

## Liskeard Town Council

**AT A MEETING** of the **TOWN COUNCIL** held in the Public Hall on Tuesday 28 February 2023 at 7.30 p.m. there were included:

The Mayor - Councillor Simon Cassidy (in the Chair)

The Deputy Mayor – Councillor Christina Whitty

Councillors – David Ambler, David Braithwaite, Rachel Brooks, Kerry Cassidy, Nick Craker, Richard Dorling, Annette Lee-Julian and Ian Goldsworthy.

Mayor’s Chaplain – Reverend Andrew Day.

Town Clerk – Steve Vinson

Members of the Public – Lady speaker (Liskeard Radio – Agenda Item 7a), Emma Julian and one other (Community Fridge – occupant Unit 2, The Guildhall, and Agenda Item 7.b.), 2 members of the public (Liskeard & District Flower Club Agenda Item 7.c.), Lin Moore (Liskeard Traders Association), Richard Reardon (Personal assistant to Councillor Anette Lee-Julian) and Dr Mel Priston and one other (Tamar Toll Action Group – Agenda Item 21) and a resident. Alistair Doyle (Event Services SW – Agenda Item 18).

The Mayor’s Chaplain Reverend Andrew Day led the Council and members of the public in a prayer for their work.

490 / 22      **APOLOGIES** – Councillors Jane Pascoe, Tony Powell, Lori Reid, Julian Smith and Naomi Taylor.

491 / 22      **DECLARATIONS OF MEMBERS’ INTERESTS REGISTERABLE AND NON-REGISTERABLE** – Councillor Ambler – Liskeard Radio (Agenda Item 7a.), K Cassidy – GWR Employer (Agenda Items 16 & 17) and Lee-Julian - Family Members Community Fridge (Agenda Item 7.b).

492 / 22      **NOMINATIONS FOR THE MAYOR AND DEPUTY MAYOR FOR THE 2023/2024 CIVIC YEAR** –

The Town Clerk reported that one nomination had been received for the Mayor (that is, for Councillor Simon Cassidy) and one nomination for the Deputy Mayor (that is, Councillor Christina Whitty).

Councillor Dorling proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to elect Councillor Simon Cassidy as the Mayor for the 2023/2024 Civic Year. (There being one abstention and one against).

Councillor K Cassidy proposed, Councillor Brooks seconded and the Council **RESOLVED** to elect Councillor Christina Whitty as the Deputy Mayor for the 2023/2024 Civic Year.

493 / 22      **MAYOR’S REMARKS** – The Mayor made the following observations:

- The Mayor visited the Liskeard Boxing Club which was supporting youth justice activities.
- The Mayor noted that it was sad that the Country Market was stopping.
- The Mayor a card and flowers and been sent to Mary Berridge to mark her 100<sup>th</sup> birthday.
- The Mayor had supported the MND craft fair.

120/22

494 / 22 **TO RECEIVE AND APPROVE THE MINUTES OF THE 24<sup>TH</sup> JANUARY 2023 COUNCIL MEETING** – Councillor Dorling proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to **ADOPT** the minutes of the Council meeting held on the 24<sup>th</sup> January 2023.

495 / 22 **PUBLIC PARTICIPATION** – Speaker (Liskeard Radio - Agenda Item 7.a) – spoke in support of the application as the person who had prepared the application was on holiday.

Emma Julian (Community Fridge – occupant Unit 2, The Guildhall and Agenda Item 7.b) – spoke in support of the application. In response to a Councillor question she confirmed that the total of eligible costs exceeded the amount of grant requested. The total spend with ineligible costs had been included to help set the context of very heavy financial outlay with very negligible income at the critical start-up stage.

Two Speakers – (Liskeard & District Flower Arrangement Club – Agenda Item 7.c.) – spoke in supporting of the application noting that the Chair who had prepared the application was unable to attend.

Lin Moore (Liskeard Traders Association) – briefly updated the Council on trading conditions in the town.

Dr Mel Priston and one other (Tamar Toll Action Group – Agenda Item 21) – spoke to the issue raised by the letter in Correspondence. Following consideration, Councillor K Cassidy proposed, Councillor Ambler seconded and the Council **RESOLVED** to write in support of the campaign.

Councillor Ambler left the meeting.

496 / 22 **GRANT APPLICATIONS – A. LISKEARD RADIO – APPLICATION FOR £200 TOWARDS THE COST OF HIRING THE PUBLIC HALL FOR A FUND RAISING EVENT TO MARK THE 10 YEARS’ SINCE SET UP OF THE LISKEARD RADIO (£200 - CONTRIBUTION)** – Councillor K Cassidy proposed, Councillor Goldsworthy seconded, and the Council **RESOLVED** to defer consideration and request further information including a more detailed breakdown of the costs, more up to date finances and to clarify the legal status of the applicant.

Councillor Ambler returned to the meeting.

497 / 22 **GRANT APPLICATIONS – B. COMMUNITY FRIDGE (COMMUNITY TREASURE CHEST CIC) – TO SUPPORT THE SET-UP, PURCHASE AND INSTALLATION COSTS UNIT2, THE GUILDHALL** £1,200. Councillor Brooks proposed, Councillor Ambler seconded, and the Council **RESOLVED** to **APPROVE** a grant of £1,200. (Councillor Lee-Julian did not take part in the vote).

498 / 22 **GRANT APPLICATIONS – C. LISKEARD & DISTRICT FLOWER ARRANGEMENT CLUB (NEXT FINANCIAL YEAR’S BUDGET) – TO PARTIALLY FUND THE HOLDING OF THE EMERALD ANNIVERSARY EVENT OF THE CLUB IN THE PUBLIC HALL – 27<sup>TH</sup> OCTOBER 2023 – (ESTIMATED COST £2,000 – GRANT REQUEST £350).** - Councillor K Cassidy proposed, Councillor Craker seconded, and the Council **RESOLVED** to **APPROVE** a grant of £350.

121/22

499 / 22 **TOWN CLERK – UPDATE** – None. The items are covered in the agenda.

500 / 22 **COMMITTEE MEETING – TO APPROVE THE MINUTES:**

Councillor Lee-Julian proposed, the Mayor seconded, and the Council **RESOLVED** to note the minutes and ratify the decisions of the Planning Committee held on 20<sup>th</sup> February 2023.

501 / 22 **RFO REPORTS** – (For Information – balances, Cattle Market Makers financial update, banking and budget setting process).

Noted. There was an extensive discussion on the report relating to the budget setting process. There are some variables beyond the Council’s control (e.g. inflation and new house occupations etc.). The reducing reserves will mean that in future years, the range of new projects will need to be carefully assessed against existing commitments.

502 / 22 **BUDGET MONITORING REPORT 2022/2023** – Councillor Dorling proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to accept and note the budget monitoring report to 31<sup>st</sup> January 2023.

503 / 22 **SCHEDULE OF PAYMENTS** – Councillor Craker proposed, the Mayor seconded and the Council **RESOLVED** to approve the Schedule of Payments.

504 / 22 **AGED DEBTORS** – Councillor Dorling proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to the aged debtors report and agreed to write off an invoice for £41.70 outstanding since March 2022.

505 / 22 **DEMAND AND IMPLEMENTATION ASSESSMENT FOR THE PROVISION OF SPORTS PITCHES AND RELATED RECREATIONAL FACILITIES (CONTRACTOR A PROPOSAL (PART I DOCUMENT) SUPPORTING DOCUMENTS AND CONTRACTOR B PROPOSAL (PART II DOCUMENT) AND SUPPORTING DOCUMENTS** – Councillor Dorling proposed, Councillor K. Cassidy seconded and the Council **RESOLVED** to receive and **ACCEPT** the recommendations of the 23<sup>rd</sup> February 2023 Special Facilities Committee that a modified version of the proposal submitted by Contractor A (Ploszajski Lynch Consulting Ltd. (PLC)) be adopted and progressed by the Council. The modification being to commence with the Heritage Impact Assessment including a “geophysical” survey to discover the extent of the archaeological remains and the impact this might have on the layout of the sports pitches and associated facilities etc. Depending upon the findings, to progress the demand and implementation assessment as a Phase 2.

Councillor K Cassidy left the meeting at this point.

506/ 22 **LISKEARD RAILWAY STATION – CYCLE STANDS PROJECT** – Councillor Dorling proposed, Councillor Ambler seconded and the Council **RESOLVED** to confirm support for the GWR capital project and approve a grant of £3,000 from the general reserve.

507 / 22 **LISKEARD RAILWAY STATION – PROMOTIONAL DISPLAYBOARDS (MINUTE 147/22 COMMUNICATIONS & ENGAGEMENT COMMITTEE 4<sup>TH</sup> AUGUST 2022 (ATTACHED QUOTE 1 AND QUOTE 2)** – Councillor Dorling proposed, Councillor Ambler seconded and the Council **RESOLVED** to approve the establishment of a budget line of £5,000 to support the delivery of this project which will be part of the work of the Communications & Engagement Committee.

Councillor K Cassidy returned to the meeting.

**508 / 22 CORONATION EVENTS – WESTBOURNE GARDENS AND ILLUMINATION (KEY FEATURES, FOUNTAIN, GUILDHALL AND WEBBS’ HOUSE (ATTACHMENTS PROPOSAL AND 3 DRAFT QUOTES)).**

The Mayor explained that Alistair Doyle (Events Services SW) had attended the public meetings to discuss possible Coronation Events and had supplied these quotes to indicate the possible costings. During the general discussion it was noted that:

- Extended Bank Holiday – few businesses were likely to be open or members of the public coming to the Town Centre.
- Other Events – some organisations intend to hold an event should they be able to book and organize things in time (Liskeard Lions were mentioned).
- Town Council – is intending to issue commemorative coins to school children.

Councillor Dorling proposed, Councilor Goldsworthy seconded and the Council **RESOLVED** to support the following elements:

- Commemorative Coins: – (coordinated through the local schools) - £2,000 (part Communication & Engagement Committee budget and Cornwall Councillor Nick Crakers’ Community Chest.
- Commemorative Lighting: – (subject to the owners of Webb’s House agreeing to that element) - £1,500 – taken from the general reserve.
- Other Organisations Events: - should the Town Council be approached to support events organized by other groups, a budget allocation to be taken from the general reserve £2,000.

**509 / 22 CORNWALL COUNCILLOR NICK CRAKER GAVE THE FOLLOWING UPDATE:**

**510 / 22 CORNWALL COUNCIL PLANNING DECISIONS** – Noted.

**511 / 22 CORRESPONDENCE** – Liskeard Town Forum – Proposal to support a joint look at marketing of Liskeard including through social media. (the group to include the Chamber of Commerce, Traders Association, Forum and the Town Council). The Mayor proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to support the Town Forum’s proposal.

**512 / 22 DATE OF THE NEXT TOWN COUNCIL MEETING** – 28<sup>th</sup> March 2023 at 7.30 pm

Councillor Dorling proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to move into PARTII.

**513 / 22 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:**

**23. Demand and Implementation Assessment for the Provision of Sports Pitches and Related Recreational Facilities (Attached Contractor A proposal and Contractor B proposal)** - To receive and consider any “commercial in confidence” aspects of the proposals and relevant feedback, if any, from the 23rd February 2023 Special Facilities Committee meeting and approve the selection of a contractor.

**24. Liskeard Redevelopment Working Group (attached)** – To receive the notes of the 8th February 2023 meeting and approve the sending of a further letter of support for the employment land project as requested.

**514 / 22      PARTII - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.**

Councillor Dorling proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to adopt the decisions made in PARTII.

That a letter of support is sent in respect of the employment land project.