

LISKEARD TOWN COUNCIL

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Mr S Vinson
Town Clerk
3/5 West Street
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Tuesday 3rd September 2019

FACILITIES COMMITTEE MEETING

To be held in the Council Chamber at 7.30 pm on
Tuesday 10th SEPTEMBER 2019

Members of the public are invited to attend and take part in the meeting

Steve Vinson
TOWN CLERK

AGENDA

The Chairman will advise those present of Housekeeping matters.

1. **To receive Apologies.**
2. **To receive Declarations of Members' Interests both Registerable and Non-Registerable.**
3. **To approve the Minutes of the Meeting held on the 09 July 2018.**
4. **Presentation of the Pengover Allotments prize winners' cups 2019**
5. **Public Participation.**
6. **Facilities Manager's Report** - To receive a general update on the Town Council Facilities – For Information.
7. **Budget Report to June 30th 2019 - for information.**
8. **Parks and Open Space Working Group** – To receive and consider the parks and open space working group terms of reference.
9. **Disposal of Redundant Asset** - To recommend to Council the disposal of the redundant mobile transfer hoist.
10. **Town Council Facilities Booking Forms and Hiring Regulations** – To approve the updated booking forms and regulations.

11. **Public Hall refurbishment project kitchen additions** – To approve the addition items of kitchen equipment.
12. **Land in Dean Street and Pound Street** – To consider the possible devolution from Cornwall Council of parcels of land in these two locations.
13. **Committee Scheme of Delegation and Terms of Reference** – To consider the draft Terms of Reference for the Facilities Committee.
14. **Period Poverty** - To consider a trial of free sanitary products to be offered through one of the Town Council operated female toilets.
15. **Correspondence** – To consider correspondence regarding possible allocation of allotments space on phase 4 of the Addington development.
16. **Date of next meeting**: Tuesday 12th November 2019