

## Liskeard Town Council

**AT A MEETING of the TOWN COUNCIL held in the Emily Hobhouse Room on Tuesday 27 June 2023 at 7.30 p.m. there were included:**

The Mayor – Councillor Simon Cassidy – in the chair

The Deputy Mayor – Councillor Christina Whitty

Councillors – David Ambler, David Braithwaite, Kerry Cassidy, Richard Dorling, Annette Lee-Julian, Ian Goldsworthy, Jane Pascoe, Lori Reid and Julian Smith.

Town Clerk – Steve Vinson

Members of the Public – Pip Harris (Liskeard resident), Sarah Pym – (Project Supporter – Kernow Education Arts Partnership (KEAP) – see agenda item 6.), Tracy Adams - (Business Owner “Jane Louise” – Liskeard Traders Association, Lin Moore – (Business Owner “The Shoe Shop” Liskeard Traders Association and Lynda Powell – Town Clerk (Looe Town Council).

068 / 23      **APOLOGIES** – Councillors Rachel Brooks, Nick Craker, Tony Powell and Naomi Taylor. Mayor Chaplain

069/ 23      **DECLARATIONS OF MEMBERS’ INTERESTS REGISTERABLE AND NON-REGISTERABLE** – None.

070 / 23      **MAYOR’S REMARKS** – The Mayor outlined his recent visits and indicated a particularly important upcoming date:

- 2<sup>nd</sup> June 2023 - Cub and Scout Camp – attended with the Deputy Mayor the combined Bude and Liskeard camp.
- 8<sup>th</sup> June 2023 – paid a visit to mark the 100<sup>th</sup> birthday of Barbara Davis at Tremar.
- 10<sup>th</sup> June 2023 – Baby Basics – met Jayne and Becca on the occasion of the 2<sup>nd</sup> anniversary of the establishment of Baby Basics.
- 14<sup>th</sup> June 2023 – Active Plus - the Mayor and Deputy Mayor both supported the event.
- 22<sup>nd</sup> June 2023 – Liskeard Business Meeting – was well attended and progress on projects to improve the town centre and boost the footfall were well appreciated.
- 23<sup>rd</sup> June 2023 – Armed Forces Covenant – the signing of the covenant well supported with the Armed Forces, RBL, RNA, Cadets etc. attending.
- 24<sup>th</sup> June 2023 – another 100<sup>th</sup> birthday Thelma Kemp at Pengover.
- 15<sup>th</sup> September 2023 – 17<sup>th</sup> September 2023 – A visit by the Mayor of Quimperle to coincide with Liskeard Unlocked.

071 / 23      **TO RECEIVE AND ADOPT THE MINUTES OF THE 18<sup>TH</sup> MAY 2023 MAYOR CHOOSING CEREMONY (A) AND THE 30<sup>TH</sup> MAY 2023 COUNCIL MEETING (B)** – Councillor Dorling proposed, Councillor Smith seconded and the Council **RESOLVED** to **ADOPT** the minutes of the meeting held on 18<sup>th</sup> May 2023. Councillor Dorling proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to **ADOPT** the minutes of 30<sup>th</sup> May 2023.

072 / 23      **PUBLIC PARTICIPATION** – Sarah Pym – Kernow Education Arts Partnership (KEAP) – (see agenda item 6) spoke in support of the project which was being considered for support.

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- 073 / 23      **GRANT APPLICATION – KERNOW EDUCATION ARTS PARTNERSHIP (KEAP) –**  
Following discussion, in which possible future publishing as a source of income was suggested and the lack of any core funding indicated as a reason for carrying a small surplus, Councillor Kerry Cassidy proposed, Councillor Lee-Julian the Council **RESOLVED** to **APPROVE** a grant of £500.
- 074 / 23      **TOWN CLERKS UPDATE – Minute 032/23 – Staff Handbook** - Already covered supporting Staff in the Reserve Forces, but not the Cadet Forces. Cornwall Association of Local Councils (CALC) / Work Nest advice had been sought on a possible Town Council / Parish Council “volunteering policy” for consideration and adoption.
- 075 / 23      **COMMITTEE MEETING – TO APPROVE THE MINUTES:**  
a. The Mayor proposed, Councillor Smith seconded and the Council **RESOLVED** to note the minutes and ratify the minutes of the Planning Committee meeting held on 12<sup>th</sup> June 2023.
- 076 / 23      **RFO REPORTS – (FOR INFORMATION - BANK BALANCES, BANKING, EXTERNAL AUDIT, S106 EXPENDITURE, CATTLE MARKET MAKERS PROJECT FINANCIAL UPDATE)** – The rate of interest on the Cornwall Council deposit account was asked after and whether it tracked the bank base rate. The report was noted.
- 077 / 23      **BUDGET MONITORING 2023/2024** – Councillor Dorling proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to accept the budget report to 30 April 2023.
- 078 / 23      **SCHEDULE OF PAYMENTS** – The Fire Crest fire extinguishers servicing costs had been apportioned equally between buildings rather than on a per extinguisher basis. Councillor Dorling proposed, Councillor Kerry Cassidy seconded and the Council **RESOLVED** to approve Schedule of Payments.
- 079 / 23      **AGED DEBTORS** – Councillor Dorling proposed, Councillor Kerry Cassidy seconded and the Council **RESOLVED** to accept the report on aged debtors.
- 080 / 23      **CREDIT MANAGEMENT POLICY AND PROCEDURES** – There was discussion, on the possible benefits of reducing the money owed to the Council by receiving all of the hirers’ money in advance of their using the venue, it was noted that the hirers sometimes incur unscheduled costs during their use of the space (the current aged debtor costs are a case in point). Councillor Smith proposed, Councillor Reid seconded and the Council **RESOLVED** to approve the updated Credit Management Policy & Procedures.
- 081 / 23      **BUSINESS CONTINUITY PLAN** – Councillor Reid proposed, Councillor Dorling seconded and the Council **RESOLVED** to approve the updated Business Continuity Plan.
- 082 / 23      **CORNWALL COUNCIL – LISKEARD & LOOE / CORNWALL GATEWAY COMMUNITY AREA PARTNERSHIP** – Cornwall Councillor Pascoe updated on the first meeting and discussions including the options for a more suitable name. Upon hearing the options the Town Council agreed “South East Cornwall” was the best.

“The inaugural meeting of the new CAP, Community Area Partnership took place on the 6th June in St Germans Community Hall. Thank you to Cllr C Whitty for your attendance.

I was elected as Chairman and Hilary Frank who was the former Chair of the Gateway was elected as Vice Chairman.

It was a well-attended meeting with most of the Parishes in attendance, with representatives from Polruan to Rame peninsula.

A Funding Panel, which will consider applications for funding to the Community Levelling Up Programme and the Community Capacity Fund was formed.

Members appointed were from 3 Towns and 3 Rural Parishes. Cllr Whitty volunteered to be a member of the panel.

It was agreed to establish 3 other working groups

- Transport and Connectivity. This will include A38,A390,A388, Bus services, road safety, highways issues etc.
- Economic Growth and Development. This will include attracting investment, promoting and marketing the SE Cornwall, tourism, green tourism, vitality and viability in the towns centres and a vibrant rural economy and other issues.
- Climate Action and Nature Recovery. Previous workshop in the Gateway CNA.

We are seeking membership for these groups, and they will be confirmed at the next meeting.

It was also agreed at the meeting to support a motion to formally write to the Minister for Transport, MP for SE Cornwall and Cabinet portfolio holder to urge the DfT to reconsider the decision to postpone funding of the A38 Carkeel to Trerulefoot Safety Package

On Monday at the East Planning committee plans for a new Integrated services hub were approved.

Despite concerns from members of the public, it was confirmed that once the construction work was completed on both buildings in the cattle market site there will be a net gain of car park spaces and a traffic plan is part of the condition. Reason to ensure those working in the building park in Rapson car park and leave the popular market car park for the shoppers and visitors to the town.

Armed Forces Day took place on the 24 th & 25th June, with events to interest all ages.

An occasion to thank the members of our Armed Forces past and present and an opportunity to promote Cornwall.

The portfolio holder for waste has indicated that refuse collection operatives may go into their extreme weather plan if there is a heatwave. If this is the case, residents should be prepared to put their bins on kerbside the night before their due collection. In order that they will not miss the collection.

Saturday 8th July is Liskeard Show, an important day on the calendar for the agricultural community in our hinterland. This spectacular event is an ideal platform to showcase the excellent produce and livestock in SE Cornwall.

There have been problems with the car park cash machines causing distress and difficulty to residents who do not have iPhone or use card payments. This has been reported.”

084 / 23      **CORNWALL COUNCIL PLANNING DECISIONS** – Noted

085 / 23      **CORRESPONDENCE** – None.

086 / 23      **DATE OF NEXT MEETING** – 25<sup>th</sup> July 2023 at 7.30 pm Council.

Councillor Reid proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to go into **PARTII**

087 / 23      **PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:

20.      **Roundbury – Demand and Implementation Assessment for the Provision of Sports Pitches and Related Recreational Facilities (see attached “Emerging Findings” Consultants Report)** – To consider the report and its findings.

21.      **Liskeard Redevelopment Working Group** – To note the minutes of the 11th May 2023 meeting.

088 / 23      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.

089 / 23      Councillor Kerry Cassidy proposed, Councillor Lori Reid seconded and the Council **RESOLVED** to adopt the resolutions made in PARTII namely, “That the Town Council notes the advice in the “emerging themes” report and continues to work with the consultants and partners to develop the next steps noting the Section 106 timescales and funding application deadlines.”