

LISKEARD TOWN COUNCIL

AT a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Long Room on Tuesday 23 May 2017 at 7.30 p.m. there were present:

The Mayor – Councillor Christina Whitty – in the Chair

The Deputy Mayor – Councillor Tyler Bennetts

Councillors – Rachel Brooks, Anna Clarke, Sally Hawken, Roger Holmes, Jane Pascoe and Sue Pike.

Member of the Publics – Helen Fry (SMART Liskeard School and Community College Debating Team.)

Sandra Mitchell – Co-option Candidate

The Mayor advised the meeting of Housekeeping matters

42/17 APOLOGIES

Councillors Tony Powell and Ian Goldsworthy.

43/17 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE

None.

44/17 TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 21 MARCH 2017

Councillor Holmes proposed, Councillor Pike seconded and the Committee **APPROVED** the Minutes of the meeting held on Tuesday 21 March 2017.

45/17 PUBLIC PARTICIPATION – Helen Fry presented further information and answered questions on the proposed attendance at the national finals. This included confirming that the Liskeard Team had won the regional final and that the experience gained during the event would be passed onto other pupils at the School and Community College.

The Committee **RESOLVED** to move into PART II.

46/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business;

47/17 CO-OPTION INTERVIEW – Sandra Mitchell.

48/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960, the Press and Public be re-admitted to the meeting.

49/17 TOWN CLERK'S REPORT – All items were the subject of agenda reports.

50/17 BUDGET – deferred until the next Committee meeting.

51/17 GRANT APPLICATIONS a). Liskeard Lights Up. b). SMART Liskeard School and Community College

a). Liskeard Lights Up - Following discussion, Councillor Brooks proposed, Councillor Hawken seconded and the Committee **RESOLVED** that a grant of £1,500 be approved on the basis that the Town Council will work with Liskeard Lights Up to secure a grant with the intention of making the event more financially sustainable.

b). SMART Liskeard School and Community College – The Deputy Mayor proposed, Councillor Holmes seconded and the Committee **RESOLVED** that a grant of £400 be made to the Liskeard School and Community College debating team for their participation in the national competition.

52/17 FINANCIAL REPORT – ITEMS RAISED AT THE 21ST MARCH 2017 MEETING

Civic Duty and Members Expenses – Noted

Subscriptions and Membership – It was recommended that the “Annual Monitoring of the Public Access Defibrillators” be included as a separate budget line.

Cheque 102780 – K Charman Museum Travelling Expenses – In the course of discussions, it was noted that earlier in the day, Bryony Robbins – Cornwall Museums Partnership had asked for a meeting with the Town Council to discuss the strategic future of the Council and the Museum. This was felt to be very beneficial given the financial context of a reduced level of grant and the disbursement of the costs of the Museum across other Committees of the Council, in addition to the annual grant given by the Communication and Engagement Committee.

Councillor Brooks proposed, Councillor Pike seconded and the Committee **RESOLVED** that with the assistance of Bryony Robbins, the Museum Management team and the Council look at the budget situation as part of the review of forward strategy for the continuing success of the Museum.

53/17 LEGIONELLA CONTROL STATEMENT

Subject to the addition, on Page 4 of the Town Clerk as the Responsible Person and the Facilities Manager as the Deputy Responsible Person, Councillor Pascoe proposed, the Mayor seconded and the Committee **RESOLVED** to approve the Legionella Control Statement.

54/17 INTERNAL AUDITOR'S REPORT – 2016/2017 YEAR END

It was noted that the report would be available for the 6th June Council meeting.

55/17 BALANCE OF CURRENT ACCOUNT - £53,201

It was reported the balance was required for operational reasons.

56/17 COUNCIL AND COMMITTEE – TERMS OF REFERENCE AND SCHEDULE OF DELEGATED AUTHORITY

The Mayor proposed, Councillor Pike seconded and the Committee **RESOLVED** to **RECOMMEND** to Council that it adopts the Terms of Reference and Schedule of Delegated Authority.

57/17 CORRESPONDENCE Locality – grant application for £4,900 – a grant offer letter had been received on the 22nd May which had been accepted.

58/17 DATE OF THE NEXT MEETING Tuesday 25 July 2017