

Liskeard Town Council

AT A MEETING of the **TOWN COUNCIL** held remotely on Tuesday 24th November 2020 at 7.30 p.m. there were included:

The Mayor – Councillor Rachel Brooks – in the chair

The Deputy Mayor – Councillor Sandra Mitchell

Councillors – David Ambler, Ian Barlow, Simon Cassidy, Ian Goldsworthy, Sally Hawken, Jane Pascoe, Tony Powell, Sue Shand, Naomi Taylor and Christina Whitty.

Town Clerk – Steve Vinson

Mayor's Chaplain – Rev. Becca Bell

Responsible Financial Officer and Deputy Town Clerk - Yvette Hayward

Members of the Public – Adam Birchall (Cornwall Council – Head of Sustainable Development), Charles Campion – (consultant), Nick Craker (Cornwall Councillor), John Hesketh (Liskeard in Bloom), Arron Jones (Cornwall Council – Principal Development Officer) and Grace Kanuagh (St Martins Church – Pioneer Leader).

The Mayor's Chaplain led the Council and members of the public in saying prayers for the town and Council.

270 / 20 **APOLOGIES** – Councillor Julian Smith.

271 / 20 **DECLARATIONS OF INTERESTS, REGISTERABLE AND NON-REGISTERABLE** – The Deputy Mayor declared a registerable interest by virtue of employment in Agenda Items 6.a. b. and c. Councillor Taylor declared an interest in Agenda Item 26 Staff Salaries.

272 / 20 **MAYOR'S REMARKS** – John Rapson, who has died aged 97, was made an Honoured Burgess in 1999 in recognition of his major contribution to many aspects of life in Liskeard, especially his photography and his work with the Old Cornwall Society and the museum. He will be sadly missed. I have written to his sister to express our condolences and will be attending his funeral on Friday.

As you know, the Remembrance events were affected by the current restrictions but the simple and moving ceremony in the Cattle Market on the Sunday went very well. It was lovely that Simon, Christina and Terry were able to place crosses on local war graves. It was also very good to be part of the Poppies for Paddington event on 11 November along with other local organisations although I could have wished it didn't involve being at Liskeard station at 6am.

I'm sure that, like me, you have been very impressed by the wonderful work of the Lights Up team in getting the town's lights up in the current situation. I know Simon, David and Nick have all been involved in that so many thanks to them and all the other volunteers. Simon, Sandra and I have been coordinating with Lights Up over the virtual and at home events this Saturday which will include videoing a key worker switching on the Christmas tree lights, a beacon being lit on the St Martin's church tower and people lighting up their homes, including the lantern competition.

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Sandra and I have held two meetings around winter food in Liskeard involving local food providers and schools. At yesterday's meeting it was agreed to coordinate hampers containing food and festive items via the schools and other organisations like Addaction. Organisations are being asked to calculate demand and/or what they could supply. It looks as if St Martin's church can act as the coordination point. The group is meeting again on Tuesday 1 December to tie up these arrangements and discuss a potential joint application to the Cornwall Council emergency food assistance fund. We'll need to think about our social emergency grant applications in this context.

I've also been involved in very positive meetings with our Cornwall councillors, town councillors and others around the vitality funds and active travel work which we'll be discussing later on the agenda.

273 / 20 **TO RECEIVE AND ADOPT THE MINUTES OF 27TH OCTOBER 2020 COUNCIL MEETING:** – Subject to the changes made, the Mayor proposed, Councillor Cassidy seconded, and the Council **RESOLVED** to **ADOPT** the minutes of the Council meeting held on 27th October 2020.

274 / 20 **PUBLIC PARTICIPATION** – Grace Kanuagh (St Martins Church) spoke to set the context behind the submission of the applications for grant support. She noted the other applications, that had been submitted and would be in contact with the other groups.

In response, to questions from councillors, the Deputy Mayor noted that the Lighthouse Community Centre CIC application was intended to provide more basic cooking materials rather than take a hamper approach.

The Town Clerk read out the observations of Captain Julian Short of the Salvation Army. They had not been able to undertake their usual round of fund raising. The application had been limited to just toys. The parcels are distributed by the family workers who work for Cornwall Council.

275 / 20 **SOCIAL EMERGENCY FUND – GRANT APPLICATIONS** – Following discussion over the benefits of all of the proposals and the need for the applicants to coordinate their efforts:

St Martins Church Applications 6.a and 6.b - Councillor Shand proposed, Councillor Pascoe seconded, and the Council **RESOLVED** to approve a grant of 50% of each the St Martins applications, subject to them coordinating their actions with the other groups.

Lighthouse Community Centre CIC 6c. – Councillor Cassidy proposed, Councillor Taylor seconded, and the Council **RESOLVED** to approve a grant of £600 to the applicant, conditional upon their cooperation with the other group.

Salvation Army 6d. – Councillor Shand proposed, Councillor Hawken seconded, and the Council **RESOLVED** to approve a grant of £600, conditional upon the applicant coordinating activities with the other groups.

Following the completion of the grant, the Town Clerk read out the comments received from Lin Moore of the Liskeard Traders Association in relation to the cattle market item.

The observations being that the money currently being proposed to be spent on the cattle market could be better spent on free parking and that the consultation should be delayed to allow proper scrutiny.

276 / 20 CATTLE MARKET UPDATE – NEXT STEPS – Adam Birchall – (Cornwall Council – Head of Sustainable Development) – Charles Campion – (consultant). a) Feedback from the Cattle Market Working Group on 17 November. b) Coordination of the next phase of Cattle Market redevelopment. c) Cattle Market Makers project i) Location and time-line for the creative hub ii) Lease – reporting the advice of the Town Council’s Solicitor.- The Mayor noted that in the past the work of the Cornwall Council Cattle Market Working Party was reported through the Planning Committee of the Town Council. However, this had not met formally for some time. It was felt more inclusive that the Council itself receive the updates as a standing item.

- Adam Birchall (Cornwall Council – Head of Sustainable Development) spoke to a presentation which set the context of the work so far including the obtaining of planning consent for the Workshed and the commencement of demolition works. He also noted the Cornwall Council review of internal services and buildings had progressed more quickly than previously expected an idea of putting an integrated services hub on a part of the cattle market which had been looked at as a possible CLLD project location.

In response to the concern that a Cornwall Council building would take up shoppers car parking spaces it was noted that the build could adopt a similar design philosophy of sustainable transports as at Chy Tревail.

- Charles Campion (consultant) – spoke in respect of the process by which the public consultation on the next phase of the redevelopment of the former cattle market. This would be undertaken in the context of a walkabouts and workshops with view to looking of a possible community use or building on the site.

It was noted that a number of community groups had expressed an interest in locating to a new community building in the original Charrette consultation and would be included in the consultation.

- Town Clerk reported on a meeting earlier in the day in connection with Cattle Market Makers Project. Following the Pre-Application, detailed work on the location and the submission of the full planning application had been projected as:

Client workshops to agree design - week commencing 14th December 2020 and late January.
Location needs to be agreed by then.

End of February - submission of Planning application

End of May - decision from Planning

Grant Application to the May meeting of the CLLD Grant Decision - awaiting advice.

It was agreed that further discussion was needed on the location of the Cattle Market Makers creative hub and the broad design and this might be best done via a workshop which would feed into more formal Town council decision making.

A discussion followed regarding the lateness of the hour and the amount of the agenda still remaining to be transacted. It was agreed that only essential items would be taken and a special meeting would be called to discuss the Ten creek item.

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277 / 20 **CORNWALL COUNCIL REGENERATION FUNDS – PROJECT LIST** – Since the drafting of the list it had become clear that the project “Coordination of the next phase of cattle market redevelopment” could be funded in another way and should be removed. It was noted that the larger capital works funds could only be released, if the revenue based preparatory work could be supported by applications going forward to this source of funds.

Councillors supported the approach based on the Neighbourhood Plan and other proposed projects and it was agreed that draft applications be brought forward to the next meeting of Council with the aim of submitting them in January.

278 / 20 **UNITED TRUST BOND MATURITY** – Councillor Goldsworthy proposed, Councillor Cassidy seconded, and the Council **RESOLVED** to the placement of the monies from the maturing United Trust 1 year rate bond in the Cornwall Council deposit account.

279 / 20 **DEFIBRILLATOR MONITORING** – Councillor Cassidy proposed, Councillor Whitty seconded and the Council **RESOLVED** to **appoint** the alternative contractor to provide defibrillator monitoring services on all four units as the contracts fall due for renewal.

280 / 20 **SCHEDULE OF PAYMENTS** – The Mayor proposed, Councillor Cassidy seconded and the Council **RESOLVED** to approve the Schedule of Payments.

281 / 20 **CORNWALL COUNCILLOR UPDATES** – asked if these could be provided by e-mail.

282 / 20 The Mayor proposed, Councillor Cassidy seconded and the Council **RESOLVED** to go into PARTII.

283 / 20 **PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:

26. **STAFF SALARIES** – to receive a report on appraisals and confirm staff salary scales and hours worked.

27. **TENCREEK UPDATE** – to receive an update including feedback from the 19th November 2020 Tencreek Working Group meeting and consider, and if in agreement, pass any resolution arising.

284 / 20 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.

285 / 20 The Mayor proposed, Councillor Cassidy seconded, and the Council **RESOLVED** to adopt the resolutions approved in PARTII.

286 / 20 **STAFF SALARIES** – that the salary scales and hours worked are approved.

287 / 20 **TENCREEK UPDATE** – that the item be added to the agenda for the Special Town Council for discussion and contact made with the company identified.

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