

## **LISKEARD TOWN COUNCIL**

**AT A MEETING** of the **TOWN COUNCIL** held in the Council Chamber on Tuesday 30<sup>th</sup> April 2019 at 7.30 p.m. there were present:

The Mayor – Councillor Christina Whitty – in the chair.

Deputy Mayor – Councillor David Ambler.

Councillors – Ian Barlow, Tyler Bennetts, Rachel Brooks, Simon Cassidy, Ian Goldsworthy, Sally Hawken, Jane Pascoe, Sandra Mitchell, Tony Powell, Sue Shand, Julian Smith and Naomi Taylor.

Town Clerk – Steve Vinson                      Mayors Chaplain – Kevin Grant

Members of the Public – Nick Craker (Liskeard North - Cornwall councillor) and Kevin Thomas (Cornwall Council – Fire, Rescue and Community Safety Service).

The Mayors Chaplain lead the council and members of the public in prayers. Everyone was informed as to fire regulations and that the meeting was being recorded.

**552/18 APOLOGIES** – Councillor Anna Clarke.

**553/18 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE** – Councillor Taylor Agenda Item 24 (previous partner of person included in the report). The Deputy Mayor in Agenda Item 16 cheque payment to PC Kernow.

**554/18 MAYOR'S REMARKS** - The Mayor outlined her engagements since the last meeting, the more significant of which are included below and reminded councillors of the Roman Catholic Church Service on Sunday 5<sup>th</sup> May 2019 at 11.00 a.m.:

Annual General Meeting (25<sup>th</sup> April 2019) – this had been particularly well attended by over 80 people – the Mayor thanked those involved with its organisation and all the councillors for attending.

Freedom of the Town (27<sup>th</sup> April 2019) – The Mayor and her consort, Councillor Cassidy and the Town Clerk had attended the event staged by 6<sup>th</sup> Rifles and Truro City Council.

Liskeard in Bloom – the Mayor thanked those councillors that had helped with the fund raising. The sales in the charity shop had helped to raise over £700.

Public Hall Launch Event – was well attended by the public and groups to see the benefits of the significant upgrade by the town council.

**555/18 (A-B) TO RECEIVE AND ADOPT THE MINUTES OF THE COUNCIL**

**MEETING HELD ON TUESDAY 26TH FEBRUARY 2019** – Subject to amending Minute 450/18 the Mayor proposed, Councillor Cassidy seconded, and the Council **RESOLVED** to **ADOPT** the Minutes of the Council meeting held on Tuesday 26th February 2019. The Mayor proposed, the Deputy Mayor seconded, and the Council **RESOLVED** to **ADOPT** the Minutes of the Special Council meeting held on Tuesday 2<sup>nd</sup> April 2019.

**556/18 PUBLIC PARTICIPATION** – Kevin Thomas (Fire, Rescue & Community Safety Service) gave a presentation on the benefits of an upgraded CCTV system, including the impact of live monitoring. Agenda Item 11 **CCTV Upgrade** was brought forward on the agenda. Arising from discussion it was confirmed:

- a live monitoring contract was necessary to benefit from the Fire, Rescue and Community Safety Service taking on the Data Protection and Handling responsibilities.
- the town council was not obliged to accept the same 44 hour per week fixed hours of live monitoring used by the other towns already in the system. It was able to ask for a specification for a live monitoring contract based upon its own requirements – including covering one off events. This specification should come back to the Finance Committee for development and to Council for approval.
- Annual Operating Costs should include provision for a CCTV dilapidations reserve to assist the Council in planning future CCTV upgrades.

Councillor Powell proposed, Councillor Taylor seconded and the Council **RESOLVED** to provide a replacement CCTV system funded from the reserves and grant. Councillor Powell proposed, Councillor Cassidy seconded and the Council **RESOLVED** that the Council enter into a live monitoring contract, the terms of which would be the subject of a further report, the costs being included in the draft budgets at budgets setting.

**557/18 COMMITTEE MEETINGS – MINUTES AND MOTIONS:**

**a. COMMUNICATIONS & ENGAGEMENT COMMITTEE HELD ON TUESDAY 5<sup>TH</sup> MARCH 2019** – Councillor Brooks proposed, Councillor Shand seconded and the Council **RESOLVED** to **NOTE** the minutes of the Communications & Engagement Committee held on 5<sup>th</sup> March 2019.

**b. PLANNING COMMITTEE HELD ON MONDAY 11TH MARCH 2019** – Councillor Powell proposed, Councillor Hawken seconded and the Council **RESOLVED** to **NOTE** the minutes of the Planning Committee held on 11th March 2019.

**c. FINANCE, ECONOMIC DEVELOPMENT & GENERAL PURPOSES**

**COMMITTEE HELD ON TUESDAY 19TH MARCH 2019** – The Deputy Mayor proposed, Councillor Cassidy seconded and the Council **RESOLVED** to **NOTE** the minutes of the Finance, Economic Development & General Purposes Committee held on 19<sup>th</sup> March 2019.

**MOTIONS: MINUTE 488/18(A-D)**. Minute 488A/18 Councillor Taylor proposed, Councillor Cassidy seconded and the Council **RESOLVED** a Youth Council is set up on the same lines as Redruth, open to all young people aged 10-18 in Liskeard, and with an external facilitator. The Town Council would give the Youth Council an annual budget of a £1,000 and provide some administration.

Minute 488B/18 The Deputy Mayor proposed, Councillor Cassidy seconded and the Council **RESOLVED** the Town Council helps to set up a Youth Network - which brings together local youth organisations and schools to work in ways they find helpful. That the Town Council would convene the initial meeting and could offer free meeting space but that, once it is established the Network would be self-sustaining. It might be useful for the Town Council to have one or more representatives at the Network meeting to ensure good communications.

Minute 488C/18 Councillor Cassidy proposed, Councillor Taylor seconded and the Council **RESOLVED** that the Youth Council makes recommendations on youth grants and the final decision rests with Finance, Economic Development & General Purposes Committee.

Minute 488D/18 Following discussion, Councillor Hawken proposed, Councillor Powell seconded, and the Council **RESOLVED** that organisations are eligible for the receipt of grants, up to a limit of £500.

**d. PLANNING COMMITTEE HELD ON MONDAY 1<sup>ST</sup> APRIL 2019** – Councillor Powell proposed, Councillor Cassidy seconded and the Council **RESOLVED** to **NOTE** the minutes of the Planning Committee held on 1<sup>st</sup> April 2019.

**e. FACILITIES COMMITTEE HELD ON TUESDAY 2<sup>ND</sup> APRIL 2019** – Councillor Goldsworthy proposed, Councillor Smith seconded and the Council **RESOLVED** to **NOTE** the minutes of the Facilities Committee held on 2<sup>nd</sup> April 2019.

**558/18 TOWN CLERK'S UPDATE – ITEMS FROM THE 26<sup>TH</sup> FEBRUARY 2019 COUNCIL NOT ALREADY ON THE AGENDA** – Noted that the update regarding the Lyskerry's magazine would be made to the June meeting.

**559/18 COUNCILLOR IAN BARLOW – COMMITTEE MEMBERSHIP** – Councillor Cassidy proposed, Councillors Brooks seconded and the Council **RESOLVED** to approve Councillor Ian Barlow to serve upon the Communications & Engagement Committee and the Planning Committee.

**560/18 DEVOLUTION** – Councillor Brooks proposed, Councillor Smith seconded and the Council **RESOLVED** that to better reflect the needs of the town to 2030 a reduced Devolution package be sought from Cornwall Council. As set out below:

- cattle market regeneration project – to work with Cornwall Council to achieve the workspace centre on part of the site. Consider other joint working options.
- the agri-hub and employment land and premises demand – to work joint with a private developer and Cornwall Council to bring forward business premises. assessment had shown in October 2018 that there was a need for premises.
- A package at Rapson’s consisting of the Multi-Use Games Area site, the adjacent grassed area of park and Rapsons’ Car Park
- Westbourne staff car parks and reserved space area in Westbourne. To support the operation of the Public Hall and its associated meeting rooms.
- Castle Park – a significant site in terms of size – the site could be improved.
- Looe Town Council had been given a division of the increased car park capital receipts on the days on which the town held special events.

**561/18 SINGLE USE PLASTIC REPORT** – Councillor Taylor proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to adopt the report and refer the implementation of the recommendations to the Facilities Committee.

**562/18 NEIGHBOURHOOD PLAN – PROJECT PRIORITISATION** – Councillor Cassidy proposed, Councillor Powell seconded, and the Council **RESOLVED** to adopt the following Neighbourhood Plan projects.

Priority 1 Short Term – Project D - Cattle Market

Priority 2 Short/Medium – Combined Project - Project A , B and C – innovation centre/business support hub/skills and training centre/superfast ‘gigabyte’ support. – Short – Medium Term (dependent on location if town centre short term or business park medium term).

Priority 3 Short Term – Ongoing – Project K - Sports Pitch and Recreation Provision Project – at Roundbury Parc.

Project M - Walking, Equestrian and Cycling Local Infrastructure Plan for Liskeard

Project Q - Community energy Scheme - encouraging developers to enable purchasers of new estate properties to benefit from renewable energy through bulk buying and installation of solar PV or thermal equipment on appropriately oriented houses.

Project R - Community energy Scheme - promote energy conservation and carbon reduction by facilitating community-led and funded renewable energy projects (e.g. through under-writing of grant applications).

Councillor Powell proposed, Councillor Pascoe seconded, and the Council **RESOLVED** to indicate that it wished to meet annually with the Neighbourhood Plan Support Group.

**563/18 LISKEARD SCOUTS – USE OF THE LISKEARD LOGO** – The Scouts have confirmed that they wish to use the older style Fleur de Lis emblem. Councillor Cassidy proposed, Councillor Powell seconded, and the Council **RESOLVED** to approve the Liskeard Scouts use of the Liskeard emblem on their uniforms.

**564/18 MAYORS CAR PARKING SPACE 2019/2020** – Following discussion, Councillor Shand proposed, Councillor Cassidy seconded and the Council **RESOLVED** to not retain the parking space for 2019/2020 but refund the parking costs of the current Mayor until 22<sup>nd</sup> May and revisit this issue in spring 2020, once it is known, whom will be the Mayor in 2020/2021. At that point the town council, could ask to reinstate the parking space (with the space identified as a “Public Hall” space) or to add something to the Mayor’s allowance, if they need to park in town.

**565/18 ELLIS WHITTAM – PROVISION OF HUMAN RESOURCES/ EMPLOYMENT LAW AND HEALTH & SAFETY ADVICE SERVICE** – Councillor Cassidy proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to accept the renewal proposal.

**566/18 SCHEDULE OF PAYMENTS AND NOTING OF BALANCES** – The Mayor proposed, Councillor Cassidy seconded and the Council **RESOLVED** to approve the schedule of payments.

**567/18 CORNWALL COUNCIL PLANNING DECISIONS** – noted.

**568/18 CORNWALL COUNCIL COUNCILLOR UPDATES – Sally Hawken** – **South East Cornwall Investment Programme** – had been approved and included Liskeard Cattle Market. A Project Manager had been appointed and would be working on the South East Cornwall Investment Programme as a whole. **Maudlin Farm** – public consultations had been held. Further dates will be supplied once available. **Foster Carers Campaign** – there was a need increase the number of foster carers. **Nursing Staff** – as of 1<sup>st</sup> April - 200 nursing staff had been transferred into Cornwall Council.

**Nick Craker** – Persimmon Homes Stage 4 – had a number of issues relating to the proposal for 150 houses. Public interest in problems of overlooking properties.  
Wain Homes – development related issues had also been raised.  
Highways Schemes – a meeting had been held with Paul Allan of Cormac.  
Discussion included the submission of a project to provide pavements at Barras Place. Speed data was being collected for Wrey Avenue and Coldstyle Road.  
Roundbury Parc – a meeting had been held with Cornwall Council regarding accessing Section 106 funding. He noted that there was a PARTII agenda item on this Council agenda.

**Jane Pascoe** – South East Cornwall Investment Programme – some of the projects, such as, elements of the Looe Flood Defence Scheme would have an economic spin off for Liskeard.  
Vitality and Viability Panel – was receiving a presentation from Bill Grimsey a leading figure in town centre measures. This was on 10<sup>th</sup> May 2019 and was being televised.  
Highways Meeting – the possibility of placing a zebra crossing at Old Road had also been discussed.  
Business Expansion, Heathlands Business Park – had attended the official opening of the new Uglades premises at Heathlands. This was a significant expansion of a local company.

**569/18 OTHER REPORTS** – None

**570/18 CORRESPONDENCE** – 3<sup>rd</sup> April 2019 – Lyskerrys Youth Clubs reports and Town Clerks advice noted.

**571/18 DATE OF THE NEXT MEETING** – Tuesday 25<sup>th</sup> June 2019.

The Mayor proposed, the Deputy Mayor seconded, and the Council **RESOLVED** to move into PARTII.

**572/18 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:

**572A GUILDHALL FIRE DOORS** – Minute 537/18 Facilities Committee 2nd April 2019 – That the Council appoint the contractor, subject to receiving the enclosed trade reference and noting the advice of the Planning Officer. That the Council approve the submission of an application for Listed Buildings consent. That the Council approve up to £2,500 transfer from the Buildings Reserve to cover the foreseen and possible unforeseen costs.

**572B CARETAKER POSTS** – To report on the results of the interviews and consider and approve the recommendations for appointment.

**572C ROUNDURY PARC** – To update on advice from Cornwall Council regarding the use of Section 106 funds.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.**

**573/18** – The Mayor proposed, Councillor Brooks seconded, and the Council **RESOLVED** to adopt the resolutions made in **PARTII** as set out below.

**573A GUILDHALL FIRE DOORS** That the Council approve the submission of an application for Listed Buildings consent. That should it prove necessary the Council approve up to £2,500 transfer from the Buildings Reserve to cover the foreseen and possible unforeseen costs. That the Council approve the appointment of the contractor.

**573B CARETAKER POSTS** That the item is deferred to the next meeting of the Facilities Committee 14<sup>th</sup> May 2019, and advice is sought from Ellis Whittam.

**573C ROUNDURY PARC** Update from the agent is noted. That a meeting of the Sports Pitch and Recreation Provision Working Party is called.