

# LISKEARD TOWN COUNCIL

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Mr S Vinson  
Town Clerk  
3/5 West Street  
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## **FACILITIES COMMITTEE**

To be held remotely at 7.30 pm on Tuesday 21<sup>st</sup> July 2020

**Members of the public are invited to attend and take part in the meeting.**

Steve Vinson  
**TOWN CLERK**

### **AGENDA**

The Chairman will advise those present of Housekeeping matters.

1. **To elect a Chair and Vice Chair**
2. **To receive Apologies**
3. **To receive Declarations of Members' Interests both Registerable and Non-Registerable.**
4. **To APPROVE the Minutes of the Meeting held on the 17<sup>th</sup> March 2020 and 14<sup>th</sup> January 2020.**
5. **Public Participation.**
6. **Facilities Manager's Report** - To receive a general update on the Town Council Facilities – for Information.
7. **Budget Report - for information.**
8. **Re-Opening Liskeard Safely – To CONSIDER the setting up of a budget to cover any additional costs associated with the COVID-19 pandemic.**
9. **Footpath Link at Eastern Avenue – To APPROVE the next phase of project delivery including expenditure of £1,800.00 + VAT.**
10. **Public Hall**
  - a) **To APPROVE the disposal of the two smaller tables in the Town Council Chamber, offering them to a local community organisation in the first instance.**

- b) **To APPROVE the release of the £7,104.00 retention fee pending a final inspection by a fire risk consultant due on 24<sup>th</sup> July 2020.**
- c) **To CONSIDER the Public Hall phased re-opening plan and APPROVE the implementation of the special regulations and the waiving of any additional fees that may result from a hirer having to re-locate to a larger room in order to meet social distancing requirements.**

Please see Draft Special Regulations Due to COVID-19 report.

- d) **To APPROVE the purchase of a card payment facility for the office.**

11. **Correspondence** – subject to receipt

12. **PART II – PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 – Pursuant to Section 1(2) of the Public Bodies (admission to meetings) ACT 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of business:**

13. **Date of next meeting:** 15<sup>th</sup> September 2020.

*S Vinson*  
Town Clerk