

## Liskeard Town Council

**AT A MEETING** of the **FACILITIES COMMITTEE** held on 16 July at 7.30pm there were present:

Councillors Richard Dorling (Deputy-Chair), Christina Whitty (Deputy Mayor), Jane Pascoe, Ian Goldsworthy, Tracy Adams, Lori Reid, David Braithwaite, Kerry Cassidy

In attendance - Jacqui Orange (Facilities Manager)

Members of the public – Lin Moore (Liskeard Traders Association)

The Vice-Chair opened the meeting and advised those present of housekeeping matters.

**86/24 ELECTION OF CHAIR FOR THE YEAR 2024/2025** – Councillor Reid proposed, Councillor Whitty seconded Councillor Braithwaite for chair. Councillor Pascoe proposed, Councillor Cassidy seconded Councillor Dorling for chair, following a vote the Committee **APPROVED** the appointment of Councillor Braithwaite.

**87/24 ELECTION OF DEPUTY CHAIR FOR THE YEAR 2024/2025** – Councillor Reid proposed, Councillor Pascoe seconded **Councillor Goldsworthy** and the Committee **APPROVED** the appointment of Councillor Goldsworthy as vice-chair.

**88/24 APOLOGIES** – Councillors Simon Cassidy.

**89/24 DECLARATIONS OF MEMBERS INTERESTS REGISTRABLE AND NON-REGISTRABLE** – Councillor Adams noted her interest in the proposal for a traffic bollard/s in Fore Street. Councillors Pascoe and Whitty noted their volunteer involvement with Liskeard in Bloom.

**90/24 MINUTES OF THE PREVIOUS MEETING** – Councillor Adams proposed, Councillor Dorling seconded, and the Committee **APPROVED** the minutes of the Facilities Committee held on 21 May 2024.

**91/24 – PUBLIC PARTICIPATION** – None.

**92/24 FACILITIES MANAGERS REPORT** – The Committee noted the report. A report regarding memorial trees and benches will be prepared for the next meeting.

**93/24 BUDGET MONITORING REPORT** – The Committee noted the report. The Facilities Manager will circulate a plan showing the weed spraying locations throughout the town. A report on the usage of the e-cargo bike will be prepared for the next meeting. An update on usage and cost of utilities will be shared at the next meeting.

**94/24 MEMBERS ROOM & MAYORS PARLOUR** – The start date is scheduled for 29<sup>th</sup> July with completion within 6-weeks.

**95/24 AUDIO EQUIPMENT** – This item was deferred to next Facilities Committee meeting pending further investigation.

**96/24 FORE STREET BOLLARDS** – The Committee noted the report regarding installing traffic bollards at the north-end of Fore Street. As there is currently no budget allocated to this project then the option of a retractable, timed bollard will be investigated further by the Facilities Manager with a view to funding this from the 2025/26 Facilities budget.

**97/24 SKATEPARK** – Councillor Goldsworthy proposed, Councillor Reid seconded, and the Committee **APPROVED** the recommendation that the Town Council undertake an upfront tender process to select a preferred contractor who is prepared to work at risk to support the development of the skatepark project.

The Committee thanked Councillor Pascoe and Councillor Craker for their letters of support regarding the CIL application.

**98/24 GUILDHALL** – A favourable report has been received from Historic England and this will form part of the Listed Building application. Quotes will be obtained for undertaking urgent works including clearing gutters and cleaning the hall roof and walls. The options around heating and/or ventilation over the winter period will be investigated to avoid further deterioration to the building fabric.

**99/24 LISKEARD IN BLOOM** – This item was deferred to the Full Council meeting on 6 August 2024.

**100/24 – DEVOLUTION** - No progress to report.

The Committee extended their thanks to Councillor Dorling for his work as deputy-chair and more recently for stepping in as chair.

**101/24 DATE OF NEXT FACILITIES COMMITTEE MEETING** – 17 September 2024 at 7.30pm