

Liskeard Town Council

AT A MEETING of the **TOWN COUNCIL** held in the Emily Hobhouse Room on Tuesday 25 July 2023 at 7.30 p.m. there were included:

The Mayor – Councillor Simon Cassidy – in the chair

The Deputy Mayor – Councillor Christina Whitty

Councillors – David Braithwaite, Rachel Brooks, Nick Craker, Richard Dorling, Annette Lee-Julian, Ian Goldsworthy, Jane Pascoe, Lori Reid and Naomi Taylor.

Town Clerk – Steve Vinson

Mayors Chaplain – Theresa Conway – Salvation Army.

Members of the Public – Pip Harris (Liskeard resident), Steve Parkinson (Liskeard resident), Tracy Adams - (Business Owner “Jane Louise” – Liskeard Traders Association / Liskeard Traders Town Projects Ltd. and Lin Moore – (Business Owner “The Shoe Shop” Liskeard Traders Association / Liskeard Traders Town Projects Ltd.

The Mayor’s Chaplain spoke about the issue of homelessness and the great work that Street Link do in helping to support those people. Details were circulated as attached. The Mayor’s Chaplain then said a prayer for the town and those working to improve it.

115 / 23 **APOLOGIES** – Councillors David Ambler, Kerry Cassidy, Tony Powell and Julian Smith.

116 / 23 **DECLARATIONS OF MEMBERS’ INTERESTS REGISTERABLE AND NON-REGISTERABLE** – Councillors Braithwaite, Lee-Julian and Taylor – Agenda Item 12 volunteers working on the project.

117 / 23 **MAYOR’S REMARKS** – The Mayor congratulated Councillor Taylor on passing her driving test. He thanked Councillor Craker for getting Councillor Smith to Derriford Hospital after a fall at home. Fortunately, Councillor Smith is now back at home and recovering. The Mayor outlined his recent visits:

- 30th June 2023 – Safer Liskeard Pop Up Event – this multi-agency event was popular with the public and businesses.
- 5th July 2023 – the Mayor paid tribute to the work of the NHS which marked its 75th anniversary.
- 8th July 2023 – Liskeard Show – was well attended by the public. The Mayor thanked all those Councillors and members of staff who had helped with all aspects of organising and attending the event.
- 9th July 2023 – Liskeard / Looe Girls Rugby – Mayor attended an event showcasing Girls Rugby in Liskeard.
- 10th July 2023 – Community Treasure Chest (CTC) – Mayor attended the grand opening of the refurbished CTC in Liskeard. He stated that it was well worth a visit and the volunteers had done a magnificent job in transforming the site. He also paid thanks to Kristy Freeman from Mon Mosaics and Alan Kingwell local artist, for supporting the event with interactive arts and crafts events.

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- 11th July 2023 – Fully Charged – he visited the recently opened business and spoke to staff about the benefits of electric cycles. He stated that perhaps the Town Council should look at electric bikes as an option for caretakers undertaking their external duties.
- 13th July 2023 – Lighthouse Community Centre CIC – was delighted to be at the opening of the Lighthouse Centre in their new building in the former Job Centre. It was great to see an empty building being repurposed into an asset for the community.
- 14th July 2023 – Father Gilmour – To commemorate the 50 years since his Ordination an event was held in the Public Hall at which were a number of colleagues past and present. The presentation of the Certificate was very well received and much appreciated.
- 19th July 2023 – Bishop of Truro – The Mayor met with Rt. Rev. Philip Mounstephen, Bishop of Truro, as well as the Archdeacon of Bodmin to discuss the role of the Church and Community.
- 21st July 2023 – Liskeard Leisure Centre – marked the 50th anniversary, since the opening by the late HRH Princess Margaret of the original swimming pool. A commemorative scroll was presented to the Centre Manager.

118 / 23 **TO RECEIVE AND ADOPT THE MINUTES OF THE 27TH JUNE 2023 COUNCIL MEETING**
 – Councillor Reid proposed, Councillor Dorling seconded and the Council **RESOLVED** to **ADOPT** the minutes of the meeting held on 27th June 2023.

119 / 23 **PUBLIC PARTICIPATION** – Lin Moore and Tracy Adams – Liskeard Traders Association / Liskeard Town Traders Projects Ltd. – (see agenda item 27) spoke in support of the aims and objectives of regenerating the town centre. This would improve the appearance, accessibility and facilities for the local community and visitors. The feasibility study being pursued would consider the various project delivery issues. The Chamber of Commerce would submit applications for match funding to run alongside the Liskeard Traders Town Projects Ltd. applications to maximise the drawdown of external grant funding. The Town Council was not being asked to fund the feasibility study only to support it.

120 / 23 **GRANT APPLICATION** – Following advice from the Monitoring Officer, the Ploughman’s Festival grant application would be considered at a Special Council meeting at 7.15 pm - 7.30 pm 8th August 2023 immediately, preceding the 7.30 pm Facilities Committee.

121 / 23 **TOWN CLERKS UPDATE** – Reports on the agenda.

122 / 23 **COMMITTEE MEETING – TO APPROVE THE MINUTES:**

- a. Councillor Dorling proposed, Councillor Reid seconded and the Council **RESOLVED** to note the minutes of the Facilities Committee meeting held on 20th June 2023.
- b. Councillor Taylor proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to note the minutes and approve the decisions of the Planning Committee held on the 10th July 2023.
- c. Councillor Craker proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to note the minutes of the Communications & Engagement Committee held on the 13th July 2023

123 / 23 **RFO REPORTS – (FOR INFORMATION - BANK BALANCES, S106 EXPENDITURE, CATTLE MARKET MAKERS PROJECT FINANCIAL UPDATE)** – The report was noted.

124 / 23 **BUDGET MONITORING 2023/2024** – Councillor Dorling proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to accept the budget report to 31 May 2023.

125 / 23 **SCHEDULE OF PAYMENTS** – Councillor Dorling proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to approve Schedule of Payments.

126 / 23 **CHRISTMAS LIGHTS AND EVENTS** – There was a full discussion of the issues and options in relation to the Christmas Lights.

Councillors Braithwaite, Lee-Julian and Taylor left the meeting.

Councillor Brooks proposed, the Mayor seconded and the Council **RESOLVED** to indicate their preference for Option 2 in the report's recommendations and on the second element change "agree a contractor" with "to go out to tender and report to Council the results for consideration and resolution".

Report Recommendations.

The Town Council is asked to approve the project plan and specifically:

- For the Christmas lights to agree either Option 1 with a budget of £7,500 (likely to remain similar in subsequent years) or Option 2 (the preferred option) with a budget of £20,000 in the first year and £15,000 in subsequent years (maximum £50,000 contract over 3 years), in either case to be taken from the general reserve in 2023 and funded from the precept in future years.
- To authorize a small group including the Mayor, the Chair or Vice Chair of Communications & Engagement Committee and Councillors Braithwaite and Brooks to go out tender and refer the results back to a meeting of the Council for consideration and decision.

127 / 23 **CREDIT BALANCES** – Councillor Dorling proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to transfer £375,000 to a new HSBC Business Money Market Fixed Deposit Account for 6 months.

128 / 23 **TRAINING AND DEVELOPMENT POLICY** – The Mayor proposed, Councillor Reid seconded and the Council **RESOLVED** to approve the updated Training and Development Policy.

129 / 23 **ANTI-FRAUD, BRIBERY & CORRUPTION POLICY** – Councillor Reid proposed, Councillor Pascoe seconded and the Council **RESOLVED** to approve the updated Anti-Fraud, Bribery & Corruption Policy.

130 / 23 **EQUALITY & DIVERSITY POLICY** – Councillor Brooks proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to approve the updated Equality & Diversity Policy.

131 / 23 **SAFEGUARDING POLICY** – Councillor Reid proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to approve the updated Safeguarding Policy.

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132 / 23 **CRIMINAL RECORDS CHECKS POLICY** – Councillor Craker confirmed that the Town Council had spent a year considering this issue including receiving advice from the Monitoring Officer. This included the risks and legal implications of collecting and holding unnecessary information. Councillor Reid proposed, Councillor Craker seconded and the Council **RESOLVED** to approve a new Criminal Records Checks Policy.

133 / 23 **STAFF HANDBOOK – VOLUNTEERING POLICY (MINUTE 032/23)** – It was confirmed that the views of the staff representatives had been sought and comments received on the draft Staff Handbook. Councillor Reid proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to approve an extension to Cadet Forces, Retained Firefighters, Special Constables and ask Work Nest to draft suitable policies.

134 / 23 **CONSULTATION ON THE CLOSURE OF TICKET OFFICES AT RAILWAY STATIONS** – The Mayor proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to respond to the national consultation on the closure of ticket offices at railway stations by objecting for the reasons indicated by members of the public, a transport user group and the MP.

135 / 23 **CCTV WORKING PARTY – UPDATE AND CONSIDERATION OF THE ISSUES ARISING (19TH JULY 2023)** – Noting that there were some external factors beyond the immediate control of the Town Council, it was considered that it would indicate the determination of the Town Council to improve the CCTV network by accepting the quotes. Councillor Craker proposed, Councillor Reid seconded and the Council **RESOLVED** to accept the quotes for the additional CCTV cameras at Sun girt and Castle Park.

136 / 23 **CORNWALL COUNCILLOR UPDATES – Cornwall Councillor Jane Pascoe:**
“Good news has been received, that the Government have now confirmed that charges for DIY waste materials at Household Waste Recycling Centres should not be made. They are now in the process of making this law and when this comes in later this year, Cornwall Council will remove the charges from their sites. It is hoped that people will understand that this will reduce unsightly fly tipping in our beautiful countryside. In the meantime, please dispose of your materials responsibly. If you should discover fly tipping of materials, please report it on the Cornwall Council website.

An update on the timetable of the new waste contract has been released as follows.
East Cornwall Stage 2. Informative leaflets will be distributed to householders 6/11/23-17/11/23, followed by further information 22/1/23 to 30/3/23. Bin deliveries will be in the same period and a further leaflet 20/3/23 – 28/3/23. Expected new collections to commence by May 2024.

I have received several representations from residents regarding GWR proposal to close the ticket office at Liskeard station and others in Cornwall. We have more older residents than average who do not have access to internet or the devices to connect. I have made strong representation on their behalf to retain a ticket office at Liskeard. If you agree and wish to lend your support, please write to GWR. RTEH-XAGE-BYKZ, Transport Focus, PO BOX5594, Southend-on-Sea, SS1 9PZ or email: Ticket-Office.GWR@transportfocus.org.uk

More recently, it was rewarding to see so many visitors and exhibitors at the Liskeard Show. This is an important annual event in the agricultural calendar and is an excellent platform to showcase the best quality produce, livestock and crafts in SE Cornwall. It is also an opportunity for us to learn about, appreciate and thank the hardworking farmers. 29/23

Preliminary arrangements have begun for the Open Day in September of the new Work shed in the Cattle Market. It will be open to view by the public. Further to queries from residents, it has now been confirmed by CC that vehicles whilst using the EV chargers in the car parks will have to pay the appropriate parking charge.

It was a pleasure to attend the Liskeard & Looe Womens Rugby on July 9th. I had an interesting time talking to the young ladies at Lux Park and wish them every success with their chosen sport.

Finally, I wish all the children a glorious summer holiday with your families and friends”

Cornwall Councillor Nick Craker:

- Cornwall Council had met that day but there was little to report back on of relevance to Liskeard, mostly governance and procedural changes being accepted by Full Council.
- Car parking income in Liskeard for Q2 was up £10,000. Data would come later to show the usage figures, so we can see how the impact on a rise in car parking charges has on demand, if any.
- Discussions progressing well with the Rosedean GP surgery expansion. Cornwall Council supporting the project and discussing making Graylands building available for a temporary surgery while construction is underway. The next step with the project is to receive a planning application from the applicant One Medical Group.
- We had met with the Go Cornwall Bus company who were changing some routes between Liskeard and Bodmin from September.
- Lots of varied casework was continuing to come in highways, social care, planning etc.

137 / 23 **CORNWALL COUNCIL PLANNING DECISIONS** – Noted

138 / 23 **CORRESPONDENCE** – Cornwall Council - 12th July 2023 – Letter to the Secretary of State for Transport – A38 Carkeel – Trerulefoot. That the Town Council write to the Secretary of State to support the case for the safety package support measures on this length of the A38.

139 / 23 **DATE OF NEXT MEETING** – 29th August 2023 at 7.30 pm Council.

Councillor Braithewaite proposed, Councillor Reid seconded and the Council **RESOLVED** to go into **PART II**

140 / 23 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:

26. Roundbury – Demand and Implementation Assessment for the Provision of Sports Pitches and Related Recreational Facilities (see attached a). “Transport Statement” and (b). “Site Wide transport Plan” - Consultants Report) – To note the report and its findings.

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27. Liskeard Traders Town Projects Ltd. (see attached) – To support the project for this and future applications by the Liskeard Traders Town Projects Ltd. The project is applying for funding from the “Good Growth Town Rural & Coastal High Street and Skills Programme Fund”.

28. Liskeard Redevelopment Working Group – To note the minutes of the 13th June 2023 meeting.

141 / 23 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.

142 / 23 The Mayor proposed, the Deputy Mayor seconded and the Council **RESOLVED** to adopt the resolutions made in PARTII namely,

26. Roundbury – Demand and Implementation Assessment for the Provision of Sports Pitches and Related Recreational Facilities – (see attached) a. “Transport Statement” and b. “Site Wide Layout Plan” – That the Town Council notes the report and its findings.

27. Liskeard Town Traders Projects Ltd. (see attached) – To support the project for this and future applications by the Liskeard Town Traders projects Ltd. The project is applying for funding from the “Good Growth Town Rural & Coastal High Street and Skills Programme Fund.”

“That the Town Council were happy to support the Traders and Chamber of Commerce in the submission of this feasibility study application and the application for any match funding that it might require.”