

LISKEARD TOWN COUNCIL

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

12 November 2014

Dear Councillor

TAKE NOTICE THAT THE MONTHLY MEETING of the **TOWN COUNCIL** will be held in the Council Chamber at **7.30 pm** on **Tuesday 18 November 2014** which you are hereby summoned to attend.

Yours faithfully

Steve Vinson

TOWN CLERK

The Mayor and the Mayor's Chaplain invite Members and others present to join them in prayer after which:

1. The Council will convene in Open Session
2. The Mayor will advise those present of Housekeeping matters
3. First fifteen minutes open for the public to speak
4. To receive apologies for absence.
5. To receive declarations of interest from Members relating to items on the agenda
6. Mayor's Remarks
7. To receive and adopt the Minutes of the Meetings of the **TOWN COUNCIL** held on Tuesday 21 October 2014 at 7.30pm
8. Clerk's Report – Co-Option of Town Councillor
Three Applications received, date required for Interviews
9. Committee Meetings

To adopt the Minutes, discuss and decide on Recommendations (as appropriate) of the following Committees:



- a) **PLANNING COMMITTEE** held on Tuesday 21 October 2014
Recommendation:
 - 1) Valuation of Museum Cabinets
- b) **FINANCE COMMITTEE** held on Tuesday 28 October 2014
- c) **PLANNING MEETING** held on Tuesday 4 November 2014
- d) **COMMUNICATION & ENGAGEMENT COMMITTEE** held on Tuesday 4 November 2014
Recommendation:
 - 1) Resolved to go to Tender in the Spring for the Autumn 2015 Planting
- e) **PROPERTY COMMITTEE** held on Tuesday 11 November 2014

10. Neighbourhood Plan Update – Verbal Report by Councillor J Shrubsole

11. Car Parking Report – Cornwall Council Car Parking Consultation 2015

12. Cornwall Council Planning Decisions

As per Addendum 1 – on the table for information only

13. Accounts

To approve Accounts for payment per addendum 2 – as circulated

14. Other Reports

15. Correspondence

16. PART II – If required

a) **STAFFING COMMITTEE** held on Tuesday 30 October 2014

Date of the next Town Council Meeting

Tuesday 16 December 2014 at 7.30pm in the Council Chamber

Item 8

Co-Option Report – To Consider and Approve Proposals for Interviewing Candidates

Three candidates have contacted the Council. Their eligibility for co-option has been checked and confirmed.

Subject to approval by Council this evening, the interviews would be held on Wednesday 3 December. Candidate interviews will be arranged in alphabetic order by surname.

The time table would be:

6.45 – 7.00 - Councillors and Town Clerk – Confirm Arrangements
7.00 – 7.30 - Candidate 1
7.30 – 8.00 - Candidate 2
8.00 – 8.30 – Candidate 3
8.30 – 9.00 – Discussion and Recommendation of Candidate.

The questions below will be allocated to members and the interviews will commence at 7.00 pm and will be set for 30 minute duration.

The following questions will follow:-

1. Could you tell us a little bit about yourself?.
2. What do you think the Town Council's role is in the 21st Century?.
3. What do you think are the main challenges facing the Town at the present time?
4. What is your current involvement in the Town?.
5. Do you have any particular interests at present?.
6. What skills do you think you could bring to the role of a Town Councillor?
7. How do you think people in public life should behave?.
8. As a Town Councillor you are expected to attend full Council Meetings throughout the year plus appropriate Committees. There is a minimum of 25 meetings per annum together with civic occasions. This can be onerous and time consuming. How would you manage these demands?.

9. Have you any questions for us?.

Recommendation: That the above report be considered and adopted as the co-option selection process.

Item 11

Mr S Vinson
Clerk to Liskeard Town Council
3-5 West Street
LISKEARD
PL14 6BW

BB/cls

5 November 2014

Dear Mr Vinson

Cornwall Council Parking Order 2015

I write to let you know that at the end of November we will be consulting on a new Parking Order for Cornwall which will rationalise and update many aspects of the current Order, but also include revised car park charges and pricing structures in many areas.

The Council's current budget proposal requires the parking service to return an additional £4.5m income over the next 4 years.

The target for 2015/16 is an additional £867,000. On a current total income of approximately £14.5m, this equates to a 6% increase in income being required. This is extremely challenging, but as it supports highway maintenance activities, it is essential that we are in a position to achieve it.

We want to work with you to try and find a flexible range of tariffs which enable car parks to play a dynamic part in the trading life of your town whilst driving performance to achieve the target figure. I believe that by working together to produce the income by serving the interests of the town we can meet the target and improve trade. Of course there are risks, and, in testing the proposals, it may not be the case that all aspirations are feasible. We hope that the town's partnership will contribute to the drive by strongly marketing your bespoke offer, and that the resulting joint effort can reach targets and support better trade.

I would therefore be grateful for any feedback you would like to give in advance of our preparation of the new draft Order, which will inform where you consider there to be options for changes which will increase usage and income levels. Examples include re-introducing a one hour charge period, views on charging periods within car parks, views on evening/weekend vs daytime rates and summer vs winter charging and rates.

Ideally I would have liked to meet with you to explain this further, but it is not practicable to cover all areas within the timescale. Therefore, if you would like to discuss details further, or require any further information on car park usage which will inform your feedback, then please contact Jon Haskins, Parking Manager on jhaskins@cornwall.gov.uk or telephone: 01872 224264.

I look forward to your feedback and support.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Bert Biscoe', written in a cursive style.

Bert Biscoe CC
Cabinet Member – Transport and Waste
Tel – 01872 322579