

Liskeard Town Council

AT A MEETING of the **FACILITIES COMMITTEE** held on 21 February 2023 at 7.30pm there were present:

Councillors Julian Smith (Chair), Richard Dorling (Vice-Chair), Simon Cassidy (Mayor), David Ambler, David Braithwaite, Kerry Cassidy, Ian Goldsworthy, Annette Lee-Julian, Jane Pascoe, Tony Powell, Lori Reid

In attendance – Jacqui Orange (Facilities Manager), Richard Reardon (Cllr Lee Julian’s PA)

The Chair opened the meeting and advised those present of housekeeping matters.

465/22 APOLOGIES – Councillor Christina Whitty

466/22 DECLARATIONS OF INTERESTED REGISTRABLE AND NON-REGISTRABLE – None

467/22 MINUTES OF THE PREVIOUS MEETING – Councillor Dorling proposed, Councillor Braithwaite seconded, and the Committee APPROVED the minutes of the previous meeting.

468/22 PUBLIC PARTICIPATION – Emma and Val from Liskeard Community Fridge.

469/22 FACILITIES MANAGERS REPORT – The data cabling contract has not been completed. Cllr Smith will write to Event Services SW requesting an update.

470/22 BUDGET MONITORING REPORT – Councillor Dorling proposed, Councillor DC seconded, and the Committee APPROVED the budget monitoring report.

471/22 PRICING REVIEW 2023/24 – Councillor Powell proposed, Councillor Ambler seconded, and the Committee approved the recommendation that a 7.5% increase is applied for inflation, the discount rate for the main hall is adjusted to 45% and for the other meeting rooms 35%. A 10% variation between premium and basic rooms will also be applied.

The Facilities Manager will provide feedback from hirers to the Committee after the new pricing recommendations have been implemented. The Committee will consider a 5% reduction in the main hall discount rate per year over the next 3-years to bring it to 35% in 2025/26.

472/22 GARDEN RULES – Item withdrawn

473/22 ACCESSIBLE ALLOTMENT PROJECT – Councillor Lee-Julian provided an update on the project. A site meeting was held at Pengover Allotments our access consultant on 27 January 2023. The site at Trevethan Meadows offered the best opportunity for an accessible allotment project. The next steps are to undertake further technical research to include a specification, engage local stakeholders, identify potential sources of funding, and re-establish contact with the developer.

474/22 TREE WORK – Councillor Simon Cassidy proposed, Councillor Goldsworthy seconded and The Committee APPROVED the recommendation that the quote for £550.00 + VAT is accepted for tree work as identified in the 2022 Tree Safety Inspection Report.

475/22 PHASE 2 REFURBISHMENT OF PUBLIC HALL AND WORK TO THE MEMBERS ROOM / MAYORS PARLOUR - A meeting with Le Page architects was held on 18 January 2023. We are looking at the possibility of phasing the work, starting initially with the toilets, fire safety improvements and a new hearing loop with the work taking place over July and August. Studio Winter have been appointed to oversee the repairs and reconfiguration of the Members Room and Mayors Parlour. It is anticipated that the work will go out to tender at the end of this month with a view to having it completed by the end of April 2023.

476/22 GUILDHALL UPDATE - The representatives from the Community Fridge gave a brief presentation regarding their application for a licence to occupy Unit 2 until 31 August 2023. The Community Fridge exists to redistribute surplus food and it is open to all.

477/22 PARKS & OPEN SPACES WORKING GROUP – A Special Facilities Committee meeting is to be held at 7.30pm on Thursday 23 February to approve the contractor who will deliver the Liskeard and District Sports Pitches and Related Recreational Facilities Demand and Implementation Assessment.

478/22 PIPE WELL – Councillor Reid presented ideas for the improvement of the Pipe Well area including: installing a handrail; creating an installation inside the Pipe Well; starting a tradition of well dressing; establishing a pilgrimage to local holy wells to include the Pipe Well; promoting the area as part of a wedding service or blessing; talking to adjacent landowners; and looking again at improvements to water quality. The Pipe Well is a listed structure and belongs to the Town Council. Councillor Smith confirmed that the handrail forms part of the wider Guildhall works.

479/22 CCTV – Councillor Smith reported that the Working Group has held two meetings. A visit has been arranged to the monitoring station at Tolvaddon on 6 March 2023 to which all Committee members are invited to attend. The Working Group is awaiting further data on how effective the current CCTV system is and quotes for new CCTV provision at Castle Park and Sungirt Car Park.

480/22 DEVOLUTION – Councillor Smith reported that the devolution of Castle Park is progressing.

481/22 COUNCIL CHAMBER – The Committee held an initial discussion regarding reconfiguration of the Council Chamber with a view to undertaking further investigations and bringing a formal proposal to the Committee in the future. It was noted that the Council Chamber is not fully accessible, and the décor needs a refresh.

Councillor Simon Cassidy proposed, Councillor Goldsworthy seconded and the Committee APPROVED entering Part 2 of the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item(s) of business.

Councillor Powell proposed, Councillor Simon Cassidy seconded, and the Committee APPROVED leaving Part 2 of the meeting.

482/22 Unit 2, The Guildhall - Councillor Powell proposed, Councillor Simon Cassidy seconded, and the Committee APPROVED the recommendation that the application for a licence for Unit 2, The Guildhall is APPROVED.

483/22 – DATE OF NEXT MEETING - Tuesday 23 March at 7.30pm