



**LISKEARD TOWN COUNCIL**  
**ANNUAL GENERAL MEETING AND ELECTION OF MAYOR**

**ORDER OF PROCEEDINGS**  
**25<sup>th</sup> May 2022**

1. All invited guests will take their places in the Main Public Hall, by 7.00 pm on Wednesday 25th May 2022.
2. The Town Crier announces the Honoured Burgesses, visiting Mayors and the Town Council.
3. The Town Crier announces the Mayor and Deputy Mayor, the Town Clerk and the Mayor's Chaplain. Led by the Town Crier and Mace Bearers, the procession will enter and take their allotted places.
4. The Town Crier announces the meeting.
5. National Anthem.
6. The Mayor will invite the Chaplain Andrew Day to say Prayers.
7. The Town Clerk will give Apologies.
8. The Mayor, Councillor Simon Cassidy, will call upon the Council to elect the Mayor and Chairman of the Council for the ensuing Year.

Councillor Christina Whitty, will nominate Councillor Simon Cassidy, Councillor Nick Craker will second the nomination and the Council will RESOLVE that Councillor Simon Cassidy is elected Mayor for 2022/2023.

9. The Town Clerk, will declare that Councillor Simon Cassidy is elected Mayor and Chairman of the Council for the year 2022/2023.
10. The Mayor, Councillor Simon Cassidy, will take the Oath of Allegiance, sign the Declaration of Acceptance of Office and receive the Maces.
11. The Mayor, Councillor Simon Cassidy, will:
  - a. appoint the Town Sergeant and Sergeant of Mace Daniel Kedde and the Mace Bearer Ethan Mort and will return the Maces to them their stand-ins.
  - b. appoint her Chaplain Andrew Day and present their Chaplains' scarf.
12. The Mayor, Councillor Simon Cassidy, will call upon the Council to elect the Deputy Mayor and Vice Chairman of the Council for the ensuing Year 2022/2023.

Councillor Simon Cassidy will nominate Councillor Christina Whitty. Councillor Jane Pascoe will second the nomination and the Council will RESOLVE that Councillor Christina Whitty is elected Deputy Mayor for 2022/2023.

13. The Mayor, Councillor Simon Cassidy, will declare that Councillor Christina Whitty is elected Deputy Mayor and Vice Chairman of the Council for the year 2022/2023.
14. The Deputy Mayor, Councillor Christina Whitty, will take the Oath of Allegiance and sign the Declaration of Acceptance of Office.
15. The Town Clerk will announce that the Mayoral Procession will retire for photographs and that there will be a musical interlude with the Ladies Choir and Brian Oldham saying a few words.
16. The Mayoral Procession returns to the stage.
17. The Mayor, Councillor Simon Cassidy, will make their acceptance speech thanking the previous Council, and will present flowers to the former Mayor Councillor Rachel Brooks and the former Deputy Mayor Sandra Mitchell.
18. The Deputy Mayor, Christina Whitty, will make their Acceptance Speech.
19. Presentation of the George Vaughan-Ellis Trophy.
20. Presentation of the Liskeard Lions Certificate.
21. The Mayor will call upon the Council to appoint the Committees and Representatives for the forthcoming year.
22. Councillor Annette Lee-Julian propose and Councillor .... will second and the Council will RESOLVE that the Members as listed serve on the Council's Committees and represent the Council on outside bodies for the ensuing year.
23. Councillor Julian Smith will propose and Councillor Annette Lee-Julian will second and the Council will RESOLVE that Liskeard Town Council meets the eligibility criteria and retains the General Power of Competence as defined by the Localism Act 2011.
24. Councillor .... propose and Councillor .... will second and the Council will RESOLVE that the Standing Orders and Financial Regulations are adopted and shall remain unaltered except by due process.
25. The Mayor will invite all those present and the bodies that they represent to attend the Jubilee Civic Service at the Methodist Church on Thursday 2nd June 2022 at 7.30 pm.
26. The Town Clerk will announce the Statutory Meetings of the Council.
27. The Town Crier will close the meeting and invite guests to congratulate the Mayor and partake of refreshments.
28. Trelawney.