



LISKEARD COUNCIL  
WORKING FOR YOU

LISKEARD TOWN COUNCIL

has a vacancy for a  
**PART-TIME FACILITIES ASSISTANT**

Permanent Contract

SCP 5 pro rata (reviewed 1 April 2026)

25 hours per week

We are looking for a Facilities Assistant to help with the smooth running of the Public Hall and other Council owned buildings and amenities. You will be working as part of a small, friendly team to ensure that our facilities are kept clean, tidy, and well maintained.

Duties will include cleaning, setting-up meeting rooms, and the main hall for events, winding the town clock, undertaking regular safety checks and basic repairs.

You will be required to work some evenings, weekends, and bank holidays on a rota basis. Uniform and PPE are provided and training will be given.

**Application deadline 5pm Wednesday 11 February 2026.**

Interviews will be held Thursday 19 February 2026.

Further details and application form available from [www.liskeard.gov.uk](http://www.liskeard.gov.uk) or email [reception@liskeard.gov.uk](mailto:reception@liskeard.gov.uk) or call in to the office - Liskeard Town Council, 3-5 West Street, Liskeard, Cornwall, PL14 6BW weekdays between 9am – 1pm.

For an informal chat about the role please contact Jacqui Orange, Facilities Manager on 01579 345407.