

LISKEARD TOWN COUNCIL

AT a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Long Room on Tuesday 26 September 2017 at 7.30 p.m. there were present:

The Mayor – Councillor Christina Whitty – in the Chair

The Deputy Mayor – Councillor Tyler Bennetts

Councillors – David Ambler, Rachel Brooks, Ian Goldsworthy, Jane Pascoe, Sue Pike, Tony Powell and Sue Shand.

Members of the Public – Claire Finnegan Vyse and three children – Get Together Cornwall (Wild and Alive with Autism Project)

The Mayor advised the meeting of Housekeeping matters

290/17 APOLOGIES

Councillors Clarke (medical), Holmes (other prior commitment) and Raines (holiday).

291/17 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE

Councillor Ambler in the Pc Kernow D/D on the Schedule of Payments.

292/17 TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 25 JULY 2017

The Mayor proposed, the Deputy Mayor seconded and the Committee **APPROVED** the Minutes of the meeting held on Tuesday 25 July 2017.

293/17 PUBLIC PARTICIPATION – Get Together Cornwall – “Wild and Alive with Autism Project” – Claire Finnegan Vyse and three children – One of the children read a supporting statement and answered Councillors questions regarding the benefits of the project. Councillors commented that there was little in the way of public provision of this type locally. The Mayor thanked the group for their attendance.

294/17 TOWN CLERK’S REPORT – All items were the subject of agenda reports.

295/17 BUDGET – As requested amendments had been made in the Miscellaneous code. The Mayor’s Charity Income and Expenditure codes had been created. The Town Clerk reported that Cornwall Council had held the cost of free parking for the Saturdays in Decembers to the same cost as last year. The amount was £1,720 to cover the car parks at Westbourne, the Cattle Market and Upper Sun girt. The Town Clerk asked if the Committee wish to accept the amount.

Councillor Brooks proposed, Councillor Ambler seconded and the Committee **RESOLVED** to **ACCEPT** the proposal.

296/17 GRANT APPLICATIONS –

a). **Get Together Cornwall** - Following discussion, which included confirming to the applicant that the usual grant approvals ranged from £50 - £500, Councillor Powell proposed, Councillor Pascoe seconded and the Committee **RESOLVED** to provide a grant of £1,000 to the Get Together Cornwall – Wild and Alive with Autism project.

b). **Cornwall Wildlife Trust** - Councillors noted that the applicant had indicated the Town Council had previously given a grant which was not the case. It was suggested that the applicant may have confused a previous contribution from Looe Town Council. Following discussion, Councillor Brooks proposed, Councillor Pascoe seconded and the Committee **RESOLVED** to draw to the attention of the applicant the above issue and to require them to identify what element specifically of the project costs and activities related to the delivery of services within and of benefit to Liskeard, as opposed to the general overheads of the project.

297/17 LOCAL GOVERNMENT BOUNDARY COMMISSION (LGBC) – ELECTORAL REVIEW OF CORNWALL

The Town Clerk reported that earlier that day, an e-mail had been received from the LGBC recommending 87 Cornwall Councillors from 2021. He had already circulated this to all Councillors with a reminder that the Council was sending four representatives (the Mayor, Councillors Pike and Taylor and the Town Clerk) to a meeting on Saturday 14th October.

This would discuss this issue further with Cornwall Council, other Town Councils and the Cornwall Association of Local Councils. The closing date for the response to LGBC is 19th February 2018 which would permit reporting to Council. Further information, would be circulated to all Councillors as and when it is received.

298/17 INTERNAL AUDITOR

The Internal Auditor gave a presentation on various aspects of the roles and responsibilities of the Town Clerk/Responsible Financial Officer and Councillors in respect of the financial systems and procedures. Councillors noted that the example given of electronic payment offering potential savings on items such as postage, etc. The example indicated that three or four named Councillors were authorised and given the codes to electronically approve and counter sign the payment.

Councillors noted that the example given showed the reporting of aged debtors to Committee and the writing off these debts. Following discussion, it was agreed that the benefits of these systems be considered with a view to introducing them.

299/17 FINANCIAL REPORT – to approve an increase in the amount invested in the one-year bond with the United Trust Bank to £175,000 at 1.45%

Councillor Brooks proposed, the Mayor seconded and the Committee **RESOLVED** to increase the amount invested in the one-year bond to £175,000.

300/17 FORMER MAYOR'S PIN – to receive information on the issue by other Town Councils' of a "Former Mayors Pin" and consider the adoption of such an award at the end of the period of office of Liskeard Mayors

Following discussion, Councillor Ambler proposed, Councillor Pascoe seconded and the Committee **RESOLVED** to **DEFER** consideration of this item and research the availability of alternative sources which were less costly.

301/17 CODE OF CONDUCT ADOPTION – to receive and adopt the latest version of the Code of Conduct

Subject to modifying the Code to reflect its adoption by Liskeard Town Council, Councillor Powell proposed, Councillor Goldsworthy seconded and the Committee **RESOLVED** to **ADOPT** the latest version of the Code of Conduct.

302/17 CCTV UPDATE – to receive an update on the meeting with Cornwall Fire on 22nd September and consider next steps.

The Town Clerk reported on the meeting with Traci Parker of Cornwall Fire which is the client side of the Tolvaddon centre. The indication had been given that for the bid to be given a good chance of approval it would need to include a connection into emergency planning tri service command post under County Hall. A meeting with SSE that is the contractor side of the Tolvaddon Centre was being organised.

SSE would provide options relating to connecting charges and thereafter monitoring charges. The Town Clerk reported that contact with Torpoint Town Council on the possibility of a joint South East Cornwall hub had indicated that Torpoint Town Council were also discussing with the Plymouth hub the option of monitoring.

Following discussion, the Town Clerk was asked to find out and report the cost options of the SSE and Plymouth hubs.

303/17 LOCAL GOVERNMENT PENSION SCHEME – to consider the Discretions Policy as recommended by the Internal Auditor

Councillor Powell proposed, Councillor Pascoe seconded and the Committee **RESOLVED** to **ADOPT** the Discretions Policy.

304/17 DEVOLUTION – INITIAL PROPOSAL FORM – a). to consider adding further items to the Initial Proposal Form b). to consider verge treatment options

Following discussions, it was agreed the Lanchard Cemetery Store could be worth including, Councillors Powell and Goldsworthy would meet with Cornwall Council to consider the verge treatment issue.

305/17 SCHEDULE OF PAYMENTS FOR APPROVAL

It was noted that a Debit Card payment had been made for “1&1 Internet Ltd – Museum Support £15.93”. An explanation would be obtained for the next meeting.

Councillor Brooks proposed, the Mayor seconded and the Committee **RESOLVED** to approve the schedule for payment.

306/17 CORRESPONDENCE ESSA – 16th August 2017 – The Town Clerk indicated that the Facilities Manager was investigating with the two contractors currently providing repair and maintenance support for the internal CCTV systems at the Public Hall and Foresters Hall, whether they would be able to provide a quote for taking on the provision of a support service for the town centre CCTV.

307/17 DATE OF THE NEXT MEETING Tuesday 28 November 2017

The Mayor proposed, Councillor Brooks seconded and the Committee **RESOLVED** to move into **PART II**

308/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business;

20. APPOINTMENT OF VALUER – to receive and appoint a Valuer to negotiate land acquisition associated with Section 106 funded projects

309/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960, the Press and Public were readmitted to the meeting.

310/17 APPOINTMENT OF VALUER

The Mayor proposed, Councillor Goldsworthy seconded and the Committee **RESOLVED** to come out of **PARTII** and **ADOPT** the resolution made therein, namely: That John Blake of Jefferies be appointed Valuer for the Section 106 project.