

**Liskeard Town Council**

**Person Specification – Cleaner/Caretaker (25 hours per week)**

<b>Attribute</b>	<b>Essential</b>	<b>Desirable</b>	<b>How identified</b>
<b>Relevant experience</b>	Cleaning and housekeeping		Application form & interview
<b>Education and training</b>	<p>A basic working knowledge of maths and English language</p> <p>Relevant work experience and training</p> <p>Keen to undertake training and expand knowledge</p>	<p>Relevant vocational qualifications.</p> <p>Knowledge of relevant health &amp; safety legislation, including COSHH.</p>	<p>Application form</p> <p>Application form &amp; interview</p>
<b>Special knowledge &amp; skills</b>		Security procedures e.g. alarms.	Interview
<b>Additional attributes</b>	<p>A friendly and helpful manner</p> <p>Ability to work on your own initiative and self-motivated</p> <p>A 'can do' attitude and a willingness to get involved with a variety of tasks as required</p> <p>A practical, flexible approach to tasks</p>		Interview & references