

# LISKEARD TOWN COUNCIL

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Town Clerk  
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## **FINANCE & GENERAL PURPOSES COMMITTEE AGENDA** **TUESDAY 20 MARCH 2018 AT 7.30pm** **TO BE HELD IN THE LONG ROOM**

The Chair will advise those present of Housekeeping matters

Members of the public are invited to attend and take part in a public session for 15 minutes.

### **AGENDA**

1. Apologies - To receive apologies for absence
2. Declarations - To receive declarations of interest from Members, Registerable or non-Registerable.
3. Minutes - To agree the Minutes of the Finance and General Purposes' Committee held on Tuesday 23 January 2018.
4. Public Participation – Emily Foulkes – Cymaz Music. Trevor Newbury – Liskeard Branch of the Royal British Legion.
5. Town Clerk's Report – To receive an update on resolutions not covered by a specific report on this agenda from the 23<sup>rd</sup> January 2018 - For Information.
6. Budget – Budget expenditure by the Finance & General Purposes Committee 28<sup>th</sup> February 2018.
7. Grant Applications – a). Cymaz Music – 2018/2019 Programme – Request £3,850.  
b). Royal British Legion – Liskeard branch attendance at the GP90 event 5-9<sup>th</sup> August 2018 Request £200.
8. Youth Fund 2018/2019 – Referred from Council Minute 501/17 dd 30<sup>th</sup> January 2018 – to consider and approve the makeup of the Youth Fund 2018/2019.
9. General Data Protection Regulations – to consider the implications of the draft GDPR regulations and a). to approve the range of actions identified under 9.5. b). to nominate the Town Clerk as the Data Protection Officer (DPO).
10. Printer/Photocopier – New Contract - to consider options for the replacement of the current printer/photocopier.
11. IT Contractor – Extension of Contract – to consider options for extending the IT contractors contract.

12. Employment Land Demand Assessment – to approve the selection of Stratton Creber Commercial by the partners.
13. Safer Cornwall – to consider the attached report from Safer Cornwall regarding the launch of a Safer Liskeard initiative.
14. Internal Auditor Accounting Advice – to consider the advice of the Internal Auditor regarding the Council's accounting methodology.
15. Schedule of Payments for Approval – to receive and approve.
16. Correspondence – 8<sup>th</sup> March 2018 - Royal British Legion – Invitation to attend a drumhead service to mark the anniversary of the end of the First World War – to be held at Westbourne Gardens – Sunday 1<sup>st</sup> July 2018 2.00 – 3.00 pm. 10<sup>th</sup> March 2018 – Dr R Symonds Partner Oak Tree Surgery – Establishment of a Pharmacy.
17. Date of Next Meeting - Tuesday 22 May 2018.
18. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.
19. Site Acquisition – to report the advice of the agent and consider the approach.

TOWN CLERK

*Steve Vinson*

14 March 2018