas. Councillor Brooks indicated that the bid was a team effort involving other organisations and Councillors.

**132/17 WESTBOURNE GARDENS – CORNWALL COUNCIL AND LISKEARD
TOWN COUNCIL JOINT MANAGEMENT AGREEMENT**

Following discussion, it was agreed to refer the management agreement to the Council's solicitor for their comments.

133/17 INTERNAL AUDITORS REPORT 2016/2017

It was confirmed that it was intended to have the Internal Auditors' recommendations implemented in time for his November mid-year audit visit and the November meeting of the Finance and General Purposes Committee.

Councillor Brooks proposed, Councillor Pascoe seconded and the Council **RESOLVED** to **ADOPT** all the recommendations from the Internal Auditor's Report 2016/2017.

134/17 LOCAL GOVERNMENT BOUNDARY COMMISSION (L.G.B.C.) – ELECTORAL REVIEW OF CORNWALL

Following discussion, noting the potential receipt of further information, and the 7th August deadline for a response to the L.G.B.C., it was agreed to postpone making a resolution on this until either the 25th July Finance and General Purposes Committee or a special meeting of Council.

8.30 The Mayor left the meeting.

135/17 AGREEMENT FOR THE PERIODIC LOAN OF AN ITEM OF SILVERWARE TO AN INSTRUCTOR AT HMS RALEIGH

Councillor Goldsworthy proposed, Councillor Brooks seconded and the Council **RESOLVED** to support in principle the periodic loan of the item, subject to the production and submission for the Council's approval, of an appropriate risk assessment by the Instructor Terry Whitty covering the handling, transportation and storage of the item whilst in his custody.

8.43 The Mayor returned to the meeting.

136/17 PANNIER MARKET

Councillor Holmes proposed, the Mayor seconded and the Council **RESOLVED** to write to the Co-op and Lin Moore and Maureen Smith and thank them for their productive use of the building to date.

137/17 ADOPTION OF COUNCILLORS JENNY HALEY AND DAVID AMBLER AS SERVING COUNCILLORS ON STANDING COMMITTEES OF THE COUNCIL

The Mayor proposed, Councillor Pascoe seconded and the Council **RESOLVED** to **APPROVE** Councillor Jenny Haley and Councillor David Ambler to the following standing committees.

Councillor Jenny Haley - Communications & Engagement Committee, Planning Committee and Finance & General Purposes Committee.

Councillor David Ambler - Communications & Engagement Committee, Facilities Committee and Finance & General Purposes Committee.

138/17 SCHEDULE OF PAYMENTS

It was clarified that the variation between individual items covered by cheque 102911 was due to photographs only being procured for the Local Council Award Scheme. It was clarified that St Austell Town Council charge guests staying for the buffet after the Mayor Choosing Ceremony - £13.00 cheque 102923. The Mayor proposed, the Councillor Holmes seconded and the Council **RESOLVED** to **APPROVE** the Schedule of Payments.

139/17 CORNWALL COUNCIL PLANNING DECISIONS - It was noted

140/17 CORNWALL COUNCIL COUNCILLOR UPDATES

Cornwall Councillor Sally Hawken – explained that she was Portfolio Holder for Children and Wellbeing. The Cabinet had been discussing the priorities for the next four years. She noted that the Fire Service has issues with recruiting sufficient fire fighters.

Cornwall Councillor Jane Pascoe – indicated that both she and Cornwall Councillor Nick Craker Liskeard North were on the East Sub-Area Planning Committee. She also indicated her membership of the Miscellaneous Licensing Committee. She was pleased with the progress with the Agri Hub proposal and was assisting the project by raising its profile in Cornwall Council.

It was clarified that only one block of publicly owned flats in Cornwall had been fitted with the same cladding as used in the Grenfell Tower. This was in St Austell and the residents has been visited and provisional additional measures put in place.

141/17 OTHER REPORTS – None

142/17 CORRESPONDENCE

19th June 2017 - Honoured Burgesses 2017 Owen Hoskin and Jean Hoskin had written a letter of thanks to the Council confirming their continuing commitment to supporting voluntary work in the town.

Cornwall Council Notice of Election – Cornwall Council had explained that as the resigning Councillor had not signed the Declaration of the Acceptance of Office, technically they were not a full Councillor. Hence, the vacancy will be dealt with in the first instance by Cornwall Council by election and only if this is unsuccessful will the Town Council be permitted to fill the vacancy by co-option. It was agreed that the unsuccessful c-option candidates be circulated the Notice of Election and have the situation explained to them.

143/17 DATE OF THE NEXT MEETING

The next meeting will be held at 7.30 p.m. on Tuesday 29th August 2017.

The Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to move into **PART II.**

144/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business;

COUNCIL MINUTES PART II – 6th JUNE 2017

INSURANCE REVALUATIONS 2017 UPDATE

145/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the Press and Public were readmitted to the meeting.

The Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to **ADOPT** the recommendations made in closed session. The recommendations being:

146/17 COUNCIL MINUTES PART II – 6th JUNE 2017

To adopt the minutes as PART I minutes.

147/17 INSURANCE REVALUATIONS 2017 UPDATE

That the insurance brokers be asked to supply the information that was previously requested.