



Hire Charges

1st April 2024 - 31st March 2025

LARGE ROOMS

EMILY HOBHOUSE ROOM

Dimensions: 57m² **Maximum Capacity:** 35 Theatre style, 32 Cafe style or 18 Boardroom style

Located on the ground floor and is fully accessible.

The room benefits from a small kitchen (not fully accessible).

QUIMPERLE ROOM

Dimensions: 48m² **Maximum Capacity:** 35 Theatre style, 28 Cafe style or 18 Boardroom style

Can be accessed via lift and a stair lift.

The room has kitchen facilities and has a piano included in the price of the room.

WHEAL PHOENIX ROOM

Dimensions: 54m² **Maximum Capacity:** 35 Theatre style, 36 Cafe style or 18 Boardroom style

Located on the first floor and is fully accessible via a lift.

The room has kitchen facilities/bar area and direct access to the semi commercial kitchen.

GENERAL HIRE	8am - 12.30pm	1pm - 5.30pm	6pm - 10.30pm
	£18	£18	£18

SMALL ROOMS

COUNCIL CHAMBER

Dimensions: 50m² **Maximum Capacity:** 18 Boardroom style

Can be accessed via a lift.

Refreshment facilities available upon request at an additional cost.

NEW LISKEARD ROOM

Dimensions: 38m² **Maximum Capacity:** 15 Theatre style, 20 Cafe style or 12 Boardroom style

Not fully accessible.

The room has kitchen facilities and is accessed by a separate side entrance.

GENERAL HIRE	8am - 12.30pm	1pm - 5.30pm	6pm - 10.30pm
	£15	£15	£15

MAIN HALL

Floor: 217m² **Stage:** 61m²

Maximum Capacity: 180 Theatre style, 120 Cabaret style or 434 Standing

GENERAL HIRE	8am - 12.30pm	1pm - 5.30pm	6pm - 10.30pm
	£30	£30	£60

SEMI COMMERCIAL KITCHEN

To include use of two portable induction hobs (requires suitable pans), turbo fan oven, gastronorm trays, dishwasher sink, handwash sink and workbench. Anyone using the kitchen needs to have instructions for use before hire. Price inclusive of VAT at the current rate.

GENERAL HIRE	8am - 12.30pm	1pm - 5.30pm	6pm - 10.30pm
	£12	£12	£12

ADDITIONAL HIRE CHARGES

All room hire charges include complimentary Wi-Fi, tables, chairs and basic set up of rooms. All additional hire charges are inclusive of VAT where applicable at the current rate and are per session.

Screen and Projector / Council Chamber Smart TV	£12
Flipchart Pack (includes paper, easel and pens)	£6
Tea and Coffee (per person, per session)	£1.20
Tea, Coffee and Biscuits (per person, per session)	£1.50
Tea and Coffee Making Facilities - Main Hall (up to 30 cups, saucers and side plates)	£10
Washing Up - New Liskeard Room and Mayors Parlour (up to 20 cups, saucers and side plates)	£3
Performing Rights Fee (per performance)	£15
Bar (for the sale of alcohol)	£15
Removal of Waste (over and above one bag of general waste and one bag of recyclables)	£24
Hire of Hi Ball Glasses / Wine Glasses (per box of 12)	£4.50
House Lighting (Main Hall)	£15
Production Lighting (Main Hall)	£75
Basic Audio Address (Main Hall)	£15
Full Audio Address (Main Hall)	£48
Blunther Grand Piano (Main Hall)	£24

DEPOSITS AND CANCELLATIONS

Deposits	To secure a booking of the Public Hall a 50% deposit (minimum £50) or payment of the full invoice if less than £100 is required at the time of booking.
Cancellations	Public Hall: One month's notice All other rooms: One week's notice

Hirers must leave rooms in the condition they were found.
Additional cleaning after an event will be charged at £25 per hour.