

LISKEARD TOWN COUNCIL

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Mr S Vinson
Town Clerk
3/5 West Street
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Dear Councillor

TAKE NOTICE THAT A MEETING of the **FACILITIES COMMITTEE** will be held in the **Council Chamber at 7.30 pm on Tuesday 20th November 2018** which you are hereby summoned to attend.

Yours faithfully

Steve Vinson
TOWN CLERK

AGENDA

The Chairman will advise those present of Housekeeping matters.

1. **To receive Apologies.**
2. **To receive Declarations of Members' Interests both Registerable and Non-Registerable.**
3. **To approve the Minutes of the Meeting held on the 18 September 2018.**
4. **Public Participation.**
5. **Facilities Manager's Report** - To receive a general update on the Town Council Facilities – For Information.
6. **Budget Report to October 31st 2018 - for information.**
7. **Budget Setting 2019/20** – To consider and approve the draft Facilities Committee budget for submission to the Finance Committee.
8. **VAT** – To resolve to refer the decision on the option to tax on the Public Hall room hire, to the Town Council Finance Committee
9. **To consider the future use and layout of the Council Chamber and its furniture**
10. **Guildhall** – To consider and approve a request for minor internal alterations to a tenanted area of the Guildhall.
11. **Westbourne Gardens** – To resolve to proceed with the provision of electricity and water supplies for event use in Westbourne Gardens together with obtaining planning consent for a new access.

12. **Public Hall Launch - Working Group** – To consider nominating any additional members to sit on this working group.
13. **Welcome to Liskeard sign** – To consider the Communications and Engagements Committees plans for a new Welcome to Liskeard sign on the Plymouth Road roundabout.
14. **Correspondence** – If any.
15. **Date of next meeting**: 15th January 2019 at 7.30 PM.