

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

**A MEETING of the FACILITIES COMMITTEE will be held at 7.30pm
on Tuesday 16 January 2024 in the Public Hall**

Members of the public are welcome to attend this meeting.

AGENDA

The Chair will advise those present of organisational matters.

1. **Apologies**

2. **Declarations of Members Interests Registerable and Non-Registerable**

3. **Minutes of Previous Meeting**

To approve the minutes of the Meeting held on Tuesday 21 November 2023 as a true record.

4. **Public Participation**

Le Page Architects.

5. **Facilities Manager's Report**

To receive a general update on the Town Council facilities - for information.

6. **Budget Monitoring Report**

For information.

7. **Members Room & Mayors Parlour**

To approve an additional spend of **£1,055.00 + VAT** from the Town Council's Property Reserve for Heritage Preservation Ltd to undertake the repair of the sash window in the Members Room.

8. **2024/25 Facilities Budget**

To review the draft facilities budget for 2024/25 and approve a budget for presentation to Full Council.

9. **Date of Next Meeting**

20 February 2024

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item(s) of business.

10. **Guildhall Feasibility Study**

To receive a report on the receipt of tenders for the Guildhall Feasibility Study and to approve the appointment of the architect recommended by the Town Council's Project Tender Panel. The cost of the feasibility study is to be met with a **£25,000.00** grant from the Cornwall & Isles of Scilly Good Growth Capacity Fund, matched with up to **£10,000.00** from the Town Council's Guildhall Project revenue budget.

11. **Date of Next Meeting**

20 February 2024

TOWN CLERK
Steve Vinson
11 January 2024