

## Liskeard Town Council

**AT A MEETING** of the **TOWN COUNCIL** held in the Emily Hobhouse Room on Tuesday 23<sup>rd</sup> January 2024 at 7.00 p.m. there were included:

The Mayor – Councillor Simon Cassidy – in the chair

Deputy Mayor – Councillor Christina Whitty.

Councillors – Tracy Adams, David Braithwaite, Kerry Cassidy, Richard Dorling, Ian Goldsworthy, Annette Lee-Julian, and Lori Reid.

Town Clerk – Steve Vinson

Deputy Town Clerk / Responsible Financial Officer – Yvette Hayward.

Members of the Public – Pip Harris – (Liskeard Armed Forces Veterans Breakfast Club), Kayte Hillson – (Liskeard Resident) and Lin Moore – (Business Owner and Chair of Liskeard Traders Association)

The Mayor gave a presentation on his recent Aid Trip for Ukraine with Cllr Braithwaite, and the Twinning of our Town with Kopychyntsi.

The Mayors Chaplain was unable to attend and gave her apologies.

The Mayor asked members to keep Cllr Taylor and her family in their thoughts as her son is unwell and in hospital awaiting an operation.

385 / 23      **APOLOGIES** – Councillors Rachel Brooks, Nick Craker, Jane Pascoe, Tony Powell, Naomi Taylor and Julian Smith.

386 / 23      **DECLARATIONS OF MEMBERS' INTERESTS REGISTERABLE AND NON-REGISTERABLE** – Councillor K Cassidy – Agenda Item 6 – Mayor – Agenda Item 6.

387 / 23      **MAYOR'S REMARKS** – The Mayor outlined his activities in the last month.

- 30<sup>th</sup> Nov – Dressed the Town Council Christmas Tree at the Methodist Church – This year's theme was Ukraine and the Mayor was assisted by a local Ukrainian lady.
- 1<sup>st</sup> Dec – Attended the Memory Café Christmas Gathering
- 1<sup>st</sup> Dec – Attended the Hillfort School Christmas Fayre
- 2<sup>nd</sup> Dec – Met the Santa on Bikes as they came through town
- 3<sup>rd</sup> Dec – Welcomed Ukrainian families to the Public Hall for a coffee morning and a meet with the Mayor of Kopychyntsi.
- 9<sup>th</sup> Dec - Joined the volunteers from Liskeard Lions as they brought Santa to Morrisons
- 9<sup>th</sup> Dec – Joined Liskeard Traders in Christmas activities around town and judged the best dressed shop competition.
- 9<sup>th</sup> Dec – Attended Liskeard Christmas Events and Lantern Parade and presented Liskeard Radio with a 10 years' community service award
- 14<sup>th</sup> Dec – Attended meeting of Kopychyntsi Council via Zoom as they voted to approve the Twinning of our towns.
- 16<sup>th</sup> Dec – Interviewed on BBC Radio around Christmas events in Liskeard and the forthcoming twinning

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- 16<sup>th</sup> Dec – Met with members of Torpoint Sea Cadet band who were playing on the parade.
- 16<sup>th</sup> Dec – Met with volunteers at the Humanitarian Hub at Callington for sending aid to Ukraine
- 16<sup>th</sup> Dec – Attended Civic Carol Service at Liskeard Methodist Church
- 17<sup>th</sup> to 21<sup>st</sup> Dec – Took part in Aid convoy with Cllr Braithwaite delivering aid to Ukraine
- 19<sup>th</sup> Dec – Met with Mayor of Kopychyntsi in Warsaw to sign official Twinning documents between Liskeard and Kopychyntsi
- 22<sup>nd</sup> Dec – Interviewed by Liskeard Radio about twinning and Ukraine trip.
- 24<sup>th</sup> Dec – Joined volunteers to prepare Christmas dinner at the Salvation Army Hall.
- 25<sup>th</sup> Dec – Served Christmas dinner at the Salvation Army Hall.
- 8<sup>th</sup> Jan – Joined members of the Facilities Team as they took delivery of their new e-cargo bike
- 8<sup>th</sup> Jan – Attended Liskeard Traders Association meeting
- 11<sup>th</sup> Jan – Met with Calstock Parish Councillor and Ukrainian resident of Calstock to talk about benefits of twinning
- 12<sup>th</sup> Jan – Attended launch of “Threads” exhibition at Liskeard Museum
- 16<sup>th</sup> Jan – Attended meeting of Calstock Parish Council to give a presentation on our twinning with Kopychyntsi as they prepare to start twinning discussions with a Ukrainian town

388 / 23      **TO RECEIVE AND ADOPT THE MINUTES OF THE 28<sup>TH</sup> NOVEMBER 2023 COUNCIL MEETING** – Councillor Braithwaite proposed, Councillor Reid seconded and the Council **RESOLVED** to **ADOPT** the minutes of the meeting held on 28<sup>th</sup> November 2023.

389 / 23      **PUBLIC PARTICIPATION** – Lin Moore - (Chair – Liskeard Traders Association) Thanked the Town Council for all their support over the last three years, especially for supporting their events and helping them get back on their feet after the pandemic.

390 / 23      **GRANT APPLICATION – “MOOR TO SEA” –** – Councillor Dorling proposed, Councillor Reid seconded and the Council **RESOLVED** to **APPROVE** the grant of £750 to the design and implementation of the signage. (The Mayor and Councillor K Cassidy – did not take part in the debate or vote on this item).

391 / 23      **TOWN CLERKS UPDATE** – Devolution Transfer of Castle Park – Sheryll Murray MP is raising with the responsible Minister progressing the input of the Managing Authority to the Deed of Covenant. Noted.

392 / 23      **COMMITTEE MEETINGS – TO APPROVE THE MINUTES:**

- a. Councillor Dorling proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to note the minutes of the Facilities Committee meeting held on 21<sup>st</sup> November 2023
- b. Councillor Lee-Julian proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to note the minutes and ratify the minutes of the Planning Committee held on 27<sup>th</sup> November 2023
- c. Councillor Lee-Julian proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to note the minutes and ratify the decisions of the Planning Committee held on 11<sup>th</sup> December 2023

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- d. Councillor Lee-Julian proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to approve the minutes of the Communication & Engagement Committee held on 11<sup>th</sup> January 2024.

393 / 23 **RFO REPORTS – (FOR INFORMATION – BANK BALANCES)** – Noted.

394 / 23 **BUDGET MONITORING 2023/2024** – The Mayor proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to accept the budget report to 30<sup>th</sup> November 2023.

395 / 23 **SCHEDULE OF PAYMENTS** – The Mayor proposed, Councillor Reid seconded and the Council **RESOLVED** to approve Schedule of Payments.

396 / 23 **BUDGET SETTING 2024/2025** – Budgets had been rigorously reviewed by committees. The precept has been kept very low for a number of years. Other Town Councils are reporting the need to increase precept. Councillor Dorling proposed, Councillor Reid seconded and the Council **RESOLVED** to set a gross budget £765,497 and a precept of £605,197.

397 / 23 **HSBC MONEY MARKET DEPOSIT** – The Mayor proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to **APPROVE** the reinvestment of £347,000 for 1 month, and roll over capital and interest monthly for up to 6 months.

398 / 23 **INTERNAL AUDITOR INTERIM REPORT** – The Mayor proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to **ACCEPT** the Internal Auditor's Report with Councillor Dorling volunteering to undertake bank reconciliation checks quarterly and with the level of the Fidelity Guarantee to be reviewed against the approved budget and amended accordingly.

399 / 23 **NOMINATIONS FOR THE MAYOR AND DEPUTY MAYOR FOR THE 2024/2025 CIVIC YEAR** – Councillor Reid proposed, Councillor Adams seconded and the Council **RESOLVED** to **APPROVE** the timetable for the nomination and election for the Mayor and Deputy Mayor for the 2024/2025 civic year.

400 / 23 **IT EQUIPMENT AND SERVICE CONTRACT** – Councillor Dorling proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to **APPROVE** the employment of the IT contractor and commence the purchase of replacement equipment.

401 / 23 **CORNWALL COUNCILLOR UPDATES** – None.

402 / 23 **CORNWALL COUNCIL PLANNING DECISIONS** – Noted

403 / 23 **CORRESPONDENCE** – None.

404 / 23 **DATE OF NEXT MEETING** – 27<sup>th</sup> February 2024 at 7.30 pm Council.