

## Liskeard Town Council

**AT A MEETING** of the **TOWN COUNCIL** held in the Public Hall on Tuesday 28 June 2022 at 7.30 p.m. there were included:

The Mayor – Councillor Simon Cassidy – in the chair

The Deputy Mayor – Councillor Christina Whitty

Councillors – David Ambler, Kerry Cassidy, Richard Dorling, Ian Goldsworthy, Jane Pascoe, Lori Reid and Julian Smith.

Mayor's Chaplain – Reverend Andrew Day.

Town Clerk – Steve Vinson

Members of the Public – Shelley England (Head St Martin's Primary School, St Martin's Parents Steering Group), A. Kessell (St Martin's Parent Steering Group), C. Thomas (St Martin's Parents Steering Group), Tracey Hodgkins – (Liskeard Ploughman's Festival Committee – see agenda item 6.) and Viv Twornicki (Liskeard Ploughman's Festival Committee - see agenda item 6).

The Mayor's Chaplain Reverend Andrew Day outlined some thoughts and led the Council and members of the public in prayer.

055 / 22      **APOLOGIES** – Councillors Rachel Brooks, Nick Craker, Tony Powell and Naomi Taylor.

056/ 22      **DECLARATIONS OF MEMBERS' INTERESTS REGISTERABLE AND NON-REGISTERABLE** – None.

057 / 22      **MAYOR'S REMARKS** – The Mayor outlined his recent visits and gave the following reminders:

- Elite Boxing Club – is doing a great job to provide activities for some of the young people of the town. The organiser is an ex-serviceman from the former local rifle unit. A grant application from them should be received shortly. As an ex-soldier, the Rifles had indicated that they would financially support the project in Liskeard.
- Mid Summers Bonfire Lighting – The Mayor, his consort and a some of our councillors attended the ancient ceremony.
- Police and Safer Liskeard Pop Up - he had attended the pop-up last Friday. There were several more booked including at the Liskeard Show. He encouraged other Councillors to attend as they were popular with the public.
- Honoured Burgess – he and other Councillors had met to discuss the nominations for the various forms of recognition including the Honoured Burgess. A report was being brought to the next Town Council meeting.
- Civic Service – (3<sup>rd</sup> July 2022) – assemble at the Methodist Church service starting at 10.00 am. No parade to the Church.
- Liskeard Show (9<sup>th</sup> July 2022) – the Town Council is going to have a stand.
- Liskeard in Bloom – (20<sup>th</sup> July 2022) was to be the date for the visiting inspectors for this year.

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058 / 22      **TO RECEIVE AND ADOPT THE MINUTES OF THE 7<sup>TH</sup> JUNE 2022 COUNCIL MEETING**  
– (subject to the inclusion of Councillor Jane Pascoe under apologies) Councillor Dorling proposed, Councillor Reid seconded and the Council **RESOLVED** to **ADOPT** the minutes of the meeting held on 7<sup>th</sup> June 2022.

059 / 22      **PUBLIC PARTICIPATION** – Shelley England (Head St Martin’s Primary School, St Martin’s Parents Steering Group), spoke to the Newsletter and answered questions along with contributions from A. Kessell (St Martin’s Parent Steering Group) and C. Thomas (St Martin’s Parents Steering Group).

- “Contextual Safeguarding Assessment” had shown Castle Park to be one of the areas in which some children did not feel safe – e.g. older boisterous children or adults who may be drinking and often broken glass and needles.
- “Council Support to Check” whether it is an alcohol-free zone and see about the CCTV. Ask if signs can be put up giving details of how to report anti-social behaviour and broken glass etc.

**Points arising / or agreements:**

- Cornwall Council currently owns Castle Park, however, it is due to transfer to the Town Council at some point this year.
- The CCTV camera has been removed by Cornwall Council for a software upgrade. At the request of the Police, it will be move to another part of Castle Park / the access with adjacent housing, where reports to the Police have indicated an ongoing issue.
- Alcohol-Free Zone – the scheme operating at Castle Park is not an Alcohol-Free Zone. However, it does provide the Police with an additional power to remove alcohol from people when necessary.

The Mayor undertook to organize a meeting with the Police and Safer Liskeard and would invite those who had attended the meeting and raised to discuss them with Police and partners in Safer Liskeard.

060 / 22      **GRANT APPLICATION. LISKEARD PLOUGHMAN’S FESTIVAL COMMITTEE** – Following extensive discussion, (including agreeing to review the existing Grant awarding policy), Councillor Kerry Cassidy proposed, Councillor Smith seconded and the Council **RESOLVED** to **APPROVE** a grant of £2,000 to the Liskeard Ploughman’s Festival Committee ostensibly to provide a gate at the preferred site at the Liskeard School and Community College. This was subject to gate not being funded already in other ways and not withstanding any further grant application by the Liskeard Ploughman’s Festival Committee.

061 / 22      **CATTLE MARKET MAKERS** – The previously circulated response from the Community Lead Local Development (CLLD) programme management committee was noted.

062 / 22      **TOWN CLERKS UPDATE** – The Town Clerk reported that Dean Evans – (Passmore Edwards Bicentenary Festival 2023) had indicated that Cornwall Council would be supplying 20 Landmark Trees (one per Passmore Edwards building in Cornwall (two for Liskeard). There would need to be coordination regarding the actual locations. The Town Criers would also be involved.

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063 / 22 **RFO REPORT** – Noted.

064 / 22 **INTERNAL AUDITORS REPORT** – Councillor Smith proposed, Councillor Dorling seconded and the Council **RESOLVED** to accept the Internal Auditors report.

065 / 22 **ANNUAL GOVERNANCE STATEMENT – SECTION 1 - 2021/2022** –

1. Councillor Smith proposed, Councillor Pascoe seconded and the Council **RESOLVED** that: “We have put in place arrangements for the effective financial management during the year, and for the preparation of the accounting statements.”
2. The Deputy Mayor proposed, Councillor Dorling seconded and the Council **RESOLVED** that: “We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.”
3. Councillor Smith proposed, Councillor Dorling seconded and the Council **RESOLVED** that: “We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances”.
4. Councillor Smith proposed, Councillor Pascoe seconded and the Council **RESOLVED** that: “We provided proper opportunity during the year for the exercise of electors rights in accordance with the requirements of the Accounts and Audit Regulations.”
5. Councillor Dorling proposed, Councillor Pascoe seconded and the Council **RESOLVED** that: “We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal control and/or external insurance cover were required.”
6. The Deputy Mayor proposed, Councillor Reid seconded and the Council **RESOLVED** that: “We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems”.
7. Councillor Goldsworthy proposed, Councillor Pascoe seconded and the Council **RESOLVED** that:  
“We took appropriate action in all matters raised in reports from internal and external audit”.
8. Councillor Dorling proposed, the Mayor seconded and the Council **RESOLVED** that: “We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.”
9. Councillor Dorling proposed, Councillor Smith seconded and the Council **RESOLVED** that: “In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit. “

The Mayor signed and the Town Clerk countersigned the relevant part of Section 1.

066 / 22 **ACCOUNTING STATEMENTS 2021/2022** – Councillor Dorling proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to **APPROVE** the Accounting Statements 2021/2022.

The Mayor signed the Accounting Statement Section 2.

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067 / 22 **SCHEDULE OF PAYMENTS** – Councillor Dorling proposed, Councillor Kerry Cassidy seconded and the Council **RESOLVED** to approve the Schedule of Payments.

068 / 22 **COMMITTEE MEETING – MINUTES**

a) It was decided to defer ratifying the minutes of the 13<sup>th</sup> June 2022 Planning Committee to the next meeting of Council so that a paper copies could be included (Note - that all Councillors had received electronic copies of the minutes).

069 / 22 **GAS CONTRACT (FACILITIES COMMITTEE) (SEE ATTACHMENTS 15.A.B.AND C).** – Councillor Smith proposed, Councillor Kerry Cassidy seconded and the Council **RESOLVED** to accept the gas contract extension quote provided by our energy brokers for the Public Hall and Foresters Hill.

070/ 22 **CORNWALL COUNCIL PLANNING DECISIONS** – Noted

071 / 22 **CORRESPONDENCE** – None

072 / 22 **DATE OF NEXT MEETING** – 26<sup>th</sup> July 2022 at 7.30 pm Council.

073 / 22 **PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
**Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business:**

19. **LISKEARD REDEVELOPMENT WORKING GROUP** – To note the minutes of the 1<sup>st</sup> June 2022.

074 / 22 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
**Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.**

Councillor Kerry Cassidy proposed, Councillor Reid seconded and the Council **RESOLVED** to **ADOPT** the decisions made in PARTII.

075 / 22 **LISKEARD REDEVELOPMENT WORKING GROUP** – That the Cornwall Council match funding for the Cattle Market Makers Capital Project be ring fenced to Liskeard based schemes, including the Liskeard Business Park extension project.

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