

## Liskeard Town Council

AT A MEETING of the TOWN COUNCIL held in the Public Hall on Tuesday 19 April 2022 at 7.30 p.m. there were included:

The Mayor - Councillor Simon Cassidy – in the chair

The Deputy Mayor – Councillor Christina Whitty

Mayor's Chaplain (reserve) – Reverend Rebecca Bell

Councillors – Rachel Brooks, Kerry Cassidy, Nick Craker, Richard Dorling, Rob Frost, Annette Lee-Julian, Ian Goldsworthy, Lori Reid, Julian Smith and Naomi Taylor.

Town Clerk – Steve Vinson

Members of the Public – Kieron Jewell, William MacKinnon, K Mackinnon, David Braithwaite and Louise Skipper.

Mayor's Chaplain (reserve) Reverend Rebecca Bell offered her thoughts and prayers on the work of the Council and those unfortunate parts of the world subjected to conflict.

469 / 21      **APOLOGIES** – Councillors David Ambler, Jane Pascoe and Tony Powell.

470 / 21      **DECLARATIONS OF MEMBERS' INTERESTS REGISTERABLE AND NON-REGISTERABLE** – None.

471 / 21      **MAYOR'S REMARKS** – The Mayor thanked the Deputy Mayor for covering certain of his duties during the recent period of his work-related absence. He spoke on the following:

- Criminal Behaviour including a shop burglary and arson attack in the town last weekend – The Mayor had spoken with the Police earlier in the day. They have arrested a suspect for the offences whom they are further investigating in connection with another arson attack in Victoria Close. The Towns CCTV was used to track the offender as the incidents unfolded and led to the arrest. The arrested person is not resident in Liskeard. The Police are currently recruiting for additional Officers across the Force area including for Special Constables. Liskeard Police acknowledge that Social media interactions could be better and they would look at this as part of a broader review around engagement going forward. They are planning to have a Surgery in the Town Centre next week and further surgeries going forward. They remind everyone that any incidents must be reported to them to allow the allocation of resources were needed and this can be done via webmail calling 101 or e-mail 101, Crimestoppers or 999 in an emergency.
- 9<sup>th</sup> April – he attended a Sponsors Day at the Liskeard Looe Rugby Club. The Mayor paid thanks to all the businesses and organisations who support the club every year. The event also saw the retirement from the First Team of two players who had served the club well.
- 10<sup>th</sup> April – he attended the Palm Sunday Service at the Roman Catholic Church.
- 10<sup>th</sup> April - he attended the Lions Pantomime in which Councillor Kerry Cassidy was performing. He noted that this year was the 50<sup>th</sup> anniversary of the Lions and stated that he will be organizing an event to mark this shortly. He thanked both Councillors as well as Lorna Shrubsole and Paul Pascoe for their support.
- 11<sup>th</sup> April – he visited the pop-up shop in which Councillors Jane Pascoe and Christina Whitty were selling items to generate income for the Liskeard in Bloom which this year would be better than ever to reflect that it was the Platinum Jubilee.

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- Lighthouse Community Centre – Attended one of their Children's Clubs to see what work they do. Spoke with children about what the Mayor does and what they would like to see

- in our town. Thanked Clare Bevan and her team for everything they do to support our community.

472 / 21 **MINUTES – COUNCIL MEETING HELD A). 25TH JANUARY 2022 AND THE SPECIAL COUNCILS HELD ON B). 10TH MARCH 2022 AND C). 29TH MARCH 2022** – A. Councillor Dorling proposed, Craker seconded and the Council **RESOLVED** to **APPROVE** the minutes of the Council meeting held on 25<sup>th</sup> January 2022.

B. Councillor Smith proposed, Councillor Dorling seconded and the Council **RESOLVED** to **APPROVE** the minutes of the special meeting held on 10<sup>th</sup> March 2022. C. Councillor Dorling proposed, Councillor Frost seconded and the Council **RESOLVED** to **APPROVE** the minutes of the special meeting held on 29<sup>th</sup> March 2022.

473 / 21 **PUBLIC PARTICIPATION** – No Speakers.

474 / 21 **MAYOR AND DEPUTY MAYOR ELECTIONS 2022/2023** – The Town Clerk reported that by the deadline for the receipt of nominations one nomination had been received for the position of Mayor (this being for Councillor Simon Cassidy the present Mayor) and one for the Deputy Mayor (Councillor Christina Whitty the present Deputy Mayor). The Council voted in favour to approve both candidates for the positions of Mayor and Deputy Mayor for 2022/2023.

475 / 21 **CATTLE MARKET MAKERS** – a). To note the receipt of the signed copy of the contract with Brady Construction Services Ltd. – The Town Clerk reported that Bradys were seeking confirmation from ISOspaces (their main sub-contractor) of their delivery dates for inclusion in the contract. It was hoped that the receipt of the signed contract could be reported to the 26<sup>th</sup> April 2022 Finance, Economic Development & General Purposes Committee. b). To approve the license (if received or note progress). The Town Clerk reported that the document had not yet been received. The item could also go to the 26<sup>th</sup> April 2022 Finance, Economic Development & General Purposes Committee. c). To receive the notes of the Cattle Market Makers Board meeting held on 9<sup>th</sup> March 2022. Received. d). To receive the notes of the Cattle Market Makers Board meeting held on 7<sup>th</sup> April 2022. Received.

476 / 21 **COMMITTEE MEETINGS – TO APPROVE THE MINUTES:-**

- Councillor Taylor proposed, Councillor Craker seconded and the Council **RESOLVED** to note the minutes and ratify the decisions of the Planning Committee held on 7<sup>th</sup> February 2022.
- Councillor Smith proposed, Councillor Reid seconded and the Council **RESOLVED** to note the minutes of the Facilities Committee held on 15<sup>th</sup> February 2022.
- The Deputy Mayor Councillor Whitty proposed, Councillor Craker seconded and the Council **RESOLVED** to note the minutes of the Finance, Economic Development & General Purposes Committee held on 22<sup>nd</sup> February 2022.
- Councillor Smith proposed, Councillor Dorling seconded and the Council **RESOLVED** to note the minutes of the Facilities Committee held on the 15<sup>th</sup> March 2022.
- Councillor Craker proposed, Councillor Dorling seconded and the Council **RESOLVED** to note the minutes of the Communications & Engagement Committee held on the 22<sup>nd</sup> March 2022.

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- f. Councillor Taylor proposed, Councillor Reid seconded and the Council **RESOLVED** to the note the minutes and ratify the decisions of the Planning Committee held on 4<sup>th</sup> April 2022.

477 / 21 **RFO'S REPORT –** (For Information – bank balances, precept and grant receipts, Cattle Market Makers Financial Update and Internal Audit arrangements). - Noted

478 / 21 **BUDGET MONITORING TO 2021/2022** – Q – do we yet know what the year-end figure for the grants budget will be? A – will find out from the RFO.

479 / 21 **SCHEDULE OF PAYMENTS** – Following discussion, in which it was agreed to see if items 354 and 375 both for the same amount to The Candy Co. were double counting of one item and to ask for a more detailed breakdown on item 364 Fire Crest, Councillor Craker proposed, the Deputy Mayor Councillor Whitty seconded, and the Council **RESOLVED** to accept the Schedule of Payments for approval.

480 / 21 **TOWN EMERGENCY PLAN (ATTACHED)** – Confirming that this is an evolving piece of work, comments having been supplied and further were supplied and welcome. It was noted:

- Other venues might have their own Emergency Plans for referencing (e.g. Lux Park and Schools)
- Parish Councils – might have their own.
- Guildhall – was not suitable on access

Councillor K Cassidy proposed, Councillor Reid seconded and the Council **RESOLVED** to receive and approve the Town Emergency Plan with further updates as needed.

The Mayor thanked Councillor Julian Smith for all the work that he had put into drafting the plan.

481 / 21 **COMMUNITY GOVERNANCE REVIEW – CORNWALL COUNCIL.** – Councillor Brooks proposed, Councillor Dorling seconded and the Council **RESOLVED** to approve the updating of the Community Governance Review team with the developer interest and pre-application discussions on the Tencreek site.

482 / 21 **LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN (LCWIP)** – a). Councillor K Cassidy proposed, Councillor Frost seconded and the Council **RESOLVED** to agree the Local Cycling and Walking Infrastructure Plan as the basis for the further work and attracting funding. b). Councillor Brooks proposed, Councillor Craker seconded and the Council **RESOLVED** to agree in principle to push for 20 mph zones for Liskeard. c). Councillor Brooks proposed, Councillor Dorling seconded and the Council **RESOLVED** to note the agreed priorities for more detailed design and the revised timetable for the completion of the work.

483 / 21 **COUNCIL EMPLOYEE PROCEDURES – OUR POLICIES AND PROCEDURES APPERTAINING TO THE MANAGEMENT OF COUNCIL EMPLOYEES NEED TO BE REVIEWED** –

Councillor Craker proposed, Councillor Reid seconded and the Council **RESOLVED** to a) set up a small working group (Councillors Kerry Cassidy, Richard Dorling, Annette Lee-Julian, Lori Reid and Julian Smith) to review the current processes and procedures around the management of council employees and make recommendations to the next Full Council. b) to set up a small group of Councillors and employees to manage the issues regarding the management of council employees and if agreed to formulate a terms of reference for that committee going forward.

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484 / 21 **PUBLIC RECOGNITION** – Councillor Taylor proposed, Council Lee-Julian seconded and the council **RESOLVED** to set a small working group (the Deputy Mayor Christina Whitty, Councillors Annette Lee-Julian, Lori Reid and Naomi Taylor), led by the Mayor to identify people within the town who should be recognized with the award of the Honorary Burgess / Freedom of the Town to recognise significant contribution to the community.

485 / 21 **CORNWALL COUNCIL - Cornwall Councillor Craker** – Gave Updates on the following:

- **Integrated Services Hub**

The Cornwall Council Integrated Services Hub proposals had developed to accommodate a number of the uses currently located in Luxstowe House and would include the Registrar.

- **Bus Pilot**

Cornwall Council was to launch a pilot of a bus service to serve South East Cornwall connecting to Plymouth.

- **Government Support**

The Government was intending to provide individuals with £150 of support to assist in the current financial crisis.

486 / 21 **CORNWALL COUNCIL PLANNING DECISIONS** – Noted.

487 / 21 **CORRESPONDENCE** – 15<sup>th</sup> March 2022 – Liskeard Town Forum – Owen Sivell Letter. It was noted that the main road of the Liskeard Business Park was already named in his honour. 4<sup>th</sup> April 2022 – GWR – Department of Transport shortlist for station improvements. Noted along with obvious connections to the Town Council's Active Travel project.

Councillor Brooks proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to move into **PARTII**.

**488 / 21 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:**

21. **LISKEARD REDEVELOPMENT WORKING GROUP** – To note the minutes of the a). 1<sup>st</sup> February 2022 and b). 2<sup>nd</sup> March 2022.

**489 / 21 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.**

Councillor Brooks proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to come out of **PARTII** and **ADOPT** the decisions made in **PARTII**.

490 / 21 **LISKEARD REDEVELOPMENT WORKING GROUP** – Cornwall Council be asked for a copy of the recording of the Integrated Services Hub presentation.