

LISKEARD TOWN COUNCIL

AT A MEETING of the **FACILITIES AND PLOTHOLDERS COMMITTEE** held in the Council Chamber on Tuesday 13 JUNE 2017 at 7.30 pm there were present:

The Mayor Councillor Christina Whitty – ex officio – in the chair for the opening.

Councillors - Ian Goldsworthy, Sally Hawken, Jane Pascoe, Anna Clarke and David Ambler.

Facilities Manager - Tony Misson

Members of the Public – Five members of the Pengover Allotments Association were present, apologies were received from plotholders Tess Andrew and Jackie Jenkins, there were no other members of the public present.

The Chairman advised those present of Housekeeping matters

101/17 ELECTION OF CHAIRMAN FOR THE YEAR 2017 / 2018

Councillor Hawken proposed, Councillor Pascoe seconded and the Committee **APPROVED** that Councillor Ian Goldsworthy be elected as Chairman of the Facilities Committee for the year 2017 / 2018.

102/17 ELECTION OF DEPUTY CHAIRMAN FOR THE YEAR 2017 / 2018

Councillor Hawken proposed, Councillor Pascoe seconded and the Committee **APPROVED** that this item be deferred until the July 2017 meeting of this committee.

Councillor Goldsworthy thanked the Mayor and then took his place as Chairman.

103/17 APOLOGIES

Councillor Sue Pike

104/17 DECLARATIONS OF INTEREST BOTH REGISTERABLE AND NON-REGISTERABLE

Councillor David Ambler declared an interest in the item on the Facilities Manager's report regarding the proposed footpath across the amenity land at Eastern Avenue.

105/17 PLOTHOLDERS PARTICIPATION

The Chairman asked the plotholders present for their views and requests regarding the Pengover Allotments.

It was acknowledged that this meeting of the Plotolders would have normally been held in April but was deferred this year due to the Cornwall Council elections. Details of three plots requiring improvement were given and the Facilities Manager will be contacting the persons concerned.

The ploholders advised the committee that they were making efforts to promote the allotments and allotment gardening in general and Councillor Hawken offered help by means of the Town Councils social media feeds and possibly the Town Councils stand at the Liskeard Show.

The ploholders suggested that the Town Council consider the possibility of smaller starter plots for new ploholders who may have less gardening experience and the stronger enforcement of the six months probationary period. This was acknowledged by the Committee.

A comment was received regarding the terms for vacating a plot and leaving it in a suitable condition and if a more substantial deposit were needed. Councillor Goldsworthy advised that this would be born in mind when next setting the allotment fees.

The ploholders thanked the committee and left the meeting.

106/17 MINUTES OF MEETING HELD ON 14 MARCH 2017

Councillor Hawken proposed, The Mayor seconded and the Committee **APPROVED** the Minutes of the meeting held on the 14 MARCH 2017.

107/17 PUBLIC PARTICIPATION

There were no members of public present.

108/17 TO RECEIVE THE FACILITIES MANAGER'S UPDATE – FOR INFORMATION

Following circulation of the written report, the Facilities manager gave a verbal update on its contents.

109/17 BUDGET REPORTS FOR THE FULL YEAR 2016/17 AND FOR MAY 2017

The full year budget results for 2016/17 were presented and noted.
The budget results for May 2017 were unavailable at this time due to the demands of the internal audit.

110/17 TO APPROVE THE REPLACEMENT OF OBSOLETE HAND WASH EQUIPMENT AT THE SUNGIRT PUBLIC TOILETS AT A COST OF £4881.20

This item was deferred until the July 2017 meeting of this committee to allow the Facilities manager to investigate the alternative possibility, and cost, of installing the new hand wash units in the Westbourne Car Park Public Toilets and to relocate the current Westbourne units to replace the obsolete ones at Sungirt.

111/17 TO REVIEW AND ADOPT THE GRASS CUTTING AND HEDGE TRIMMING TENDER DOCUMENT FOR 2018 TO 2020 INCLUSIVE, SUBJECT TO THE COMPLETION OF THE WESTBOURNE GARDENS MANAGEMENT AGREEMENT WITH CORNWALL COUNCIL

Councillor Hawken proposed, Councillor Pascoe seconded and the committee **ADOPTED AND APPROVED** the grass cutting and hedge trimming tender document as presented by the Facilities Manager, subject to the proposed inclusion of Westbourne Gardens.

112/17 TO APPROVE THE RECOMMENDATION THAT THE FACILITIES MANAGER EMPLOYS HIS BEST ENDEAVOUR TO OBTAIN THREE COMPARATIVE QUOTATIONS FOR THE IMPROVEMENT WORKS TO THE FIRE DOORS AT THE PUBLIC HALL AND GUILDHALL.

Councillor Pascoe proposed, The Mayor seconded and the committee **RESOLVED** that, due to the very specialist nature of the work, the Facilities Manager employ his best endeavour to obtain three comparative quotations for the improvement works to the Public Hall and Guildhall Fire Doors as identified in the Fire Risk Assessment.

113/17 CORRESPONDENCE

Information had been received regarding potential entry into the 'Loo of The Year' awards which, at this time, the committee declined.

A letter from Duncan Matthews of the Old Cornwall Society had been received suggesting that the Town Council might consider acquiring the Pipe Organ currently being removed from the St. Austell Parish Church. The committee thanked Mr Matthews for his suggestion and interest but felt this would not be appropriate. An acknowledgement letter is to be sent to Mr. Matthews.

114/17 DATE OF NEXT MEETING

It was agreed that the next meeting of the Facilities Committee would be held on Tuesday 18 JULY 2017 at 7.30 pm in the Council Chamber.