

Liskeard Town Council

AT A MEETING of the **TOWN COUNCIL** held in the Public Hall on Tuesday 7 June 2022 at 7.30 p.m. there were included:

The Mayor - Councillor Simon Cassidy – in the chair

The Deputy Mayor – Councillor Christina Whitty

Mayor's Chaplain (reserve) – Captain Julian Short (Salvation Army)

Councillors – Kerry Cassidy, Nick Craker, Richard Dorling, Rob Frost, Annette Lee-Julian, Ian Goldsworthy, Lori Reid, Julian Smith and Naomi Taylor.

Town Clerk – Steve Vinson

Members of the Public – Helen Leon (PA to Annette Lee-Julian)

Mayor's Chaplain (reserve) Captain Julian Short offered their thoughts, readings and prayers on the work of the Council.

13 / 22 **APOLOGIES** – Councillors David Ambler, Rachel Brooks and Jane Pascoe.

14 / 22 **DECLARATIONS OF MEMBERS' INTERESTS REGISTERABLE AND NON-REGISTERABLE**
– Councillor Taylor declared a non-registrable interest in Agenda Item 23.

15 / 22 **MAYOR'S REMARKS** – The Mayor spoke on the following:

- 25th May – Mayor Choosing – He thanked all of those involved for organizing and attending the event. Particular mention was made of Councillors Christina Whitty and Jane Pascoe for collecting the flowers and making the outstanding floral decorations and displays. Visiting Mayors commented very favorably on the event including the regalia.
- 2nd June - Platinum Jubilee Church Service. The Mayor thanked all of those Councillors, Honoured Burgesses and organisations, which attended the Special Civic Service at the Methodist Church. He also thanked Councillor Ian Goldsworthy for supplying and organizing the Jubilee Beacon at the top of the St Martins Church. About 150 members of the were near the base of the tower. They sang Trelawney and the National Anthem.
- Arts and Crafts Fair – The Mayor thanked Councillor Rachel Brooks for organising the Arts and Crafts Fair which was well attended.
- Liskeard Carnival – The Mayor praised the Lions Club of Liskeard for organizing the Carnival. This was unfortunately smaller than it would otherwise have been as someone had rung various groups and organisations that the Carnival was cancelled.

16 / 22 **MINUTES – COUNCIL MEETING HELD 19TH APRIL 2022** – Councillor Dorling proposed, Councillor Taylor seconded and the Council **RESOLVED** to **APPROVE** the minutes of the Council meeting held on 19th April 2022.

17 / 22 **PUBLIC PARTICIPATION** – No Speakers.

18 / 22 **A NEW ECONOMIC VISION FOR LISKEARD TOWN** – Councillor Lori Reid presented in conjunction with Councillor Julian Smith a new economic vision for Liskeard town. Following the presentation and after much discussion, noting the importance of the Health & Well Being Sector, it was felt that Liskeard had a significant role to play in a much wider range of economic, social and service roles for the larger South East Cornwall catchment area. The Vision should be referred to Communications & Engagement Committee given its role in promotion and engagement.

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19 / 22 **CATTLE MARKET MAKERS** - a). To receive an update on progress with the contract with Brady Construction Services Ltd. b). If received from Bradys in time, to consider an Advanced Payment Bond. c). Under Financial Regulation 18.2 to suspend the requirement to receive goods in advance of releasing payment. To approve the upfront payment of £220,000 plus a further £110,000 prior to the delivery of goods. d). To receive the notes of the Cattle Market Makers Board meeting held on 11th May 2022. To note the submission of bids to support the continuing activities of the project beyond the 31st March 2022 and ending of European Union funding. (d.i. Cornwall Council – Culture and Creative Investment Programme (CCIP) 19th May 2022 submission deadline d.ii. Historic England – Everyday Heritage 24th May 2022 submission deadline.)

The Town Clerk reported that a figure for the Advanced Payment Bond had not yet been received and consequently items a. b. and c. should be deferred to a Special Council meeting arranged when the information was available.

This was agreed with the addition of seeking confirmation as to how long a process would it take to put the Bond in place once the quote had been obtained and whether the bond was an eligible cost to include for the purposes of the CLLD grant.

With regards items d., d.i., and d.ii. it was clarified that an initial e-mail suggesting the making of bids for post E.U. funding had been received on 3rd May, the Board had supported the idea on 11th May, with the bid deadlines being 19th May and 24th May. It was noted that the bids process was competitive. The Town Council would not be committed to anything until any grant offer letter had been received and approved.

In discussion, the holding of an emergency Special Council meeting to approve the making of the draft bids would have been the preferred approach. The Town Clerk was tasked with finding what arrangements other Town Councils might use in time critical situations.

20 / 22 **COMMITTEE MEETINGS – TO APPROVE THE MINUTES:-**

- a. Councillor Taylor proposed, Councillor Powell seconded and the Council **RESOLVED** to note the minutes and ratify the decisions of the Planning Committee held on 25th April 2022.
- b. The Mayor proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to note the minutes of the Finance, Economic Development & General Purposes Committee held on 26th April 2022.
- c. Councillor Craker proposed, Councillor Dorling seconded and the Council **RESOLVED** to note the minutes of the Communications & Engagement Committee held on 12th May 2022.
- d. Councillor Taylor proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to note the minutes and ratify the decisions of the Planning Committee held on the 16th May 2022. Following discussion, it was noted that whilst ascribing Councillor specific comments should be avoided, that additional detail on relevant policies might assist in supporting the Committees.
- e. Councillor Smith proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to note the minutes of the Facilities Committee held on the 17th May 2022. Motions: a). Councillor Reid proposed and Councillor Smith seconded and the Council **RESOLVED** to **APPROVE** a transfer £1,000.00 from the 2022/23 Castle Park budget to create a new budget line for watering of the Town Council owned planters funded from the Welcome Back Fund.

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b). It was clarified that the Liskeard Traders Association were having difficulty organizing the watering by themselves and were willing to make a contribution towards the cost. For this financial year, Councillor Craker proposed, Councillor Dorling seconded and the Council **RESOLVED** to **APPROVE** a transfer £700.00 from the 2022/23 Castle Park budget line for watering the Liskeard Town Traders planters.

21 / 22 **RFO'S REPORT** – (For Information – bank balances, internal controls, internal audit and Cattle Market Makers Financial Update) - Noted

22 / 22 **SCHEDULE OF PAYMENTS** – Approved.

23 / 22 **DEBIT CARD** – Councillor Reid proposed, Councillor Craker seconded and the Town Council **RESOLVED** to **APPROVE** to retrospectively approve a debit card payment of £1,504.99 (£1,249.17 VAT) of North West Flags for the purchase of bunting required by Financial Regulation 6.17 (single debit card transaction exceeding £1,000)

24 / 22 **ANNUAL REVIEW OF THE EFFECTIVENESS OF INTERNAL CONTROLS AND RISK MANAGEMENT ARRANGEMENTS 2021/2022** – Approved.

25 / 22 **AGED DEBTORS** – The Mayor proposed, Councillor Dorling seconded and the Council **RESOLVED** to receive the report on Aged Debtors and agree any actions required.

26 / 22 **TRUST REPORT** – Noted.

27 / 22 **WEED MANAGEMENT (Referred from 17th May 2022 Facilities Committee)** – It was clarified that the initial trial had been successful, the contractors quote had come back at twice the budget. That the weed treatments are conducted in two phases permitting the Council to commence the initial phase, whilst seeking the views on the nature of the overall approach. Councillor Craker proposed, Councillor Reid seconded and the Council **RESOLVED** to proceed with the weed management taking account of the proposals mentioned above.

28 / 22 **UK GOVERNMENT - SHARED PROSPERITY FUND (UKSEF)** – It was agreed that the Town Council continue to work with partners (most notably Cornwall Council) to support the submission of eligible projects to the UK Shared Prosperity Fund including: Liskeard Business Park project, Active Travel transport related projects and support for creative businesses through the Makers Project.

29 / 22 **DEPARTMENT FOR TRANSPORT – CUSTOMER AND COMMUNITIES IMPROVEMENT FUND (CCIF)** – Councillor K Cassidy proposed, Councillor Frost seconded and the Council **RESOLVED** to support with a grant of £3,000 from the general reserve to the project to upgrade the cycle-racks at Liskeard Station.

30 / 22 **CORNWALL COUNCILLOR UPDATES** – given the lateness of the hour, this was to be done by e-mail. Councillor Craker noting, that there had been some concern which had become public regarding the flood lighting at the Astro-Pitches. This was being looked into.

31 / 22 **CORNWALL COUNCIL PLANNING DECISIONS** – Noted.

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32 / 22 **CORRESPONDENCE** – Dean Evans B.E.M. - Passmore Edwards Bicentenary Festival Spring and Summer 2023 (see attached). The Council agreed to mark the Passmore Edwards Bicentenary.

Martin Symonds – President Lions Club of Liskeard – Liskeard Carnival – thanks to the Mayor for attending the event and judging the entrants. The Mayor noted that it had been very difficult for the Lions Club to hold this years event not least because of the caller ringing to say the event had been cancelled. Angie Kurn was taking over as President and the Mayor offered to hold a meeting to discuss the Carnival.

Councillor K Cassidy proposed, the Mayor seconded and the Council **RESOLVED** to move into **PARTII.**

33 / 22 **PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:

22. **LISKEARD REDEVELOPMENT WORKING GROUP** – To note the minutes of the 5th April 2022.

23. **APPRAISALS AND SALARIES** - To note completion of staff appraisals and the staff salary and spinal points and hours worked.

34 / 22 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.

Councillor Smith proposed, Councillor Craker seconded and the Council **RESOLVED** to **ADOPT** the decisions made in **PARTII.**

35 / 22 **LISKEARD REDEVELOPMENT WORKING GROUP** – Noted.

36 / 22 **APPRAISALS AND SALARIES** – Noted that the staff appraisals are complete and noted the staff salary and spinal points and hours worked.

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