

## **LISKEARD TOWN COUNCIL**

**AT A MEETING** of the **TOWN COUNCIL** held in the Long Room on Monday 3 September 2018 at 7.30 p.m. there were present:

The Mayor – Councillor Christina Whitty – in the chair. Deputy Mayor – Councillor David Ambler.

Councillors – Tyler Bennetts, Rachel Brooks, Simon Cassidy, Anna Clarke, Ian Goldsworthy, Sally Hawken, Roger Holmes, Sandra Mitchell, Jane Pascoe, Sue Shand, Julian Smith and Tony Powell.

Town Clerk – Steve Vinson

Member of the Public – Nick Craker (Cornwall Councillor).

The Mayor led the Council in observing two minutes silence in respect of the recent death of Norman Pampling. Norman had previously served on the town council for 25 years which included being Mayor. He was also an Honoured Burgess.

The Mayor advised the Councillors and members of the public of Housekeeping matters.

**155/18 APOLOGIES** – Councillor Taylor and the Mayor’s Chaplain.

**156/18 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE** Agenda Item 18 Correspondence – Councillor Clarke declared a registerable interest in the update report from Young People Cornwall.

**157/18 MAYOR’S REMARKS** - The Mayor updated Council on her engagements and activities since the last meeting - the more significant of which were:  
Drumhead Service – Royal British Legion – Commemoration of the 100<sup>th</sup> Anniversary of the ending of the 1914-1918 war 1<sup>st</sup> July – The Mayor thanked the councillors for supporting the service in Westbourne Gardens.  
Town Council Stand – Liskeard Show 14<sup>th</sup> July – The Mayor thanked those Councillors who had helped to organise the event which helped promote the council.  
Sheep Auctions – Bolitho Farm – she had attended both which had been very busy.  
Red Ensign - Merchant Navy Day – 3<sup>rd</sup> September – the town council and former merchant navy personnel had marked Merchant Navy day by the flying of the Red Ensign. This commemorated the loss of 30,000 merchant seaman killed in World War Two.

**158/18 TO RECEIVE AND ADOPT THE MINUTES OF THE COUNCIL MEETING**

**HELD ON TUESDAY 26 JUNE 2018** – The Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Council meeting held on Tuesday 26 June 2018.

**159/18 PUBLIC PARTICIPATION** - None.

**160/18 COMMITTEE MEETINGS**

**a. COMMUNICATIONS & ENGAGEMENT COMMITTEE HELD ON TUESDAY 3**

**JULY 2018** - Councillor Brooks proposed, Councillor Clarke seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Communications & Engagement Committee held on Tuesday 3 July 2018.

**MOTIONS:** Minute 102/18 Policy Reviews:

Councillor Brooks proposed, Councillor Hawken seconded and the Council **RESOLVED** to adopt the updated Communications Policy, subject to the addition of review dates.

Councillor Brooks proposed, Councillor Powell seconded and the Council **RESOLVED** to adopt the updated Social Media Policy, subject to the inclusion of the definition of Phishing.

**b. PLANNING COMMITTEE HELD ON TUESDAY 10 JULY 2018** - Councillor Powell proposed, Councillor Hawken seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Planning Committee held on Tuesday 10 July 2018.

**c. FACILITIES COMMITTEE HELD ON TUESDAY 17 JULY 2018** – Councillor Goldsworthy proposed, Councillor Smith seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Facilities Committee held on Tuesday 17 July 2018.

**d. FINANCE & GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 24 JULY 2018** – The Mayor proposed, Councillor Brooks seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Finance & General Purposes Committee held on Tuesday 24 July 2018.

**e. PLANNING COMMITTEE HELD ON TUESDAY 31 JULY 2018** - Councillor Powell proposed, Councillor Holmes seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Planning Committee held on Tuesday 31 July 2018.

**161/18 TOWN CLERK'S UPDATE – ITEMS FROM THE 24<sup>TH</sup> APRIL 2018**

**COUNCIL NOT ALREADY ON THE AGENDA** - The Town Clerk said that an update had been received from Cornwall Council regarding the possible use of Section 106. Given that it related to a PARTII item, he would circulate it to all councillors as such.

**162/18 LOCAL GOVERNMENT BOUNDARY COMMISSION (LGBC) Consultation Proposals – to receive an update and confirm the response to the LGBC by the 17th September 2018** – a). Councillor Goldsworthy proposed, the Mayor seconded and the Council **RESOLVED** to adopt Option iii in connection with the post 2021 Cornwall Council Liskeard Divisions. b). Councillor Goldsworthy proposed, Councillor Hawken seconded and the Council **RESOLVED** to adopt Option iii in connection with the proposals for the Town Council wards.

**163/18 COMMITTEE MEMBERSHIP** – Councillor Powell proposed, the Mayor seconded and the Council **APPROVED** Councillor Simon Cassidy to serve upon the Communications & Engagement, Planning and Finance & General Purposes Committees.

**164/18 PROVISION OF ECONOMIC DEVELOPMENT SUPPORT/REVIEW OF BACK OFFICE FUNCTIONS** – Minute 139/18 Finance & General Purposes Committee 24th July 2018 refers. To consider the approach to be taken in the report to be the 25th September 2018 Finance & General Purposes Committee.

Following discussion, Councillor Hawken proposed, Councillor Smith seconded and the Council **RESOLVED** that subject to: confirming with Ellis Whittam the correct approach in employment law and discussions with staff on a similar assessment of activity by proportion of time spent on function, this approach be adopted for the report to 25<sup>th</sup> September Finance & General Purposes Committee.

**165/18 CORNWALL COUNCIL - CIL USE POLICY CONSULTATION** – to consider the response to the CIL consultation. Following discussion, it was agreed that a meeting would be held involving the Mayor and Deputy Mayor, Councillors Clarke, Cassidy and Smith, to consider and determine the response to the consultation.

**166/18 WESTBOURNE GARDENS 10 YEAR MANAGEMENT AGREEMENT (Minute 69/18 26th June 2018 Council)** – The Mayor proposed, the Deputy Mayor second and the Council **RESOLVED** to confirm that the agreement be signed.

**167/18 SAFEGUARDING POLICY (Minute 70/18 26th June 2018 Council)** – Following discussion, which confirmed the change of the reference “elected members” to “members” and a report on the implications of the policy on councillors, staff and volunteers being brought to Council, Councillor Powell proposed, the Mayor seconded and the Council **RESOLVED** to adopt the Safeguarding Policy.

**168/18 SCHEDULE OF PAYMENTS** – The Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to approve the schedule of payments.

**169/18 CORNWALL COUNCIL PLANNING DECISIONS** – noted.

**170/18 OTHER REPORTS** – 30<sup>th</sup> August 2018 Liskeard Library – Deferred to PARTII.

**171/18 CORNWALL COUNCIL COUNCILLOR UPDATES** – main points:-

Cornwall Councillor Craker –

- Area Based Planning Regime this local team focused approach trailed in Liskeard/Looe and the Gateway Community Network Areas was considered successful and was to be extended to the enforcement side of operations.
- Highways Budget/Community Network Panel the West Street/Old Road and Barras Cross areas of Liskeard had been put forward as potential projects to benefit from the £50,000 fund.
- Persimmons Section 106 more affordable houses to rent would be provided. The split being 2/3 affordable to 1/3 shared ownership. The provision would be front end loaded. The overall total is lower.

Cornwall Councillor Hawken -

- Maudlin Farm – it is intended that work would start on site in the spring. For safety reasons, footpaths crossing the site would need to be closed during the works. The bridge would be completed after the completion of the housing scheme.
- Liskeard Summer Food Project – this partnership had successfully provided food for local children during the summer holidays.
- Childcare Survey – was still live and responses are encouraged.
- Sexual Health Service – it was noted that some of the sexual health service provision for this area is undertaken from Plymouth.

Cornwall Councillor Pascoe -

- Hillfort School – updated on caring for the allotments whilst the children were on holiday. There was also an issue with repairs to asbestos in the caretakers' hut.
- Sheep Sales – the Liskeard Show had shown the desire for livestock sales locally and the two sheep sales had proved very popular. A fat stock sale would be the next to be held.
- Liskeard School and Community College – the prize-giving and presentation evening showed the excellent quality of the College.

Councillor Clarke declared a registerable interest.

**172/18 CORRESPONDENCE** – 21<sup>st</sup> August 2018 – Young People Cornwall – Update report showed their achievement of a £10,000 Awards For All grant. The report was noted.

**173/18 DATE OF THE NEXT MEETING** – Tuesday 30<sup>th</sup> October 2018.

The Mayor proposed, the Deputy Mayor seconded and the Council **RESOLVED** to move into **PART II**.

**174/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business;**

**17. OTHER REPORTS** – 30th August 2018 – Liskeard Library update.

**21. PARTII Minutes 26th June 2018.** To receive and approve the **PARTII** minutes of the 26th June 2018.

**22. LEASE RENEWALS – (Minute 79/18. 26th June 2018 Council refers) – (subject to the receipt of the completed lease agreement)** – to receive the additional information and the advice of the councils' solicitor and approve the lease.

**175/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the Press and Public were readmitted to the meeting.**

The Mayor proposed, Councillor Hawken seconded and the Council **RESOLVED** to adopt the recommendations made in **PARTII**. These being:

**175/18/A OTHER REPORTS** – 30th August 2018 – Liskeard Library update. Subject to confirmation of the content of the European Regional Development Fund application, to write a letter of support to the grant approving body.

**175/18/B PARTII Minutes 26th June 2018** – Adopted.

**175/18/C LEASE RENEWAL** – (Minute 79/18. 26th June 2018 Council refers) – The Council **RESOLVED** to approve the issue of a new lease on the terms indicated.