

## **LISKEARD TOWN COUNCIL**

**AT A MEETING** of the **TOWN COUNCIL** held in the Long Room on Tuesday 28 February 2017 at 7.00 p.m. there were present:

The Deputy Mayor – Councillor Christina Whitty – in the chair

Councillors – Tyler Bennetts, Rachel Brooks, Ian Goldsworthy, Sally Hawken, Roger Holmes, Sue Pike, Tony Powell, Anne Purdon, James Shrubsole, Lorna Shrubsole, and Hella Tovar.

Town Clerk – Steve Vinson

Mayor's Chaplain – Kevin Grant.

The Mayor's Chaplain led the Council in prayer.

The Deputy Mayor advised the Councillors of Housekeeping matters.

### **433/16 APOLOGIES**

Apologies were received from The Mayor, Councillors Martin Menear and Phil Seeva. Cornwall Councillor Mike George also gave apologies.

### **434/16 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE**

Councillor Goldsworthy declared an interest in the following cheques on the "Schedule of Accounts for Payment" 102704 and 102758. He declared a non registerable interest in Agenda Item 11.

### **435/16 MAYOR'S REMARKS**

The schedule of Mayor's Visits was circulated at the meeting. On behalf of the Mayor, the Deputy Mayor drew attention to the following:

- Recent Bereavement – The Mayor thanked the Councillors for their tremendous support they had offered her in her recent bereavement.
- Elections Open Evening – 31<sup>st</sup> January 2017 – The Mayor thanked the Chair of Communications and Engagement Committee and the Committee for their hard work in promoting to the public the opportunity to stand in the 4<sup>th</sup> May 2017 elections.

- Museum Open Evening – 11<sup>th</sup> February 2017 – The Mayors’ thanks were passed to Councillor Tovar and the Museum volunteers whose hard work made the Open Evening a great success.
- Community Fayre Public Hall – 25<sup>th</sup> March 2017 – The next event was in the process of being organised and the Mayor wished to remind Councillors of the need for raffle prizes.

**436/16 TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 24 JANUARY 2017**

Subject to the modification of minutes 411/16 to “The Mayor proposed” and 413/16d “Tuesday 10<sup>th</sup> January” the Deputy Mayor proposed, Councillor Holmes seconded and the Council **RESOLVED** that the Minutes of the meeting held on Tuesday 24 January 2017 be adopted.

**437/16 PUBLIC PARTICIPATION** None present.

**438/16 TOWN CLERK’S REPORT** As indicated in the written report.

**439/16 COMMITTEE MEETINGS**

**a. PLANNING COMMITTEE HELD ON TUESDAY 14 FEBRUARY 2017**

The Deputy Mayor proposed, Councillor J Shrubsole and the Council **RESOLVED** to **ADOPT** the minutes of the Planning Committee held on Tuesday 14 February 2017.

**440/16 APPOINTMENT OF AN INTERNAL AUDITOR – TO CONFIRM THE APPOINTMENT OF AN INTERNAL AUDITOR FOR THE 2016/2017 AND 2017/2018 FINANCIAL YEARS**

The Town Clerk confirmed that the contract had been awarded on 24<sup>th</sup> February 2017. It had been awarded to the Torpoint Town Council (Responsible Financial Officer) which had been the lowest tender at £350 per annum.

The Deputy Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to confirm the appointment of the Torpoint Town Council (Responsible Financial Officer) as Internal Auditor for the 2016/2017 and 2017/2018 financial years at a cost £350 per annum.

**441/16 HONOURED BURGESSES 2017 – TO CONSIDER THE APPOINTMENT OF HONOURED BURGESSES IN 2017**

Following discussion, Councillor Goldsworthy proposed, Councillor Powell seconded and the Council **RESOLVED** to promote the opportunity for members of the public to nominate citizens for the award of Honoured Burgess status. The promotion should include a letter or article in the Cornish Times, the use of social media and appropriate items of print (if print schedules permit). The number of Honoured Burgesses awarded in 2017 to be considered upon review of the nominations received. This to be additional to nominations proposed by Councillors themselves.

**442/16 FINANCIAL RISK MANAGEMENT – MAXIMISATION OF INTEREST EARNED ON RESERVE ACCOUNTS AND THE FORMER ONE YEAR BOND ACCOUNT**

Councillors Holmes and Hawken declared an interest in the Item and did not take part in the debate or vote thereon.

The Deputy Mayor proposed and Councillor L Shrubsole seconded and the Council **RESOLVED** that the item be deferred to the Finance and General Purposes Committee to consider other possible options including Bonds that might offer a higher rate of interest and a more varied dispersal of Council assets.

7.22 p.m. Councillor Goldsworthy left the Room at this point.

**443/16 IT SUPPORT PROVIDER – TO CONSIDER AND ACCEPT THE MOST APPROPRIATE IT SUPPORT PROVIDER FOR THE COUNCIL IN THE 2017/2018 FINANCIAL YEAR**

Following discussion, Councillor Brooks proposed, Councillor Hawken seconded and the Council **RESOLVED** that Contractor D be appointed the Council's IT contractor for the 2017/2018 financial year.

7.30 p.m. Councillor Goldsworthy returned to the Room at this point.

**444/16 UNAUTHORISED BANNERS AND SIGNAGE – APPROACHES TO THE TOWN – TO CONSIDER THE TOWN COUNCIL APPROACH TO TAKE WITH REGARDS UNAUTHORISED BANNERS AND SIGNAGE**

Following discussion, Councillor Hawken proposed, Councillor Powell seconded and the Council **RESOLVED** that the Town Council does not condone the use of unauthorised banners and will continue to work with Cornwall Council and businesses to maintain the safety and appearance of the town.

#### **445/16 GRANT APPROVAL TRANSFER – TO CONSIDER THE TRANSFER OF AN APPROVAL OF GRANT FROM THE LISKEARD TRADERS ASSOCIATION TO THE TOWN FORUM**

Following discussion, Councillor Powell proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** that the management of a grant of £2,000 be transferred from the Liskeard Traders Association to the Liskeard In Bloom project of the Town Forum, subject to the understanding that the subsequent years consumable materials costs would be paid for by the businesses benefitting from the hanging baskets themselves and not form ongoing requests to the Town Council for grant, a grant of £1,000 to the one-off capital set up costs (e.g. purchase and installation costs of items such as brackets, baskets, etc.) and £1,000 towards the purchase costs of consumables materials and supplies such as compost, flowers etc. and to the cost of making up the hanging baskets themselves.

In addition, the Finance and General Purposes Committee shall receive a report on the project including its progress and value for money in the autumn.

#### **446/16 SCHEDULE OF PAYMENTS – TO BE APPROVED**

Following a question, the Town Clerk would check on the payment - D/D Suez Trade Waste £435.36.

Councillor Purdon proposed, the Deputy Mayor seconded and the Council **RESOLVED** to approve for the Schedule of Accounts for Payment.

#### **447/16 CORNWALL COUNCIL PLANNING DECISIONS**

The information was noted.

#### **448/16 CORNWALL COUNCILLOR UPDATES**

Councillor Sally Hawken – said that the budget had been approved. The arrangements for the upgrade to Luxstowe House were progressing including the transfer of the Registrar’s Office to the building. She indicated that there had been much adverse comment on the proposals for Post 16 transport.

Councillor Roger Holmes – indicated that the Town Council would be consulted on the Capital of Culture bid which had incorrectly been reported as benefitting just Truro but which he believed should be seen as an investment worth supporting.

#### **449/16 OTHER REPORTS** None

### **450/16 CORRESPONDENCE**

Mayor of Looe – National Health Service (NHS) Careers Day in South East Cornwall. The letter requested support from the South East Cornwall Town Councils for the concept of an NHS Careers Day in South East Cornwall. It also requested help in covering the costs of transporting school children to the event. The Town Clerk indicated that since the letter had been written the venue and date had been finalised which was the 27<sup>th</sup> April 2017 in the Town Council's Public Hall. No costs would be incurred in Liskeard children attending an event in Liskeard. The Town Clerk said that no specific time for the event had yet been indicated and hence all day and evening time slots had been reserved. There should be direct liaison between the event and Schools.

### **451/16 DATE OF THE NEXT MEETING**

The next meeting of the Town Council would be held at 7.00 p.m. on Tuesday 25th April 2017.

The Deputy Mayor proposed, Councillor Pike seconded and the Council **RESOLVED** to move into PART II.

### **452/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business;

### **453/16 SPORTS AND RECREATION PROVISION WORKING PARTY – TO SEEK APPROVAL TO RETAIN CONSULTANTS**

Councillor Brooks proposed, the Deputy Mayor seconded and the Council **RESOLVED** to accept the recommendations made in closed session. The recommendations being:

That the Council retain consultants to provide valuation and option advice.

That a work plan be produced for Council to consider including potential costs.