

Licensing Act 2003 – Premises Licence

The Licensing Authority
 Cornwall Council
 Higher Tenant Road
 Wadebridge PL27 6TW

Tel: 0300 1234 212
www.cornwall.gov.uk

**Premises licence number**

00403PL14P

(variation/transfer ref no. LI13_006862)

Postal address of premises, or if none, ordnance survey map reference, or description

**Public Hall
 West Street
 Liskeard
 Cornwall
 PL14 6BW**

Premises tel. no. **01579 345407**

Where the licence is time limited the dates

Not applicable

Description of premises

Public Hall

Licensable activities authorised by the licence

Performance of Plays (A)
 Exhibition of Films (B)
 Indoor Sporting Events (C)
 Live Music (E)
 Recorded Music (F)
 Performance of Dance (G)
 Anything of a similar description to that falling within (E), (F) or (G)
 Making Music (I)
 Dancing (J)

Entertainment of a similar description to that falling within (I) or (J)
Late Night Refreshment (L)
Supply of Alcohol (M)

The times the licence authorises the carrying out of licensable activities

Performance of Plays (A) (indoors only)

Public Hall, Quimperle Room, Long Room, New Liskeard Room and Refreshment Room

Every Day 09:00 - 23:00

Exhibition of Films (B) (indoors only)

Public Hall, Quimperle Room, Long Room, New Liskeard Room and Refreshment Room

Every Day 10:00 - 23:00

Indoor Sporting Events (C) (indoors only)

Public Hall, Quimperle Room, Long Room, New Liskeard Room

Every Day 09:00 - 22:00

Live Music (E) (indoors only)

Public Hall, Quimperle Room, Long Room, New Liskeard Room and Refreshment Room

Every Day 09:00 - 00:00

Recorded Music (F) (indoors only)

Public Hall, Quimperle Room, Long Room, New Liskeard Room and Refreshment Room

Every Day 09:00 - 00:00

Performance of Dance (G) (indoors only)

Public Hall, Quimperle Room, Long Room, New Liskeard Room and Refreshment Room

Every Day 09:00 - 23:00

Anything of a similar description to that falling within (E), (F) or (G) (indoors only)

Public Hall, Quimperle Room, Long Room, New Liskeard Room and Refreshment Room

Every Day 09:00 - 00:00

Making Music (I) (indoors only)

Public Hall, Quimperle Room, Long Room, New Liskeard Room and Refreshment Room

Every Day 09:00 - 00:00

(J) (indoors only)

Public Hall, Quimperle Room, Long Room, New Liskeard Room and Refreshment Room

Every Day 09:00 - 00:00

Entertainment of a similar description to that falling within (I) or (J) (indoors only)

Public Hall, Quimperle Room, Long Room, New Liskeard Room and Refreshment Room

Monday - Sunday 09:00 - 00:00

Late Night Refreshment (L) (indoors only)

Refreshment Room

Every Day 23:00 - 00:00

Supply of Alcohol (M) (for consumption on the premises)

Monday - Sunday 09:00 - 01:00

The opening hours of the premises

Monday - Sunday

09:00 - 01:00

Where the licence authorises supplies of alcohol

Alcohol is supplied for consumption on the premises

Name and postal address (or registered address if a company) and telephone number of holder of premises licence

Liskeard Town Council
3 - 5 West Street
Liskeard
Cornwall
PL14 6BW

Home tel. no.

01579 345407

Mobile no.

-

Registered number of holder, for example company/charity number (if applicable)

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

N/A

Home tel. no. -


Mobile no. -

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises authorises the supply of alcohol

N/A

State whether access to the premises by children is restricted or prohibited

Restricted only by the Licensing Act 2003

Signed	Granted on
 Head of Public Health & Protection	23rd October 2013

Annex 1 – Mandatory conditions

Films

1. The admission of children (aged under 18) to the exhibition of any film must be restricted in accordance with the recommendation of the designated film classification body unless section 2. applies.
2. Where the licensing authority notifies the holder of the licence that this subsection applies the admission of children must be restricted in accordance with any recommendation made by the licensing authority.

Alcohol

1. Supply of alcohol from Community Premises

- (1) Where a management committee of community premises makes an application under Section 17 for a premises licence authorising the supply of alcohol, the application must include an application for the alternative licence condition to be included in the licence instead of the conditions in section 19(2) and (3).
- (2) In this section "the alternative licence condition" is the condition that every supply of alcohol under the premises licence must be made or authorised by the management committee.
- (3) In a case where an application under section 17 includes an application under subsection (1), sections 17 to 19 are modified as follows.
- (4) Section 17 has effect as if subsections (3) © and (4) (e) were omitted.
- (5) Section 18 has effect as if –
 - (a) Subsection (4) (c) were omitted;
 - (b) In subsection (6) (c), the reference to the identity of the person named in the application as the proposed premises supervisor were to the inclusion of the alternative licence condition.
 - (c) In subsection (9) (b), the reference to the designation of the person concerned as the premises supervisor under the premises licence were to the inclusion of the alternative licence condition.
- (6) Section 19 has effect as if at the end there were inserted –

"(4) But where –

 - (a) the relevant licensing authority is satisfied that the arrangements for the management of the premises by the applicant are sufficient to ensure adequate supervision of the supply of alcohol on the premises, and
 - (b) if any representations are made pursuant to section 18 (6) (c), the authority does not consider the inclusion of the conditions in subsections (2) and (3) to be necessary to promote the crime prevention objective.

The licence must not include the conditions in subsections (2) and (3) but must include the alternative licence condition referred to in section 25A(2) instead."

- 2.** The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children.

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

- 3.** The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

- 4.** The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

- 5.** (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

- 6.** The responsible person shall ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance

ready for sale or supply in a securely closed container) it is available to customers in the following measures –

- (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
- (b) customers are made aware of the availability of these measures.

Door Supervisors

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of that Act.

But nothing in condition 1 above requires such a condition to be imposed-

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or
- (b) in respect of premises in relation to-
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

For the purposes of this section-

- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and which is licensable conduct for the purposes of that Act (see section 3(2) of that Act).
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 – Conditions consistent with the operating schedule

General – all four licensing objectives

1. The premises must only be let for the hours specified and under the terms of the new licence.
 - 1.1 For the purpose of this licence the Responsible Person shall be the hirer or user of the premises. It is the responsibility of the Committee or Premises Licence Holder to ensure that all hirer or users are informed of the relevant conditions contained within the licence and ensure all conditions are fulfilled.
 - 1.2 The Premises Licence Holder will ensure that all hirers agree to accept the conditions imposed by the Licence. Any breach will result in a ban on further hiring.

- 1.3 The Premises Licence Holder will ensure that a CCTV system is fully compliant with ICO guidance, will be maintained in good working order and continually record when licensable activity takes place. Images shall be retained for 31 days and the system will be capable of obtaining clear facial recognition images and clear head and shoulders image of every person entering and leaving the premises.
- 1.4 All drinks shall be served in plastic, paper toughened glass or polycarbonate containers.
- 1.5 The Premises Licence Holder will risk assess each even and evaluate the need for Door Supervisors. In the event Door Supervisors are required the following will apply.
- 1.6 The number of Door Supervisors employed shall be in accordance with the following ratio - A minimum of two Door Supervisors will be employed for the first 100 customers and one Door Supervisor for every 100 thereafter.
- 1.7 The premises Licence Holder shall ensure that the following details for each Door Supervisor are kept for 12 months:
 - (i) Full name
 - (ii) SIA Certificate number and/or badge number
 - (iii) The time they began their duty
 - (iv) The time they completed their duty
 - (v) The full details of any agency through which they have been allocated to work at the Premises if appropriate.
- 1.8 The register shall be available at all reasonable times to an authorised officer of the Licensing Authority or a Police Constable.

Prevention of crime and disorder

2. Regular council meetings held with Devon and Cornwall Constabulary.
- 2.1 Town centre CCTV system in operation.
- 2.2 An incident book shall be maintained to record any activity of a violent, criminal or antisocial nature. The record will contain the time and date; the nature of the incident; the people involved; the action taken and the details of the person responsible for the management of the premises at the time of the incident.
- 2.3 An incident book shall be available for inspection at all reasonable times by an authorised officer of a relevant responsible authority. The records will be retained for at least 12 months. The Premises Licence Holder or Responsible Person shall ensure service of intoxicating liquor is refused to any person who is drunk or under-age.

Public safety

3. Risk assessments carried out in respect of the building and a fire policy is in place.
- 3.1 Staff trained in first aid and fire safety.
- 3.2 First aid kit available.
- 3.3 Emergency drills undertaken.
- 3.4 No smoking policy throughout the building.
- 3.5 Certification and safety checks on electrical equipment and gas appliances.
- 3.6 Provision and maintenance of sanitary facilities.
- 3.7 Adequate light and emergency lighting.
- 3.8 Rooms limited to occupancy figures.
- 3.9 Hiring Regulations in place to govern use of the building.
- 3.10 The Premises Licence Holder or Responsible Person shall take steps to ensure that they have a suitable system in place that accurately indicated the number of customers/users (Including staff and entertainers) on the premises at any time.
- 3.11 In the absence of adequate daylight lighting in any area accessible to the public shall be fully operation whilst the public are present.

Prevention of public nuisance

4. Building is non smoking throughout.
- 4.1 The Premises Licence Holder shall ensure a contact telephone number is made available and displayed in a prominent location for the use of local residents in the case of noise disturbance of anti social behaviour by persons or activities associated with the premises. A

record will be kept by management of all calls received including the time, date and information of the caller and action taken following the call.

4.2 Records will be made available for inspection by a relevant officer from a responsible authority or Police.

4.3 There shall be no consumption of beverages purchased from the premises in open containers outside at the front of the premises. Adequate notices shall be displayed to inform users of this requirement.

4.4 The Premises Licence Holder shall ensure that the windows of the premises are kept closed during regulated entertainment with potential to disturb neighbours.

4.5 Signage shall be erected at exits requesting that persons leave the premises quietly. Amplified entertainment shall be controlled so as to ensure that no nuisance is caused to neighbouring premises. This can be checked by ensuring that noise is audible immediately outside the venue. Just audible is defined as it is possible to hear noise, but the type of noise, music or speech etc is not clearly recognisable.

The protection of children from harm

5. Hirings for childrens activities require adult supervision.

5.1 The Premises Licence Holder shall have a written age verification policy in relation to the sale or supply of alcohol. This policy shall include documented steps taken to prevent adults from purchasing alcohol for or on behalf of children under 18 and will specify a challenge proof of age requirement before sales of alcohol are made.

5.2 It is the responsibility of the Premises Licence Holder to ensure that hirers or users of the premises are aware of the policy and its requirements.

Adult Entertainment

1. In accordance with information provided on the application for this premises licence, there must be no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Annex 4 – Plans

See attached Licensing Approved Plan.