

LISKEARD TOWN COUNCIL

AT a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held in the Long Room on Tuesday 21 March 2017 at 7.00 p.m. there were present:

The Mayor – Councillor Jane Pascoe – in the Chair

The Deputy Mayor – Councillor Christina Whitty

Councillors – Tyler Bennetts, Ian Goldsworthy, Roger Holmes, Sue Pike, James Shrubsole and Lorna Shrubsole.

Member of the Publics – Pauline Hubner, Stuart Houghton (Ploughman's Festival) Felicity Sylvester – (Brilliant Fish Education) and Sergeant Jo Williams (Devon and Cornwall Police).

The Mayor advised the meeting of Housekeeping matters

503/16 APOLOGIES

Councillors Rachel Brooks, Sally Hawken and Hella Tovar.

504/16 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE

None.

505/16 TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 17 JANUARY 2017

The Mayor proposed, the Deputy Mayor seconded and the Committee **APPROVED** the Minutes of the meeting held on Tuesday 17 January 2017.

506/16 PUBLIC PARTICIPATION – Owing to the attendance of members of the public, the Mayor confirmed consideration of the Grant Applications Agenda Item 8 would be brought forward to this point of the agenda. This would enable Councillors to discuss the grant applications with the members of the public. Pauline Hubner (Ploughman's Festival) spoke regarding the application for grant indicating the grant would assist with paying for the Insurance and Bands. In response to a question regarding the size of the reserves (£2,868), it was noted that the event is very weather dependent with the surplus last year only £447.

Following consideration, Councillor Goldsworthy proposed and Councillor Holmes seconded and the Committee **RESOLVED** to approve a grant of £300 to the Ploughman's Festival.

Felicity Sylvester – (Brilliant Fish Education) indicated that last year only one local primary school had been involved but this year both would participate. The grant of £400 from the Town Council would assist in levering in £1,000 worth of funding from other sources which was a good leverage rate. Following consideration, Councillor Pike proposed, Councillor Goldsworthy seconded and the Committee **RESOLVED** to approve a grant of £400.

Cornwall International Male Choral Festival – Following discussion, Councillor Holmes proposed, Councillor L Shrubsole seconded and the Committee **RESOLVED** to approve a grant of £200.

Councillor Goldsworthy proposed, Councillor Pike seconded and the Committee **RESOLVED** to move into PART II.

507/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business;

508/16 CCTV Capital Programme – a). to consider the issue of an upgrade project for the town centre CCTV system b). to consider submission of a bid for grant to the Devon and Cornwall Police and Crime Commissioner.

509/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960, the Press and Public be re-admitted to the meeting.

The Mayor proposed, Councillor J Shrubsole seconded and the Committee **RESOLVED** to accept the recommendations made in closed session. The recommendations being:

That the Committee investigates an upgrade to the town centre CCTV system. That an option based upon the type of approach used by Looe CCTV be included in the considerations. That an Expression of Interest for grant be submitted to the Devon and Cornwall Police and Crime Commissioner.

510/16 TOWN CLERK'S REPORT – All items were the subject of agenda reports.

511/16 BUDGET

- Subscriptions/Memberships – £3,019 at 151% – did this include the PRS license?
- Civic Duty & Members Expenses - £988 at 165% - did this include the Quimperle visit and Councillors mileage claims?
- Car Park - £2,000 – What was the final figure?

Miscellaneous Receipts – The Mayor proposed, Councillor Pike seconded and the Committee **RESOLVED** to create a nominated reserve of £3,500 for town centre regeneration.

Neighbourhood Plan – Councillor J Shrubsole proposed, the Deputy Mayor seconded and the Committee **RESOLVED** to create a nominated reserve of the residual Neighbourhood Plan budget 2016/2017 (currently £3,779).

Grants – Councillor Goldsworthy proposed, Councillor Pike seconded and the Committee **RESOLVED** that the underspend go forward into the general reserve.

512/16 CCTV – MAINTENANCE CONTRACT 2017/2018

Councillor Goldsworthy proposed, Councillor L Shrubsole seconded and the Committee **RESOLVED** to accept Option 3 the “Service and Support “ package at a cost of £1,260.

513/16 EXTERNAL AUDITOR – 2017/2018 – 2021/2022

The Committee noted that the Smaller Authorities Audit Appointments Ltd. had appointed PFK Littlejohn LLP as the External Auditor for the Town and Parish Council in Cornwall for the financial years 2017/2018 – 2021/2022.

514/16 CORNWALL COUNCIL – RESERVED SPACES 2017/2018

Following discussion, the Deputy Mayor proposed, Councillor L Shrubsole seconded and the Committee **RESOLVED** that the Town Council reserve only one space.

515/16 HONOURED BURGESSES 2017

Following discussion, subject to the addition of the words “nominations be approved” to the policy and for the inclusion of a “Name of the person seconding...” box on the nomination form, Councillor Pike proposed, Councillor J Shrubsole seconded and the Committee **RESOLVED** that the updated Honoured Burgess Policy and Nomination Form be adopted and the timetable for receiving and considering nominations be approved.

516/16 FINANCIAL RISK MANAGEMENT – INVESTMENT OF RESERVES

Following discussion of the various options, Councillor Goldsworthy proposed, Councillor Holmes seconded and the Committee **RESOLVED** that £150,000 be invested in one year bond at Lloyds Bank. £108,000 be invested in a one year bond with United Trust Bank.

517/16 PAYMENTS SCHEDULE

102780 £228 K Charman – Museum Travelling Expenses – did this relate to a one month period? Was it a combination of mileage and car parking tickets?

Following consideration of the Schedule, Councillor L Shrubsole proposed, Councillor Bennetts seconded and the Committee **RESOLVED** to approve the Schedule of Payments.

518/16 CORRESPONDENCE

Following the notification by NALC of the Town Council’s achievement of Local Council Award Scheme Foundation Status, CALC have contacted the Town Council to indicate that the certificate has arrived and been signed by the CALC Chairman. He is available to present the certificate at the next Town Council meeting 7.00 p.m. 25th April 2017. Councillors were reminded that the official photo had already been booked to be taken immediately before the Council meeting in the Mayor’s Parlour.

519/16 DATE OF THE NEXT MEETING

Tuesday 23 May 2017

Councillor J Shrubsole proposed, the Deputy Mayor seconded and the Committee **RESOLVED** to move into PARTII.

520/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business;

521/16. Agri Hub Bid – to consider and approve the making of an Agri hub Bid

522/16. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960, the Press and Public be re-admitted to the meeting.

Councillor Holmes proposed, Councillor L Shrubsole seconded and the Committee **RESOLVED** to accept the recommendations made in closed session. The recommendations being:

That the Town Council submit an application for funding to the Local Enterprise Partnership for an Agri Hub Demand Study. That the Town Council make a financial contribution of up to £1,000 to the study.