

LISKEARD TOWN COUNCIL

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Mr S Vinson
Town Clerk
3/5 West Street
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FACILITIES AND PLOTHOLDERS COMMITTEE

TUESDAY 13th JUNE 2017 AT 7.30 PM

TO BE HELD IN THE COUNCIL CHAMBER AT THE PUBLIC HALL

Members of the public are invited to attend and take part in the meeting

Steve Vinson
TOWN CLERK

AGENDA

The Chairman will advise those present of Housekeeping matters.

1. Election of Chairman for the year 2017/2018
2. Election of Deputy Chairman for the year 2017/2018
3. To receive Apologies
4. To receive Declarations of Members' Interests both Registerable and Non-Registerable
5. Plottolders participation, to receive any requests and views from the Plottolders.
6. To approve the Minutes of the Meeting of the FACILITIES COMMITTEE held on the 14th MARCH 2017
7. Public Participation
8. Facilities Manager's Report - to receive an update on items from the 14th March 2017 Committee meeting and a general update on the Town Council Facilities – For Information.
9. Budget Reports for the full year 2016/17 and for May 2017
10. To **APPROVE** the replacement of obsolete hand wash equipment in the Ladies and Gents toilets at Sungirt Car Park at a cost of £4881.20 from nominated reserves.

11. To **REVIEW** and **ADOPT** the draft Grass cutting and Hedge trimming tender document for 2018 to 2020 inclusive, subject to the completion of the Westbourne Gardens Management Agreement with Cornwall Council.
12. To approve the **RECOMMENDATION** that the Facilities Manager employs his best endeavour to obtain three comparative quotations for the improvements works to the Fire Doors at the Public Hall and Guildhall.
13. Correspondence:

Letter from Duncan Matthews of Liskeard Old Cornwall Society.

Information from the Loo of The Year Organisation.
14. Date of next meeting 18th JULY 2017 in the Council Chamber.