

LISKEARD TOWN COUNCIL

AT a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Council Chamber on Tuesday 24 July 2018 at 7.30 p.m. there were present:

The Mayor – Councillor Christina Whitty – in the Chair.

The Deputy Mayor – Councillor David Ambler.

Councillors – Rachel Brooks, Simon Cassidy, Ian Goldsworthy, Sally Hawken, Roger Holmes, Sandra Mitchell, Jane Pascoe, Tony Powell and Julian Smith.

Members of the Public – Pauline Hubner (Ploughman’s Festival), John Lennon (Liskeard Lights Up), Lynda Perrett (Liskeard Memory Café) and David Shepard (Liskeard Memory Cafe).

The Mayor advised the meeting of Housekeeping matters.

131/18 APOLOGIES – None.

132/18 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE – Councillor Goldsworthy agenda item 13 cheque 216.

133/18 TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 22 MAY 2018 – Following discussion, the Deputy Mayor proposed, the Mayor seconded and the Committee **APPROVED** the Minutes of the meeting held on Tuesday 22 May 2018.

134/18 PUBLIC PARTICIPATION –

Pauline Hubner – (Ploughman’s Festival) presented further information relating to the project. Key points of which were:

- The proposal would now involve the purchase of a different cheaper type of rPETS tumblers at a cost of £250. The event also needed to purchase two recycling bins at £120 per item.
- The waste streams would be clearly identified, separated and dealt with effectively.

John Lennon – (Liskeard Lights Up) presented information relating to the project.

The key point was:

- As the Liskeard Lights Up had a £2,000 surplus in the previous financial year, it had only needed £1,500 from the Town Council in 2017. This year there were no such surplus and £3,000 - £3,500 would be needed for this town event.

Lynda Perrett – (Liskeard Memory Cafe) spoke in support of the application including the benefits to the carers and family as well as those suffering from dementia.

The Town Clerk reported that the indicated speaker for the iSight Cornwall application had contacted the office that day and given her apologies owing to a dental emergency.

135/18 TOWN CLERK'S REPORT – Minute 19/18 Cornwall Council/RIO – Liskeard Library The Town Clerk updated that RIO had submitted applications for £30,000 to the Architectural Heritage Fund and £300,000 to the Arts Council. The planning application was to be submitted in mid-August with the Town Council getting to see the application before submission.

Following discussion, it was agreed that the Town Clerk would ask Cornwall Council for a breakdown and reasoning, as to the £30,000 cost of arranging IT provision for a temporary library in the town centre during the construction phase.

136/18 BUDGET – The Town Clerk confirmed that the Sage training for staff would be arranged for September, in order to adopt “commitment accounting” in October.

137/18 GRANT APPLICATIONS – a). Ploughman's Festival Following discussion, Councillor Brooks proposed, Councillor Powell seconded, and the Committee **RESOLVED** to award a grant of £150 and inform the Ploughman's Festival Committee that specialist recycling contractors would be likely to provide the relevant recycling bins for free at the event as a form of sponsorship. This would negate the need of the Ploughman's Committee to purchase and store the bins themselves.

b). iSight Cornwall. Following discussion, Councillor Powell proposed, Councillor Hawken seconded and the Committee **RESOLVED** to defer consideration of the application and inform the applicant that it would assist in considering the request if a specific piece of equipment or forthcoming event in Liskeard with appropriate benefits to Liskeard residents could be identified.

c). Liskeard Memory Café Following discussion, Councillor Smith proposed, Councillor Powell seconded and the Committee **RESOLVED** to award a grant of £500.

d). Liskeard Lights Up Following discussion, Councillor Brooks proposed, Councillor Holmes seconded and the Committee **RESOLVED** to award a grant of £1,500 and invite John Lennon to a meeting concerning future planning for the Lights Up Festival.

138/18 WEBSITE UPDATE – COMMUNICATIONS & ENGAGEMENT COMMITTEE

MINUTE 107/18 3RD JULY 2018 – Councillor Brooks proposed, Councillor Smith seconded and the Committee **RESOLVED** that the website updates are financed by viring £2,000 from C & E Committee earmarked reserves - specifically £1,000 from 'Newsletter' and £1,000 from 'Marketing and Consultation'.

139/18 MARKETING LISKEARD TO BUSINESS WORKING PARTY With regards agenda item a). to support the establishment of an Economic Development Manager post. Following discussion, Councillor Ambler proposed, Councillor Hawken seconded and the Committee **RESOLVED** to defer consideration of this item until the next meeting of the Committee when it would be combined with a review of the back office functions. A meeting should be held to assist in preparing options for the September Finance & General Purposes Committee. All councillors should be invited.

Councillor Brooks updated that C & E Committee had obtained costings and reserved £345 from its current budgets to fund the folders. With regards agenda item b). To establish a £5,000 fund from the general reserve to provide materials to support the business promotion of the town. Councillor Brooks proposed, Councillor Hawken seconded and the Committee **RESOLVED** that the item be deferred back to the working party to obtain more detail of what was required.

Following consideration, it was decided not to adopt the item c).

140/18. INTERNAL AUDIT – REPORT OF FINANCIAL YEAR 2017/2018 –

Following discussion, Councillor Brooks proposed, Councillor Goldsworthy seconded and the Committee **RESOLVED** to adopt with immediate effect recommendation 6 and defer consideration of the report to the next meeting.

141/18. COMMUNITY LED LOCAL DEVELOPMENT (CLLD) Councillor Holmes proposed, Councillor Goldsworthy seconded and the Committee **RESOLVED** to note the appointment of Ffion Stanton and welcome her attendance at a future meeting and refer to Facilities Committee her possible hot desking in town council premises.

142/18. CORNWALL COUNCIL – NOTIFICATION OF THE CULTURAL DEVELOPMENT FUND – BID POSSIBILITY.

– Following discussion, subject to confirming that the Town Council contribution was not yet confirmed and should be moved from the yes to the no box, Councillor Brooks proposed, Councillor Goldsworthy seconded and the Committee **RESOLVED** to support the submission of the draft speculative bids to the Cultural Development Fund.

143/18. PAYMENTS SCHEDULE – It was confirmed that cheque 211 Rackspace is for e-mail rather than web support. The Mayor proposed, the Deputy Mayor seconded and the Committee **RESOLVED** to approve the schedule of payments.

144/18. CORRESPONDENCE – 18th July 2018 – Young People Cornwall and Lyskerrys Youth Group – activities and funding bid – Councillor Brooks proposed, Councillor Goldsworthy seconded and the Committee **RESOLVED** to note the update.

145/18. DATE OF THE NEXT MEETING - Tuesday 25 September 2018