

## **Liskeard Town Council**

**AT A MEETING** of the **FACILITIES COMMITTEE** held on 16 May 2023 at 7.30pm there were present:

Councillors Julian Smith (chair), Richard Dorling (Vice-Chair), Simon Cassidy (Mayor), Christina Whitty (Deputy Mayor), David Ambler, David Braithwaite, Ian Goldsworthy, Kerry Cassidy, Annette Lee-Julian, Jane Pascoe, Lori Reid.

In attendance – Jacqui Orange (Facilities Manager), Richard Reardon (Cllr Lee Julian's PA).

The Chair opened the meeting and advised those present of housekeeping matters.

**640/22 APOLOGIES** – Councillor Tony Powell

**641/22 DECLARATIONS OF MEMBERS INTERESTS REGISTRABLE AND NON-REGISTRABLE** – Councillor Goldsworthy declared a non-registrable interest in Item 7.

**642/22 MINUTES OF THE FACILITIES COMMITTEE MEETING HELD ON 21 MARCH 2023** – Councillor Whitty was in attendance at that meeting and the minutes will be amended accordingly. Councillor Lee-Julian proposed, Councillor Braithwaite seconded, and the Committee APPROVED the minutes of the meeting (KC abstained).

**643/22 PUBLIC PARTICIPATION** – None

**644/22 FACILITIES MANAGERS REPORT** – The Committee noted the report. The Facilities Manager will inform the Council's insurers that the footpath at Eastern Avenue has now been adopted by Cornwall Council.

**645/22 BUDGET MONITORING REPORT** – The Facilities Manager will investigate further regarding the cost of water for the public toilets which is considerably higher than the budgeted figure. The Facilities Manager will also check all invoicing pertaining to Unit 2, The Guildhall is up to date and the FIT payment is progressing. Councillor Simon Cassidy proposed, Councillor Ambler seconded, and the Committee APPROVED the budget monitoring report.

**646/22 MAYORS PARLOUR AND MEMBERS ROOM REFURBISHMENT** – The Committee received an update on the Mayors Parlour and Members Room refurbishment. The Town Council has received one tender submission. Councillor Simon Cassidy proposed, Councillor Braithwaite seconded, and the Committee APPROVED extending the timescale for undertaking the refurbishment work to attract more interest from contractors and, if this proves unsuccessful, the Committee will investigate engaging individual local tradespersons under the supervision of an architect.

**647/22 PHASE 2 REFURBISHMENT OF THE PUBLIC HALL** – Councillor Goldsworthy left the room for this item. Councillor Simon Cassidy proposed, Councillor Dorling seconded and the Committee APPROVED the revised fee quote that separates the work into two packages: WC package £4,395.00 plus VAT; main hall refurbishment package £4,065.00 plus VAT.

**648/22 DATA CABLING** – The Committee noted the update on the data cabling project. The Facilities Manager will arrange a progress meeting with the Chair of Facilities Committee, Town

Clerk, and the contractor. The Facilities Manager will request a 3-month programme of work from the contractor to allow Public Hall bookings to be scheduled around his availability as far as possible.

**649/22 ACCESSIBLE ALLOTMENT PROJECT** – The site visit planned for 11 May 2023 had been postponed and another date is being sought.

**650/22 VALUATION** – Item withdrawn.

**651/22 FLAG POLES** – Councillor Simon Cassidy proposed, Councillor Reid seconded, and the Committee APPROVED the recommendation that two new 4m heavy duty aluminium flagpoles are purchased for the public hall at an estimated cost of **£1,000 + VAT** including installation costs and cherry picker hire.

**652/22 GUILDHALL UPDATE** – The Licence agreement between the Town Council and Community Treasure Chest CIC has been prepared. Councillor Reid proposed, Councillor Ambler seconded, and the Committee APPROVED the recommendation that the Town Council apply to the Good Growth Cornwall & Isles of Scilly Shared Prosperity Fund to support the refurbishment of the Guildhall.

**653/22 ROUNDURY** – The Committee noted the update regarding the Demand and Implementation Assessment for the Provision of Sports Facilities and Related Recreational Facilities at Roundbury.

**654/22 CORNWALL COUNCILS COMMUNITY INFRASTRUCTURE LEVY (CIL)** – The Facilities Manager will work up a proposal around redevelopment of the skatepark at Rapsons Field that incorporates access improvements and play equipment.

**655/22 HERBICIDE FREE CAMPAIGN** – The Committee noted the update on the Herbicide Free Campaign. Councillor Dorling proposed, Councillor Braithwaite seconded, and the Committee APPROVED the recommendation that a maximum £100 budget, taken from Thorn Park Repairs and Renewals budget will be allocated for a social media campaign in May and June.

**656/22 PIPE WELL** – The Committee noted the update from Councillors Julian Smith and Lori Reid following their meeting with the owner of Huddy's Court.

**657/22** Councillor Pascoe proposed, Councillor Lee Julian seconded, and the Committee APPROVED entering PART 2.

**658/22** Councillor Simon Cassidy proposed, Councillor Reid seconded, and the Committee APPROVED leaving PART 2.

**659/22 CCTV** – The Committee noted the update from the CCTV Working Group. Councillor Simon Cassidy proposed, Councillor Reid seconded, and the Committee APPROVED the proposal that the Facilities Committee recommends to Full Council a new CCTV camera is installed at Sungirt Car Park and Castle Park for the sums of **£8,773.05 + VAT** and **£7,882.60 + VAT** respectively from the designated and general reserves.

**660/22 DEVOLUTION** – No progress. Cornwall Council is still awaiting a document from Government pertaining to the Making Space for Nature project funding. Councillor Smith to write to Sheryll Murray MP to request her support in this matter.

**661/22 DATE OF NEXT MEETING** – Tuesday 20 June 2023