Liskeard Town Council

AT A MEETING of the FACILITIES COMMITTEE held on 21 July 2026 at 7.30pm there were present:

Councillors David Braithwaite (Chair & Mayor), Sylvia Berry (Deputy Chair & Deputy Mayor), Graham Berry, Lori Reid, Richard Dorling, Martin Symonds, Chritina Whitty.

In attendance – Jacqui Orange (Facilities Manager), David Martell (assistant Facilities Manager)

The Chair opened the meeting and advised those present of house-keeping matters.

66 / 26 ELECTION OF CHAIR FOR THE YEAR 2026/27

Councillor Reid proposed Councillor David Braithwaite, Councillor Pascoe seconded and the Committee **RESOLVED** to appoint Councillor Braithwaite as Chair for the year 2026/27.

67 / 26 ELECTION OF VICE CHAIR FOR THE YEAR 2026/27

Councillor Pascoe proposed Councillor Sylvia Berry, Councillor Reid seconded and the Committee **RESOLVED** to appoint Councillors Sylvia Berry as Vice Chair for the year 2026/27.

68 / 26 APOLOGIES

Councillor Kerry Cassidy

69 / 26 DECLARATIONS OF INTEREST REGISTRABLE AND NON-REGISTRABLE

None

70 / 26 MINUTES OF THE PREVIOUS MEETING

Councillor Pascoe proposed, Councillor Graham Berry seconded and the Committee RESOLVED that the minutes of the meeting held on 19 May 2026 were adopted as correct.

71 / 26 PUBLIC PARTICIPATION

None

72 / 26 BUDGET MONITORING REPORT

Councillor Braithwaite proposed, Councillor Sylvia Berry seconded and the Committee RESOLVED to approve the budget monitoring report to 30 June 2026.

73 / 26 FACILITIES REPORT

The Committee noted the Facilities Report.

74 /26 PUBLIC HALL EVENTS POLICY

Councillor Lee arrived at 7.51pm.

Councillor Sylvia Berry proposed, Councillor Graham Berry seconded and the Committee **RESOLVED** to approve the Public Hall Events Policy with the following amendments:

3 (c) Cash handling – Card payments should be encouraged. Cash is acceptable. Staff must ensure that the float is recorded, two named people undertake the reconciliation after the event, and the income is banked properly.

3 (d) Reconciliation – After each event, stock purchased and returned, sales income, and net surplus or deficit must be recorded promptly and signed. A summary should be retained for audit and reporting purposes.

This policy will be reviewed every 6-months to ensure it remains responsive to community needs and continues to support a thriving programme of community events.

75 / 26 REPLACEMENT STAGE CUTAINS AND TABS

Councillor Dorling proposed, Councillor Graham Berry seconded and the Committee RESOLVED to approve the purchase of replacement stage curtains at a cost of £4,128.00 + VAT, the costs to be met from the Public Hall Equipment & IT budget.

76 / 26 REPLACEMENT DIAS

Councillor Dorling proposed, Councillor Reid seconded and the Committee RESOLVED to approve the purchase of a new dias at a cost of £1,649.83 + VAT, costs to be met from the Public Hall Equipment & IT budget.

77 / 26 NEW STAGE EXTENSION

Councillor Dorling proposed, Councillor Sylvia Berry seconded and the Committee RESOLVED to approve the purchase of a stage extension at a cost of £3,193.00 + VAT, costs to be met from the Public Hall Equipment & IT budget.

78 / 26 COUNCIL CHAMBER

Councillor Dorling proposed, Councillor Graham Berry seconded and the Committee RESOLVED to approve Option (3) – Return the table to its original location in the Guildhall with the chairs.

Councillor Pascoe undertook to find out further information on the lift in the new Hub building with a view to informing a discussion about retrofitting an evacuation lift in the Public Hall.

79 / 26 CASTLE PARK

The Committee noted the update on the Cornwall Community Infrastructure Levy (CIL) funding application.

80 / 26 DEVOLUTION

The Committee noted the verbal update from Councillor Braithwaite on devolution and the prioritisation of Rapsons Field in discussions with Cornwall Council.

81 / 26 DATE OF NEXT MEETING

15 September 2026