

LISKEARD TOWN COUNCIL

Tel: 01579 345407
Fax: 01579 324429
E-mail: townclerk@liskeard.gov.uk
Website: www.liskeard.gov.uk



Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

FACILITIES COMMITTEE MEETING

TUESDAY 21 NOVEMBER 2017 AT 7.30 pm

TO BE HELD IN THE COUNCIL CHAMBER AT THE PUBLIC HALL

Members of the public are invited to attend and take part in the meeting

Steve Vinson
TOWN CLERK

AGENDA

The Chairman will advise those present of Housekeeping matters.

Members of the public are invited to attend and take part in the meeting

1. To receive Apologies
2. To receive Declarations of Members' Interests both Registerable and Non-Registerable
3. To **APPROVE** the Minutes of the Meeting held on the 19th September 2017
4. **Public Participation** – To receive a presentation and update from John Hesketh of Liskeard In Bloom.
5. **Facilities Manager's Report** - To receive an update on items from the 19th September 2017 Facilities Committee meeting and a general update on the Town Council Facilities – For Information.
6. **Budget Report** to 30th September 2017
7. To receive an update from the **Seagull Working Group** and to **APPROVE** the expenditure of £50 for a live radio interview with a seagull behaviour expert, to be broadcast on Liskeard FM.
8. **Westbourne Gardens** proposed vehicular access - to **ADOPT** the preliminary design for the proposed new vehicular entrance to Westbourne Gardens **AND RESOLVE** to obtain a suitably qualified quantity surveyors costing for the completion of the project.

9. **Grass Cutting and Hedge Trimming Tender 2018, 19 & 20** – To review the submitted tenders and select and **APPROVE** a winning contractor.
10. **Public Hall Complex refurbishment project** - to **RESOLVE** to progress the Phase One stage of the Public Hall Refurbishment project as outlined in the Facilities Managers report, using funds from General Reserves and Nominated Reserves.
11. To consider and **APPROVE** the **S.M.A.R.T. objectives of the Facilities Committee for 2018 – 2021** as resolved by Full Council on 31st October 2017
12. **To Review the Facilities Committee Budget for 2018/19** and discuss matters arising prior to final budget setting.
13. **Correspondence** – none.
14. **Date of next meeting:** 16th January 2018 at 7.30 PM in the Council Chamber.