

LISKEARD TOWN COUNCIL

PLANNING COMMITTEE – TERMS OF REFERENCE

1. The Committee, a standing committee of the Council, shall comprise Councillors not fewer than seven elected at the Annual Council Meeting plus, ex officio, the Mayor and Deputy Mayor.
2. The Committee will normally meet twice in every month and at other occasions as required to ensure a timely response to the Local Planning Authority.
3. A quorum of the Committee shall be 50% of the members (Standing Order 48) appointed in accordance with paragraph 1.
4. The business of the meeting shall be to consider planning applications and other consultations in accordance with the published list. The meeting will also consider planning applications that have been received after the publication of the Agenda when a response has to be given before the next Planning Committee Meeting.
5. All decisions and responses will be minuted and reported to the Council for ratification.
6. The Committee shall be responsible for:
 - a) Spatial Planning issues
 - b) Scrutiny and Planning applications
 - c) Matters pertaining to the regeneration of the Parish
 - d) Appropriate consultations by principal authorities and other statutory bodies and agencies e.g. Highways

The Committee is authorised to liaise with other bodies and will provide advice to the Council as necessary.

7. The Committee may wish to nominate specific members or sub-committees to take the lead on particular items of its remit where this would be advantageous due to specialised knowledge, etc.