

LISKEARD TOWN COUNCIL

AT A MEETING of the **FACILITIES COMMITTEE** held in the Council Chamber on Tuesday 17th July 2018 at 7.30 pm there were present:

Councillor Ian Goldsworthy (Chair)
Councillor Julian Smith (Vice Chair).

Committee Members – The Mayor Christina Whitty (Ex Officio) The Deputy Mayor David Ambler (Ex Officio), Councillors' Sally Hawken, Jane Pascoe and Anna Clarke.

Councillor Simon Cassidy

Facilities Manager - Tony Misson

Members of Public –Three representatives from the 3 Bags Full group.
Two representatives of the Fore Street Trader Association
Mr J Gander, Pengover Allotments plot holder.

Councillor Goldsworthy advised those present of Housekeeping matters.

117/18 APOLOGIES

Apologies were received from Councillor Powell.

118/18 DECLARATIONS OF INTEREST BOTH REGISTERABLE AND NON-REGISTRABLE

There were none declared.

119/18 MINUTES OF THE SPECIAL MEETING HELD ON 03 JULY 2018

Councillor Ambler proposed, Councillor Whitty seconded, and the Committee **APPROVED** the Minutes of the Special Facilities Committee meeting held on the 03 July 2018.

120/18 PUBLIC PARTICIPATION

Representatives from the 3 Bags Full group thanked the Town Council for its continued assistance in helping to accommodate their forthcoming Wool Market event and sought further reassurance that suitable rooms would be made available where possible. Councillor Goldsworthy thanked the group for their support and reassured them that everything possible was being done to minimise the disruption caused by this very comprehensive refurbishment project.

Mrs L Moore of the Fore Street Traders Association explained the scope and cost of the floral displays provided by the traders in Fore Street and that, as the Liskeard In Bloom Group did not currently have the capacity to continue with the level of watering required in the hot weather conditions, Mrs Moore requested the shared use of the Town Council's water bowser to enable their volunteers to take on the task. Councillor Goldsworthy advised that this item would be considered under item 10 - correspondence.

Mr J Gander of Pengover Allotments Plot A2 (b) read from a prepared statement requesting that the Town Council re-consider its decision to terminate his agreement on plot A2 (b) which was due to breaches of the Allotment Garden Rules. Councillor Goldsworthy advised Mr Gander that the Council's decision remained in force but offered Mr Gander the opportunity of a meeting with the Town Clerk to re-confirm its decision, if he wished.

121/18 FACILITIES MANAGER'S REPORT

The Facilities Manager's report to 17th July 2018, as presented, was noted by the Committee.

122/18 BUDGET REPORT TO 31st MAY 2018

The Facilities Committee budget report to 31st May 2018 was noted by the Committee.

123/18 TO RECEIVE AND APPROVE THE SCHEDULING PROPOSALS FOR THE PUBLIC HALL REFURBISHMENT WORKS

Following the Facilities Manager's report and **RECOMMENDATION** for the scheduling of the Public Hall refurbishment works, as presented to the Committee, Councillor Goldsworthy outlined the salient points of the proposal and the measures being taken to manage its impact on the Public Hall Complex bookings. Councillor Smith expanded on various aspects of the works and acknowledged that some disruption was inevitable on a project of this size. He also explained that the contractor was being very accommodating regarding the scheduling by bringing forward the start date by four weeks, which will allow a degree of flexibility later in the programme.

Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Committee **APPROVED** the scheduling proposal for the Public Hall refurbishment project as presented.

124/18 TO NOTE AN UPDATE ON THE CURRENT PROGRESS OF THE SEAGULL WORKING GROUP

Councillor Ambler reported the progress of the Seagull Working Group and the issues and challenges faced in tackling this problem. He also confirmed that meetings were being sought with the various partner agencies to explore the possibility of a co-ordinated approach to deal with the different elements that could deter the seagulls from establishing colonies in certain areas of the town.

Councillor Goldsworthy requested that the Seagull Working Group present a full report to the September meeting of the Facilities Committee, to include a timetable and any recommendations to be considered by the Committee.

125/18 TO CONSIDER AND APPROVE THE SITING OF A SHARPS BIN AND INFORMATION BOARD ON THE EXTERIOR WALL OF SUNGIRT PUBLIC TOILETS, TO BE PROVIDED BY THE SAFER CORNWALL PARTNERSHIP.

Councillor Smith proposed, Councillor Hawken seconded, and the Committee **APPROVED** the use of a section of exterior wall space to enable The Safer Cornwall Partnership to install a sharps bin and information board to be managed under the Cornwall Council waste contract, with a condition that permission may be withdrawn by the Town Council, at its discretion, should there be any health and safety or other concerns over its use.

126/18 CORRESPONDENCE

- A request had been received from the Liskeard Committee of Cancer Research UK to install a commemorative plaque, celebrating their 50th Annual Art Exhibition, within the Public Hall.

Councillor Ambler proposed, Councillor Pascoe seconded, and the Committee **APPROVED** the request as received.

- Correspondence had been received from Mr Hodgkins, a Pengover Allotments plot holder, requesting the Town Council consider providing Bee hotels and Bird boxes to be installed in several locations around the Pengover Allotments. The Committee was keen to encourage any form of biodiversity and Councillor Clarke informed the Committee of recent projects being carried out by the Hill fort School and others where the construction, installation and monitoring of 'bug boxes' etc. was being used as an educational programme for the Children.

Councillor Clarke proposed, Councillor Ambler seconded, and the Committee **RECOMMENDED** that this item be put to the Communications and Engagement Committee for their consideration as a project.

- A letter of complaint had been received from a resident of the property adjoining the Rapsons' Field Skate Park and MUGA, regarding issues caused by the area of rough ground behind the rear boarded fence. This area, and the Cornish hedge, was previously cut back at the request of the resident but has since been allowed to grow back to a degree to deter unwanted intrusion for the resident. However a request has now been received from the resident to cut back this area again.

Councillor Pascoe proposed, Councillor Clarke seconded, and the Committee **APPROVED** the instruction of the Town Councils grounds contractor to trim the Town Councils side of the Cornish hedge adjoining the resident's property.

- A request had been received from Mrs Moore of the Fore Street Traders Association for the shared use, with the Liskeard In Bloom Group, of the Town Councils water bowser to enable them to water their floral displays in Fore Street and Pike Street.

Councillor Goldsworthy proposed, Councillor Clarke seconded, and the Committee **APPROVED** this request subject to the provision of suitable insurance cover along with a risk assessment, training and terms of use agreement to be drawn up by Councillor Smith and the Facilities Manager.

127/18 DATE OF NEXT MEETING

The date of the next Facilities Committee meeting was to be 18 September 2018 at 7.30 PM - venue to be confirmed subject to the Public Hall refurbishment.

128/18 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Councillor Pascoe proposed, Councillor Ambler seconded and the Committee **RESOLVED** that;

Pursuant to section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the Confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of business.

129/18 TO RECEIVE AN UPDATE ON THE GUILDHALL FIRE ALARM CONTRACT

Councillor Goldsworthy verbally updated the Committee on the current situation with the Guildhall fire alarm installation contract.

130/18 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Councillor Pascoe proposed, Councillor Hawken seconded and the Committee **RESOLVED** that;

Pursuant to section 1(2) of the Public Bodies (admission to meetings) Act 1960 members of the Press and Public be re-admitted to the meeting.

The Committee noted the information provided by Councillor Goldsworthy in Part II.

The meeting was then closed.