

## **LISKEARD TOWN COUNCIL**

**AT A MEETING** of the **FACILITIES COMMITTEE** held in the Council Chamber on Tuesday 21 November 2017 at 7.30 pm there were present:

The Mayor Councillor Christina Whitty – ex officio

Councillor Ian Goldsworthy (Chair)

Councillors – David Ambler (Vice Chair), Sally Hawken, Sue Pike, Naomi Taylor, Anna Clarke & Tony Powell

Facilities Manager - Tony Misson

Members of the Public – John Hesketh representing Liskeard In Bloom

The Chairman advised those present of Housekeeping matters

### **379/17 APOLOGIES**

Councillor Jane Pascoe

### **380/17 DECLARATIONS OF INTEREST BOTH REGISTERABLE AND NON-REGISTRATABLE**

There were none declared.

### **381/17 MINUTES OF MEETING HELD ON 19 SEPTEMBER 2017**

Councillor Pike proposed, Councillor Ambler seconded, and the Committee **APPROVED** the Minutes of the meeting held on the 19 September 2017.

### **382/17 PUBLIC PARTICIPATION**

John Hesketh of the Liskeard In Bloom group delivered an illustrated presentation detailing how the current Liskeard In Bloom Group was conceived, its achievements so far, including several prestigious awards, and outlined its plans and aspirations for the next season. He also commended all those who had helped make the project such a success from the volunteers who helped create and maintain the displays through to those who assisted with the various fundraising activities. In conclusion John also offered his thanks to the Town Council for the grant which kick started the project and for the support of all the Councillors and officers. Councillor Goldsworthy, on behalf of the Town Council, expressed thanks and congratulations to Mr Hesketh and to all those who had made this years floral displays such a success.

**383/17 FACILITIES MANAGERS REPORT**

The Facilities Managers report and update to 31<sup>st</sup> October 2017, was presented and noted by the Committee.

**384/17 BUDGET REPORT TO 30 SEPTEMBER 2017**

Noted.

**385/17 TO RECEIVE AN UPDATE FROM THE SEAGULL WORKING GROUP**

Councillor Ambler proposed, Councillor Pike seconded and the Committee **APPROVED** the expenditure of £50 for a live radio interview with a seagull behaviour expert, to be broadcast on Liskeard FM.

**386/17 Westbourne Gardens proposed vehicular access - to ADOPT the preliminary design for the proposed new vehicular entrance to Westbourne Gardens AND RESOLVE to obtain a suitably qualified quantity surveyors costing for the completion of the project.**

Councillor Hawken proposed, Councillor Ambler Seconded, and the Committee **APPROVED** the preliminary design of a new vehicular entrance to Westbourne Gardens and **RESOLVED** to obtain construction costing's for further consideration of the project.

**387/17 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Councillor Powell proposed, Councillor Pike seconded and the Committee **RESOLVED** that;

Pursuant to section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the Confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of business.

**Grass Cutting and Hedge Trimming Tender 2018, 19 & 20 – To review the submitted tenders and select and APPROVE a winning contractor.**

**388/17 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Councillor Ambler proposed, Councillor Powell seconded and the Committee **RESOLVED** that;

Pursuant to section 1(2) of the Public Bodies (admission to meetings) Act 1960 members of the Press and Public be re-admitted to the meeting.

Councillor Powell proposed, Councillor Hawken seconded, and the Committee **RESOLVED** that the Grass Cutting and Hedge Trimming Contract for 2018 to 2020 inclusive be awarded to Contactor 'C' subject to receipt of TWO independent references from similar sized contracts currently undertaken by the contractor.

**389/17 PUBLIC HALL COMPLEX REFURBISHMENT PROJECT**

Councillor Pike proposed, Councillor Powell seconded, and the Committee **RESOLVED** to **RECOMMEND TO COUNCIL** that the Health & Safety, Access and Catering Hygiene improvements to the Public Hall Complex using funds from dilapidations and nominated budgets are proceeded with as a matter of necessity.

**390/17 S.M.A.R.T. OBJECTIVES OF THE FACILITIES COMMITTEE FOR 2018 – 2021**

Councillor Hawken proposed, Councillor Whitty seconded, and the Committee APPROVED the following 'SMART' objectives of the Facilities Committee for the period 2018 to 2021 will be: a) Completion of the Public Hall Complex improvements project. b) Provision of a new vehicular service entrance to Westbourne Gardens. c) Provision of an accessible footpath link between Eastern Avenue and Springfield Road.

**391/17 TO REVIEW THE FACILITIES COMMITTEE BUDGET FOR 2018/19**

The Committee gave initial consideration to the various Facilities budget lines, including the addition of an allocation of funds for Seagull related issues. Detailed budgets will now be drawn up and presented at the next Facilities Committee meeting.

**392/17 Correspondence**

There was no correspondence to report.

**393/17 DATE OF NEXT MEETING**

The date of the next Facilities Committee meeting was to be 16 JANUARY 2018 at 7.30 PM in the Council Chamber.