

Liskeard Town Council

At A MEETING of the FACILITIES COMMITTEE held on 18 November 2025 at 7.30pm there were present:

Councillors David Braithwaite (Chair and Deputy Mayor), Sylvia Berry (Deputy-Chair), Tracy Adams, Kerry Cassidy, Simon Cassidy, Richard Dorling, Jane Pascoe, Tony Powell

In attendance – Jacqui Orange (Facilities Manager)

Member of the public – Lin Moore (Liskeard Traders Association), Simon Crosbie (Le Page Architects).

The Chair opened the meeting and advised those present of house-keeping matters.

292/25 APOLOGIES – Councillors Graham Berry and Lori Reid

293/25 DECLARATIONS OF MEMBERS INTERESTS REGISTRABLE AND NON-REGISTRABLE – None

294/25 MINUTES OF THE PREVIOUS MEETING – Councillor Dorling proposed, Councillor Pascoe seconded, and the Committee APPROVED the minutes of the Facilities Committee held on 16 September 2025.

295/25 PUBLIC PARTICIPATION – None

296/25 Councillor Pascoe proposed, Councillor Simon Cassidy seconded and the Committee APPROVED entering Part 2.

PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item(s) of business.

297/25 Councillor Simon Cassidy proposed, Councillor Pascoe seconded and the Committee APPROVED leaving Part 2.

298/25 Councillor Simon Cassidy proposed, Councillor Sylvia Berry seconded and the Committee APPROVED the appointment of contractors for the external repairs and redecoration of the Public Hall as recommended by the Tender Panel held on Thursday 30 October 2025 subject to further due diligence by Le Page Architects and the Facilities Manager.

299/25 BUDGET MONITORING REPORT – Councillor Simon Cassidy proposed, Councillor Dorling seconded and the Committee APPROVED the budget monitoring report to 31 October 2025.

300/25 FACILITIES MANAGERS REPORT – The Committee noted the report.

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301/25 DRAFT BUDGET SETTING 2026/27 – Councillor Braithwaite highlighted proposals for the 2026/27 Facilities budget, as follows:

- Retaining the budget for an annual weed spray of areas throughout the town 303/4940
- £5,000 further investment in IT, tables and table trolleys to replace old and damaged furniture and improve storage/handling 323/4230
- Allow £20,000 for repairs and maintenance of the Public Hall following recommendations in the building condition survey and fire risk assessment and redecoration of the Emily Hobhouse Room and Council Chamber 323/4260
- Allow £60,000 towards a phased investment in the Main Hall over the next 2 years starting with redecoration, refurbishing the floor, zoning the heating system and installing ceiling fans. The Town Council will seek grant support to meet the cost of lighting upgrades and new automatic blackout blinds 323/4910
- Creating a new budget line for activities and engagement in the Public Hall of £750 to cover licensing for the showing of films and ceremonies 323/4996
- Regularising the budget headings to include (i) contract maintenance and (ii) compliance and servicing across all properties
- £15,000 repairs and maintenance against the quinquennial survey of the Guildhall 326/4260
- Include £7,250 for a new automatic winding system for the town clock 326/5050
- £2,500 for repairs and maintenance at Foresters Hall to include redecoration of the ground floor (Tourist Information area and toilets) 334/4260
- £750 towards feasibility study for redesign/upgrading Westbourne toilets 343/4260
- Up to £5,000 for essential repairs to The Fountain (masonry and repointing), including Listed Building Application 348/4260
- Up to £5,000 for essential repairs to the Pipe Well (repointing, relaying stonework and installing a handrail) including Listed Building Application 348/4260
- Up to £5,000 for improving the area around the war memorial, project to be determined 348/4260
- Include an extra £500 to bring Trevethan Meadow allotment site up to standard should funding and/or support from Persimmon is not forthcoming 353/4260
- £500 towards accessible allotment project at Trevethan Meadows 353/5105
- £3,000 for partnership activities and engagement projects at Castle Park to include 'hire' of the scout hut toilet and kitchen facilities 359/4996
- £22,000 for new play equipment at Castle Park, subject to further community consultation and to include accessible play equipment where feasible 359/5490
- £1,500 for an automatic watering system for floral displays at the Public Hall and Guildhall 376/5350
- £2,000 for bench and street furniture cleaning, repairs and painting 303/4931
- £300 for small-scale environmental improvement projects on Town Council owned sites 303/4945

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In addition and for further consideration, Councillor Kerry Cassidy suggested Section 106 monies for play area improvements. Councillor Simon Cassidy suggested the construction of a retaining wall at the war memorial that could be used to display artwork. Councillor Dorling commented that the budget for utilities should be checked and possibly increased in-line with forecasts for the upcoming year.

302/25 Councillor Dorling proposed, Councillor Kerry Cassidy seconded and the Committee AGREED to take forward the draft budget for 2026/27 to Full Council.

303/25 DATE OF NEXT MEETING – Tuesday 20 January 2025