

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

11 September 2024

A MEETING of the FACILITIES COMMITTEE will be held at 7.30pm on

TUESDAY 17 SEPTEMBER 2024

Members of the public are invited to view or speak at the meeting.

The Chair will advise those present of organisational matters.

AGENDA

1. **Apologies**
2. **Declarations of Members Interests Registerable and Non-Registerable**
3. **Minutes of Previous Meeting**
To approve the minutes of the Special Meeting held on Tuesday 16 July 2024 as a true record.
4. **Public Participation**
The Mayor, Cllr. Christina Whitty to award the 'Best Plot' and 'Best Newcomer' cups.
5. **Facilities Manager's Report**
To receive a general update on the Town Council facilities - for information.
6. **Budget Monitoring Report**
For information.
7. **Legionella**
To receive a report regarding the recent legionella risk assessment and to appoint the Facilities Manager as the 'responsible person' and the Facilities Administration Assistant as their deputy.
8. **Agreement with Liskeard in Bloom (2025/26)**
To APPROVE the recommendation that **£1,500.00** from the 2024/25 salaries budget is used to meet the cost of watering the town's floral displays not recoverable from Liskeard in Bloom or Liskeard Traders Association.
9. **Public Hall Bookings & Income**
To receive a 6-monthly report on Public Hall bookings.

10. **Members Room & Mayors Parlour**

To receive an update regarding the Members Room & Mayors Parlour project.

11. **Audio equipment**

To receive an updated report on the audio equipment and to APPROVE the recommendation that the Committee accepts Option A to replace damaged and missing equipment to bring the Public Hall's audio system back to full functionality for meetings and larger events at an estimated cost of **£5,500.00 + VAT** (see attached cost comparison). The costs to be met from the Public Hall Equipment and IT budget (£2,000) and Large Properties Reserve (£3,500).

12. **Guildhall Project**

To receive an update regarding the Guildhall project (Good Growth Cornwall and Isles of Scilly Shared Prosperity Fund Community Capacity Fund).

To receive an update regarding the application to Cornwall Council's Town Centre Revitalisation Fund Town Delivery Fund for cleaning and repairs to the Guildhall.

13. **Skatepark Project**

To receive an update regarding the skatepark project.

14. **Golitha Rise**

To receive an update on the transfer of the play park at Golitha Rise.

15. **Devolution**

To receive an update on the devolution of Castle Park.

16. **Date of Next Meeting**

19 November 2024

TOWN CLERK
Steve Vinson