

Public Hall Events Policy (19.05.2026)

Background – on behalf of the community of Liskeard, Liskeard Town Council owns and operates the Public Hall and its associated rooms and facilities. Since 2015, there have been several phases of significant investment to meet and exceed statutory standards and meet the aspirations of local people. Many of the investments have been undertaken anticipating that there will be an increase in the use and income to fund the improvements. The Town Council plans to undertake further phases of improvements in the near future.

Liskeard Town Council actively encourages the use of the Public Hall for a broad range of high-quality events that respond to local demand and contribute positively to the town's cultural offer. Events are inclusive, accessible, and reflective of the interests/demands of the local community. This policy applies to events organised directly by Liskeard Town Council, events delivered in partnership with external organisations, charities, and community groups and civic and ceremonial events led by the Town Council.

1. Council-Organised Events - The Town Council will programme and deliver events that attract audiences, generate community interest, and support the local economy. These may include performances by professional artists and entertainers and community-focused activities e.g. family film-shows, tribute bands, comedy and theatre.
2. Partnership Events - The Council will collaborate with local organisations and community groups to co-deliver events e.g. A Taste of Ukraine.
3. Civic and Twinning Events - The Public Hall hosts civic occasions such as Mayor Choosing, Annual Town Meeting, Remembrance Day service and official gatherings. These events play a vital role in fostering civic pride and community identity.

All events supported under this policy will aim to:

- Meet identified local demand and interests
- Be inclusive and accessible to all members of the community
- Promote community engagement and wellbeing
- Support local culture, heritage, and creativity
- Be financially responsible and sustainable where possible

Financial Status of Events: these events are undertaken as part of the normal range of Town Council staffing and costs. They are not separate trading entities.

New Event ideas will usually be taken through the Facilities Committee. Civic and Twinning events will continue through, Communications & Engagement Committee and Town Council.

Staff and councillors are encouraged to propose ideas, support new initiatives, and engage with residents and organisations to identify opportunities for events. A varied and dynamic programme is essential to ensuring the continued success of the Public Hall.

This policy will be reviewed periodically to ensure it remains responsive to community needs and continues to support a thriving programme of events.

RECOMMENDATION: That the policy is adopted to assist in the planning of relevant events (not the Twinning and Civic Events normally run through Communications & Engagement Committee), but events intended by the Town Council to boost the use and range of activities at the Public Hall venue.

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