

Liskeard Town Council

AT A MEETING of the **FACILITIES COMMITTEE** held on 16 November 2021 at 7.30pm there were present:

Councillors – Julian Smith (Chair), Richard Dorling (Vice-Chair), Christina Whitty (Deputy Mayor), David Ambler, Kerry Cassidy, Ian Goldsworthy, Annette Lee-Julian, Jane Pascoe, , Lori Reid.

In attendance – Councillor Nick Craker, Facilities Manager – Jacqui Orange, PA to Cllr. Lee-Julian – Richard Reardon.

Members of the Public – None present

The Chair opened the meeting and advised those present of housekeeping matters.

298 / 21 - **APOLOGIES** – The Mayor Councillor Simon Cassidy, Councillor Tony Powell 299 / 21

300 / 21 - **DECLARATIONS OF INTERESTS, REGISTERABLE AND NON-REGISTERABLE** – Cllr David Ambler, Chair of Liskeard Town Forum for item 8.

301 / 21 - **MINUTES OF 21 SEPTEMBER 2021:** – The Committee noted the minutes. The format for awarding the allotment cups will be reviewed for 2022.

302 / 21 - **FACILITIES MANAGERS REPORT** – The Facilities Managers Report was noted by the Committee. The Facilities Manager will proceed with Keyholder Service as an operational decision.

Councillor Ambler proposed, Councillor Pascoe seconded, and the Committee **APPROVED** entering Part 2.

303 / 21 - **BUDGET MONITORING REPORT** – The Committee noted the Budget Monitoring Report to 31 September 2021. Councillor Goldsworthy sort further clarification regarding the electricity costs associated with the Guildhall, Eastern Avenue, and consumables.

304 / 21 – **HERBICIDE FREE LISKEARD** – Councillor Dorling presented an update on Herbicide Free Liskeard. The Committee noted the findings of the interim report. Councillor Smith thanked Councillor Dorling on behalf of the Committee.

305 / 21 – **THE FOUNTAIN** – Councillor Ambler presented a paper on behalf of Liskeard Town Forum. The Committee noted the report, and the Facilities Manager will undertake further research about installing a drinking station in the Fountain and installation of ‘stand-alone’ drinking stations in other Town Council owned buildings. Councillor Smith proposed, Councillor Goldsworthy seconded, and the Committee **APPROVED** that more substantive proposals, with costs, will be presented to the next Facilities Committee.

306 / 21 - **GUILDHALL** – The Committee noted the report on the Guildhall. An architect has been engaged to provide further advice and a full report with recommendations will be presented at the next Facilities Committee.

307 / 21 - **PUBLIC HALL BOOKINGS** – The Committee noted the report regarding Public Hall bookings. Councillor Goldsworthy proposed, Councillor Pascoe seconded, and the Committee **APPROVED** the policy as stated.

308 / 21 - **DATA CABLING** – Councillor Goldsworthy proposed, Councillor Cassidy seconded, and the Committee **APPROVED** that the £20,651.59 + VAT cost of the data cabling project is funded from the General Reserve.

309 / 21 - **DEVOLUTION** – Councillor Smith presented the revised Rapson's Park Strategy which has been developed by the Parks and Open Spaces Working Group. Councillor Smith proposed, Councillor Cassidy seconded, and the Committee **APPROVED** the adoption of the strategy.

310 / 21 - **BUDGET 2022-23** – The Committee noted the draft budget. A final draft will be presented to Facilities Committee and the next meeting with consideration to: Options for an electrical vehicle and costs associated with parking; costs associated with locating a storage container; accessibility improvements at Pengover Allotments; seagulls; scoping the regeneration of the Guildhall; Castle Park; and additional staffing.

311 / 21 - **CORRESPONDANCE** – None received.

312 / 21 - **DATE OF NEXT MEETING** – Tuesday 18 January 2022.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.

313 / 21 - **FACILITIES MANAGERS REPORT** – The Committee considered the policy regarding hiring of the Public Hall.

Councillor Smith proposed, Councillor Goldsworthy seconded, and the Committee **APPROVED** leaving Part 2.