

## LISKEARD TOWN COUNCIL

**AT A MEETING** of the **FACILITIES COMMITTEE** held in the Council Chamber on Tuesday 14 MARCH 2017 at 7.00 pm there were present:

The Mayor Councillor Jane Pascoe – ex officio

The Deputy Mayor Councillor Christina Whitty – ex officio

Councillor Ian Goldsworthy - in the Chair

Councillors - Sally Hawken and Sue Pike.

Town Clerk - Steve Vinson

Facilities Manager Tony Misson

Members of the Public – NONE

The Chairman advised those present of Housekeeping matters

### **483/16 APOLOGIES**

Councillors Tony Powell & Martin Menear

### **484/16 DECLARATIONS OF INTEREST BOTH REGISTERABLE AND NON-REGISTRABLE**

The Mayor declared an interest in the PART II item 16.

Councillor Sally Hawken declared an interest in item 12 as a Trustee of The Liskerrett Centre.

### **485/16 MINUTES OF MEETING HELD ON 10 JANUARY 2017**

Councillor Pike proposed, The Mayor seconded and the Committee **APPROVED** the Minutes of the meeting held on the 10 JANUARY 2017.

### **486/16 PUBLIC PARTICIPATION**

There were no members of public present.

### **487/16 TO RECEIVE THE FACILITIES MANAGER'S UPDATE – FOR INFORMATION**

Following circulation of the written report, the Facilities manager gave a verbal update on its contents.

**488/16 BUDGET REPORT TO 31 JANUARY 2017**

Noted.

**489/16 TO CONSIDER AND APPROVE THE PURCHASE OF ITEMS OF UNIFORM FOR THE CARETAKING STAFF.**

Councillor Hawken proposed, The Deputy Mayor seconded and the Committee **APPROVED** the purchase of items of uniform and P.P.E. as per the Facilities Managers report up to the value of £500.

**490/16 TO CONSIDER AND APPROVE THE INITIAL INVESTIGATION OF FOOTPATH OPTIONS FOR LAND AT EASTERN AVENUE.**

Councillor Goldsworthy proposed, Councillor Pike seconded and the Committee **RESOLVED** that the Facilities Manager prepare a costed proposal for a formal footpath to be provided on the amenity land at Eastern Avenue, to be presented to the June 13<sup>th</sup> 2017 meeting of this committee.

**491/16 TO APPROVE A REVIEW AND NEW TENDERING PROCESS FOR GRASS CUTTING AND HEDGE TRIMMING OF TOWN COUNCIL OPEN SPACES**

Councillor Hawken proposed, The Mayor seconded and the committee **RESOLVED** that the Facilities Manager reviews and prepares a new tendering document for grass cutting and hedge trimming of Town Council open spaces, to be presented to June 13<sup>th</sup> 2017 meeting of this committee.

**492/16 TO CONSIDER AND APPROVE THE PURCHASE OF HANGING BASKETS FOR USE ON TOWN COUNCIL BUILDINGS, ITEMS OF WATERING EQUIPMENT FOR THE LISKEARD IN BLOOM GROUP, TOGETHER WITH AN AGREEMENT WITH LIB FOR PROVISION OF THE WATERING OF THE TOWN COUNCILS HANGING BASKETS.**

Councillor Hawken proposed, Councillor Pike seconded and the committee **APPROVED** That (a) A motorised water bowser for the watering of hanging baskets be purchased, together with the installation of water and electricity supplies at a total cost of £2290. (b) The Liskeard in Bloom Group be engaged to water the Town Council's hanging baskets for the summer 2017 season at a cost of £420. (c) The purchase of 14 'self-watering' hanging baskets for use on Town Council buildings at a cost of £378.

**493/16 To consider and approve the Local Maintenance Partnership 2017 – 18 funding offer.**

Councillor Hawken proposed, Councillor Pike seconded and the committee **RESOLVED** to formally accept the Local Maintenance Partnership funding offer for 2017-18 and to give thought to any additional sections of public rights of way that may be considered in the future.

Councillor Hawken left the Chamber prior to the next agenda item as per her declaration of interest.

**494/16 Facilities Operating Partnership – to consider and approve the trial of a project or performance to test the concept of a Facilities Operating Partnership**

The Mayor proposed, Councillor Pike seconded and the committee **APPROVED** the concept of trialling a project or performance, based upon full disclosure of the direct costs of the event, to test the viability of the proposed approach to a facilities operating partnership.

Councillor Hawken re-entered the Chamber.

**495/16 Correspondence**

None received

The Mayor left the Chamber prior to the Part II items as per her declaration of interest and due to other engagements.

**496/16 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Deputy Mayor proposed, Councillor Pike seconded and the committee **RESOLVED** that:

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business.

**497/16 To approve the Part II Minutes of the Meeting held on the 10<sup>th</sup> January 2017**

Councillor Pike proposed, Councillor Goldsworthy seconded and the committee **APPROVED** the Part II minutes of the meeting held on 10<sup>th</sup> January 2017.

**498/16 Lease – Unit 1, Arcade Shop – to receive an update on progress and make an appropriate decision**

**499/16 To consider correspondence received from Guildhall tenant MMA**

**500/16 To consider the enforcement of repairs under the tenants agreement for the Guildhall tenant MMA**

**501/16 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Councillor Pike proposed, Councillor Hawken seconded and the Committee **RESOLVED** that:

Pursuant to section 1(2) of the Public Bodies (admission to meetings) Act 1960 members of the Press and Public be re-admitted to the meeting.

Councillor Goldsworthy proposed, The Deputy Mayor seconded and the Committee **RESOLVED** to adopt the recommendations agreed in the Part II agenda items.

**502/16 DATE OF NEXT MEETING**

It was agreed that the next meeting of the Property Committee would be held on Tuesday 13 JUNE 2017 at 7.00 pm.