

Liskeard Town Council

Person specification for Relief Caretaker / Handy Person

Attribute	Essential	Desirable	How Identified
Relevant experience	<p>Previous employment in a customer facing / service industry.</p> <p>Cleaning / housekeeping</p> <p>Evidence of DIY skills - decorating, basic plumbing, mechanical, etc.</p>	<p>Previous employment in a caretaking / handy person role such as schools, hospitality, nursing home etc.</p>	<p>Application Form</p> <p>Interview</p>
Education & Training	<p>Basic educational standard including Maths and English</p> <p>Relevant work experience</p>	<p>Higher level education.</p> <p>Vocational training</p> <p>Health & Safety and COSH training</p> <p>Relevant trade qualification</p>	<p>Application Form</p> <p>Certificates</p> <p>Interview</p>
Special Knowledge & Skills	<p>Good level of handy person skills / competent DIY</p> <p>An understanding of information technology / electronic equipment</p>	<p>Knowledge of building construction and maintenance</p> <p>Knowledge of security systems</p>	<p>Application Form</p> <p>Interview</p>

Additional attributes	Self motivated, enthusiastic and positive 'can do' attitude Team player with ability to work on own initiative Live within 20 mins of site – alarm key holder Highly observant and good attention to detail Good people skills – customer focused Physically capable – heavy lifting and moving, working at height Ability to work under pressure and solve problems Good time management Discrete and security conscious		Interview References
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