

## Liskeard Town Council

**AT A MEETING** of the **FACILITIES COMMITTEE** held on 16 September 2025 at 7.30pm there were present:

Councillors David Braithwaite (Chair and Deputy Mayor), Sylvia Berry (Deputy-Chair), Christina Whitty (Mayor), Tracy Adams, Graham Berry, Richard Dorling, Annette Lee, Jane Pascoe

In attendance – Jacqui Orange (Facilities Manager)

Members of the public – Lin Moore (Liskeard Traders Association), Louise Symonds (allotment holder), Jane Symonds (allotment holder)

The Chair opened the meeting and advised those present of housekeeping matters.

**215/25 APOLOGIES** – Councillors Kerry Cassidy, Lori Reid

**216/25 DECLARATIONS OF MEMBERS INTERESTED REGISTRABLE AND NON-REGISTRABLE** - None

**217/25 MINUTES OF THE PREVIOUS MEETING** – Councillor Lee proposed, Councillor Dorling seconded, and the Committee APPROVED the minutes of the Facilities Committee held on 15 July 2025.

**218/25 PUBLIC PARTICIPATION**

**219/25 ALLOTMENT CUP PRESENTATION** – The Chair of the Facilities Committee and Deputy Mayor Councillor Braithwaite awarded the silver cup for Best Newcomer to Jane and Louise Symonds. The allotments were judged this year by Councillor Braithwaite and The Mayor, Councillor Christina Whitty. They commended the plot holders for the high standard of their plots, especially given the very dry weather.

**220/25 FACILITIES MANAGERS REPORT** – The Chair thanked Councillors Dorling, Reid and Sylvia Berry and the Town Council staff for making the BBC any Questions? a successful event.

**221/25 BUDGET MONITORING REPORT** – Councillors noted the 2025/26 budget for Castle Park is £26,650. No action has been taken regarding boundary walls to date. The pendulum swing and one of the goal posts have been removed for safety reasons. During the first 12 months it had been agreed that the Town Council would maintain a ‘watching brief’ with a view to upgrading play equipment, making the park more accessible and encouraging wider community usage in the medium-to-long term. A Friends of Castle Park group has been established. CCTV is being improved to provide better coverage and reduce anti-social behaviour. The Town Council is still keen to secure the area around the war memorial as part of the devolution package.

**222/25 PUBLIC HALL REPAIRS & REDECORATION** – This item was deferred to Full Council or a special meeting of the Facilities Committee pending interviews with the two highest scoring tenderers.

**223/25 CLERESTORY ROOF REPAIRS & INTERNAL DECORATION OF THE JOHN RAPSON GALLERY AT FORESTERS HALL** – Councillor Sylvia Berry proposed, Councillor Lee seconded and the Committee APPROVED the recommendation that WMS Ltd are appointed to undertake the clerestory repairs and internal redecoration of the John Rapson Gallery for the sum of £21,410.80 + VAT. The costs to be met from the Foresters Hall repairs and maintenance budget, large properties reserve and a contribution of £2,250 from the museum's reserves.

**224/25 GUILDHALL REPAIRS** – Councillor Dorling proposed, Councillor Graham Berry seconded, and the Committee APPROVED the recommendation that Dawson Steeplejacks are appointed to undertake cleaning and inspection of the gutters on the Pike Street elevation of the Guildhall at a cost of £4,264.00 + VAT. The costs to be met from the Guildhall repairs and maintenance budget and Guildhall reserves.

**225/25 AUTOMATIC DOORS** – Councillor Lee proposed, Councillor Dorling seconded, and the Committee APPROVED the purchase of new automatic doors for the Public Hall from the Town Council's nominated supplier, J Manny Ltd for the sum of £4,283.99 + VAT. The costs to be met from the large properties reserve.

**226/25 SKATEPARK PROJECT** – The Facilities Manager and Town Clerk met with Cornwall Council's Devolution Manager and Community Link Officer to progress transfer of Rapsons Field to the Town Council. Councillor Craker has provided details of the Police and Crime Commissioners Community Grant Scheme which is currently open to applications with a deadline of 8 October 2025.

**227/25 CASTLE PARK** – The Committee noted the update.

**228/25 DEVOLUTION** – No further updates. Councillor Pascoe will contact Cornwall Council's Devolution Manager for an update on progress.

**229/25 DATE OF NEXT MEETING** – 18 November 2025

