

Liskeard Town Council

AT A MEETING of the **TOWN COUNCIL** held in the Public Hall on Tuesday 29 November 2022 at 7.30 p.m. there were included:

The Mayor - Councillor Simon Cassidy (in the Chair)

The Deputy Mayor – Councillor Christina Whitty

Councillors – David Ambler, David Braithwaite, Kerry Cassidy, Nick Craker, Richard Dorling, Ian Goldsworthy, Annette Lee-Julian, Lori Reid, Julian Smith, and Naomi Taylor.

Mayor’s Chaplain – Reverend Andrew Day.

Town Clerk – Stephen Vinson

Responsible Financial Officer / Deputy Town Clerk - Yvette Hayward

Members of the Public – Tracy Adams (Liskeard Traders Association – Owner of Jane Louise), Lin Moore (Liskeard Traders Association), Gordon Lancaster (Liskeard Area Memory Café – Treasurer), Sally Mollard (Liskeard Area Memory Café – Secretary), Daniel Wendon (Head – Liskeard School and Community College), Emma Julian – (Community Fridge) and Valerie Hoare – (Community Fridge) and Richard Reardon (Personal assistant – to Councillor Anette Lee-Julian).

The Mayor’s Chaplain Reverend Andrew Day shared his thoughts with the Council and members of the public and then lead them in a prayer for their work. He noted that the Civic Carol Service was on the 18th December 2022 at 6.00 pm in the Liskeard Methodist Church with all welcome.

323 / 22 **APOLOGIES** – Councillors Rachel Brooks, Jane Pascoe and Tony Powell.

324 / 22 **DECLARATIONS OF MEMBERS’ INTERESTS REGISTERABLE AND NON-REGISTERABLE** – The Deputy Mayor, Memory Café grant application at 6.b. and agenda item 20 RBL. Councillor Ambler agenda item 17 Public Hall and agenda item 20 RBL and Councillor Goldsworthy grant application 6.a. and 17 RBL Public Hall. Councillor Lee-Julian 18 Unit 2, Guildhall.

325 / 22 **MAYOR’S REMARKS** – The Mayor made the following observations:

- **PRIMESTOCK SHOW - 29th October** – The Mayor had attended the Primestock Show. Many people felt that it was good to see the Show return to the former Cattle Market site.
- **QUIMPERLE TWINNING VISIT – 4TH November** – The Town Council’s representatives (Mayor and Town Clerk) had been well received by the Mayor of Quimperle and his advisors. Simon Pascoe and his son provided an excellent support service The French system of local government is different to ours. There had been a wreath laying at the French War Memorial. The gift given to the French Mayor had been made by one of the lady artists on the Town Councils’ Cattle Market Makers project. The visit was seen as an excellent start to post Covid to rebuild some of the variety of links including sporting and cultural.
- **REMEMBRANCE EVENTS – 6TH, 9TH 11TH & 13TH November** – The Mayor thanked everyone for participating in the Remembrance events including Councillor Christina Whitty for carrying out the placement of the crosses on the respective individual war graves. The Remembrance Day Parade was very large and well attended.
- **CHRISTMAS CAROL SERVICE 18TH DECEMEBER 18.00** – The Mayor thanked Councillor Rachel Brooks and Councillor David Braithwaite for helping to organise the respective elements of the Christmas celebrations.

85/22

326 / 22 **TO RECEIVE AND APPROVE THE MINUTES OF THE 25th OCTOBER 2022 COUNCIL MEETING** – Subject to the alteration, Councillor Dorling proposed, Councillor Smith seconded and the Council **RESOLVED** to **ADOPT** the minutes of the meeting held on 25th October 2022.

327 / 22 **PUBLIC PARTICIPATION** – Daniel Wendon (Head – Liskeard School and Community College) was welcomed to the meeting by the Mayor.

- **Local Connection** – Daniel whilst living in the Launceston area for the last 5 – 6 years has earlier links with the Liskeard including through living in Tremar
- **Excellent Results** – He wishes to build upon the excellent results achieved by his predecessor and team.
- **Council School Joint Working** – Daniel was happy to work with the Town Council on projects including for example, the Quimperle Twinning. Daniel is an Altarnun Parish Council.

Councillors Ambler and Goldsworthy left the meeting at this point.

328 / 22 **GRANT APPLICATIONS – A. LISKEARD TRADERS ASSOCIATION – TO PURCHASE PRESENTS FOR THE CHILDREN COMING TO THE SANTA’S GROTTO (ON THE 3 SATURDAYS IN DECEMBER) (£700)** – Tracy Adams spoke in support of the application and in answer to Councillors questions - following confirmation that 2 additional schools were being approached over last year and that the fee of £3 was anticipated, Councillor Braithwaite proposed, Councillor Smith seconded, and the Council **RESOLVED** to **APPROVE** the grant of £700.

Councillors Ambler and Goldsworthy returned to the meeting. The Deputy Mayor left the meeting at this point.

B. LISKEARD AREA MEMORY CAFE – PRE-CHRISTMAS CHOIR CONCERT – Gordon Lancaster spoke in support of the application noting that in previous years the Methodist Church had hosted the event. Councillor Kerry Cassidy proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to **APPROVE** a grant of £423.40.

The Deputy Mayor returned to the meeting at this point.

C. CANCER RESEARCH UK – TO COVER THE INCREASE IN THE COST OF THE HIRING THE PUBLIC HALL AND ASSOCIATED ROOMS FOR THE ANNUAL EXHIBITION AND SALE (£526). – Following clarification that the policy of the Council was to consider such requests in an open and transparent way at a formal meeting, Councillor Dorling proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to **APPROVE** the grant of £526.

D. LISKEARD SILVER BAND – TO REFRESH THE IMAGE OF THE BAND BY THE COMPLETE REPLACEMENT OF ALL FORMAL BAND JACKETS, TIES AND POLO SHIRTS (PROJECT COST £1,670) Following initial consideration, Councillor Goldsworthy proposed, Councillor Reid seconded and the Council **RESOLVED** to **DEFER** consideration of the application pending the receipt of the accounts and a second quote.

329 / 22 **TOWN CLERK – CORNWALL COUNCIL – “DEVOLUTION TO CORNWALL DEAL” - 17TH NOVEMBER 2022 – TO CONSIDER WHETHER TO WRITE TO CORNWALL COUNCIL REQUESTING THAT A REFERENDUM FOR A MAYOR FOR CORNWALL BE HELD** – Councillor Craker updated that at a Cornwall Council meeting that day the general issue relating to the Devolution Deal and the wider implications of a possible Mayor for Cornwall were discussed. It was concluded that insufficient detail is yet known to form a proposal to consider and upon which to consult. That when such information is available a wider consultation be held. Councillor Dorling proposed, Councillor Smith seconded, and the Council **RESOLVED** to **DEFER** consideration of the issue until such time as further information is forthcoming.

330 / 22 **COMMITTEE MEETINGS – TO APPROVE THE MINUTES:**

- a. Councillor Taylor proposed, Councillor Reid seconded and the Council **RESOLVED** to note the minutes and ratify the decisions of the Planning Committee held on 31st October 2022.
- b. Councillor Smith proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to note the minutes of the Facilities Committee held on 1st November 2022.
- c. Councillor Craker proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to note the minutes of the Communications & Engagement held on 10th November 2022.

331 / 22 **RFO REPORTS (9-14)** – It was noted that the (General and Unallocated Reserves) breakdown did not include those elements of the reserves allocated to approved expenditure in the current financial year.

332 / 22 **SCHEDULE OF PAYMENTS** – Councillor Dorling proposed, Councillor Craker seconded and the Council **RESOLVED** to approve the Schedule of Payments.

333 / 22 **BUDGET MONITORING REPORT 2022/2023** – The RFO explained that since the report had been written the Triennial Actuarial Calculation has been provided by Cornwall Council. This would increase the cost by £1,400. It was explained that the FiT Tariff payment is usually paid by now and was being chased up. Councillor Dorling proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to accept and note the Budget Monitoring Report.

334 / 22 **DRAFT BUDGET AND PRECEPT SETTING 2023/2024** – The report outlining externally driven increases in key Council costs, and indicating a possible 11% increase in the budget and precept was discussed extensively as were other options proposed during the meeting of 0% and 5% options. It was agreed that further work be undertaken to look at the range of possible options. The Mayor proposed, Councillor Dorling seconded and the Council **RESOLVED** to **DEFER** until the 24th January 2023 Town Council meeting the setting of the budget and precept.

335 / 22 **INTERIM INTERNAL AUDITORS REPORT 2022/2023** – Councillor Craker proposed, the Mayor seconded and the Council **RESOLVED** to **ACCEPT** the Interim Internal Auditors Report 2022/2023.

336 / 22 **ACTIVE TRAVEL (MINUTE 310/22 COMMUNICATIONS & ENGAGEMENT COMMITTEE 10TH NOVEMBER 2022)** – Following consideration, Councillor Craker proposed, Councillor Kerry Cassidy seconded and the Council **RESOLVED** to **APPROVE** the recommendations that the following improvements are progressed – Charter Way – Plymouth Road – Baytree Hill – Dean Street / Limes Lane – 20 mph zone in the town centre.

87/22

337 / 22 **CASTLE PARK DEVOLUTION (HEADS OF TERMS 15A, DEED OF COVENANT 15B AND PLANTING MANAGEMENT PLAN 15D)** – The Mayor proposed, Councillor Smith seconded and the Council **RESOLVED** to **ACCEPT** the **ENTER INTO** the Heads of Terms, Deed of Covenant and Planting Management Plan.

338 / 22 **CATTLE MARKET MAKERS PROJECT UPDATE** – Noted.

Councillors Ambler and Goldsworthy left the meeting at the point.

339 / 22 **PUBLIC HALL PHASE 2 REFURBISHMENT (17.17.A.17.B)** - Councillor Reid proposed, Councillor Dorling seconded and the Council **RESOLVED** to **ACCEPT** the quote from Contractor B for architectural and interior design services for the Phase 2 refurbishment of the Public Hall.

Councillors Ambler and Goldsworthy returned to the meeting at this point.

340 / 22 **ACCESSIBLE ALLOTMENTS AND THORN PARK ACCESSIBILITY IMPROVEMENTS** – Councillor Smith proposed, Councillor Taylor seconded and the Council **RESOLVED** to retain “Engage Disability” a). for 1 days consultancy to visit both the Pengover and Trevethan Meadows sites and provide recommendations with regards inclusive accessible design that meets the relevant standards and to cover the costs of design, printing, etc. Total cost £1,000 to be vired from the Castle Park budget. b). for .5 days consultancy at Thorn Park to advise on the provision of gates, pathways, benches, signage and play equipment. Total Cost £320+ VAT to be taken from the King George V Playing Fields Trust.

The Deputy Mayor left the meeting at this point.

341 / 22 **REMEMBRANCE DAY PARADES (LATEST JOINT GUIDANCE ATTACHED)** – The Mayor proposed, Councillor Reid seconded and the Council **RESOLVED** to approve the Town Council organizing the Parade as a “Civic Event” for the purposes of risk assessments and road closures with the help of the Royal British Legion and Liskeard / Looe Lions.

The Deputy Mayor returned to the meeting at this point.

342 / 22 **UNIT 2 – GUILDHALL** – The landlord’s refurbishment works at the main unit occupied by the Community Fridge are taking longer than anticipated and the Community Fridge would like to continue the use of Unit 2. The profile of the Community Fridge is much higher owing to their occupation of Unit 2. They wish to put in an application to occupy the unit on a more permanent basis. The Mayor proposed, Councillor Reid seconded and the Council **RESOLVED** to continue allowing occupation of Unit 2 rent free until the end of January 2023. This to enable an application for tenancy to be received and considered by the 4th January 2023 Facilities Committee.

343 / 22 **STAFF POLICY REVIEW WORKING PARTY (CLLR KERRY CASSIDY TO UPDATE)** – The Mayor proposed, Councillor Ambler seconded and the Council **RESOLVED** to **DEFER** approval of the revised Terms of Reference to the next Council meeting.

344 / 22 **FEDERATION OF OLD CORNWALL SOCIETIES – HQ SEARCH** – The update was noted.

345 / 22 **CORNWALL COUNCILLOR NICK CRAKER GAVE THE FOLLOWING UPDATE:**

346 / 22 **CORNWALL COUNCIL PLANNING DECISIONS** – Noted.

347 / 22 **CORRESPONDENCE** – None.

348 / 22 **DATE OF THE NEXT TOWN COUNCIL MEETING** – 20th December 2022

Councillor Kerry Cassidy proposed, Councillor Taylor and the Council **RESOLVED** to go into **PARTII.**

349 / 22 **PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:

27. **ROUNDBURY SITE** – To note the approach received.

28. **LISKEARD REDEVELOPMENT WORKING GROUP** – To note the unapproved minutes of the meeting of 8th November 2022

29. **FREEDOM OF THE TOWN** – To consider a further nomination.

350 / 22 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.

Councillor Taylor proposed, Councillor Craker seconded, and the Council **RESOLVED** to **ADOPT** the decisions made in **PARTII.**

351 / 22 **ROUNDBURY SITE** – That noting the advice of the Monitoring Officer the Town Council resumes contact with Wain Homes. That the original team is expanded by the additional people indicated on an as and when needed basis.

352 / 22 **LISKEARD REDEVELOPMENT WORKING GROUP** – Minutes of the 8th November 2022 Noted.

353 / 22 **FREEDOM OF THE TOWN** – That the Liskeard Silver Band be confirmed as being granted the “Freedom of the Town”.

89/22