

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

14th January 2021

**FACILITIES COMMITTEE will be held remotely using Zoom
at 7.30pm on TUESDAY 19th January 2021**

Members of the public are invited to view or speak at the meeting – please contact the Facilities Manager for a link by emailing facilities@liskeard.gov.uk

The Chair will advise those present of organisational matters

AGENDA

- 1. Apologies**
- 2. Declarations of Members interests Registerable and Non-Registerable.**
- 3. Minutes of Previous Meeting**
To approve the minutes of the meeting held on Tuesday 17th November 2020 as a true record.
- 4. Public Participation**
None previously notified
- 5. Facilities Manager's Report**
To receive a general update on the Town Council facilities – for information
- 6. Budget Monitoring 2020/21**
To receive and accept budget report to 31 December 2020
- 7. Gutter Clearing & minor repairs – Public Hall, Foresters' Hall and Guildhall**
To receive quotes and approve recommendation for the clearing of rainwater goods and minor roof repairs at the Public Hall, Foresters' Hall, and Guildhall by a specialist contractor.
- 8. Parking Space at Westbourne Car Park**
To make a recommendation to Council regarding the rental of a space in Westbourne Car Park for use by Councillors, staff, or visitors with impaired mobility and/or for the purposes of loading and unloading tools, equipment, and materials.

9. Accessible allotment provision

To receive a brief report on allotment provision for people with impaired mobility and recommend that consideration is given to this when agreeing the details of any new allotment sites.

10. Litter/dog waste bin for West Street/Old Road

To support the recommendation that a litter/dog waste bin is installed on the footpath at the junction of West Street and Old Road. To approve a budget for 2021/22 for the weekly collection from three additional litter/dog waste bins .

11. Budget setting 2021/22

To approve a budget for 2021/22 to be recommended to Council.

12. Correspondence

None

13. Date of Next Meeting

Tuesday 16th March 2021

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item(s) of business.

14. Update on Guildhall tenants and the on-going impacts of COVID-19

To receive a report on the Guildhall tenants.