

LISKEARD TOWN COUNCIL

Tel: 01579 345407
Fax: 01579 324429
E-mail: townclerk@liskeard.gov.uk
website: www.liskeard.gov.uk



Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

Wednesday 4th January 2017

FACILITIES COMMITTEE MEETING

TUESDAY 10 JANUARY 2017 AT 7.00 pm

TO BE HELD IN THE LONG ROOM AT THE PUBLIC HALL

Members of the public are invited to attend and take part in the meeting

Steve Vinson
TOWN CLERK

AGENDA

The Chairman will advise those present of Housekeeping matters.

Members of the public are invited to attend and take part in the meeting

1. To receive Apologies
2. To receive Declarations of Members' Interests both Registerable and Non-Registerable
3. To approve the Minutes of the Meeting held on the 8th November 2016
4. Public Participation
5. Facilities Manager's Report - to receive an update on items from the 8th November 2016 Committee meeting and a general update on the Facilities – For Information.
6. To approve the delivery of the Town Councils 2017/18 amenity planting using in house workforce for a trial period of one planting year, as per the Facilities Managers report in item 5.
7. Budget Report to 30th November 2016
8. To receive and approve the draft 2017/18 Facilities Budget

9. Correspondence

- John Blake, Jeffreys – report on ceiling collapse at the Guildhall
- Adrian Vine, letter informing of resignation as allotments secretary and details of new officers.

10. **PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business;

11. Subject to the anticipated receipt of correspondence from a tenant of a Guildhall unit, to consider the Committee's response.

12. Public Bodies (Admission To Meetings) Act 1960

Pursuant to Public Bodies (admission to meetings) Act 1960 members of the Press and Public be re-admitted to the Meeting.

To verify the decision made on the confidential business discussed.

13. Date of next meeting 14 March 2017