

Liskeard Town Council

01579 345407
9am – 1pm
E-mail:
townclerk@liskeard.gov.uk
www.liskeard.gov.uk



Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

28 September 2022

**A MEETING of the FACILITIES COMMITTEE will be held at 7.30pm
on Tuesday 28 September 2022 in the Public Hall**

Members of the public are welcome to attend this meeting.

AGENDA

The Chair will advise those present of organisational matters.

1. **Apologies**
2. **Declarations of Members Interests Registerable and Non-Registerable**
3. **Minutes of Previous Meeting**
To approve the minutes of the Meeting held on Tuesday 21 July 2022 as a true record.
4. **Public Participation**
Presentation of award to Mr John Ede (winner of the Best Raised Beds) and Mr John Grist (winner of the Best Allotment).
5. **Facilities Manager's Report**
To receive a general update on the Town Council facilities for information.
6. **Budget Monitoring Report**
To receive and accept a budget report to 31st July 2022.
7. **Emergency work to Members' Room/Mayors Parlour**
To approve the recommendation that quotes are obtained and a suitable contractor appointed to undertake emergency work to treat dry rot and wood worm and repair and/or replace damaged timber in the Members Room and Mayors Parlour and that the cost is met with funds from the Town Council's Properties Reserve.
8. **Accessible Allotment Provision**

To receive a report from Cllrs Ambler and Lee-Julian on accessible allotments in Liskeard and determine the next steps with regard to accessible allotment provision.

9. **Report on Energy Costs**

To receive a report and budget forecast regarding the energy costs for Town Council premises over the next 6-months.

10. **Data Cabling**

To receive an update on the data cabling contract from Events Services (SW) Ltd

11. **Units 2 & 3, The Guildhall**

- a. To approve the installation of new sign for Unit 3 The Guildhall
- b. To approve the recommendation that Liskeard Community Fridge can occupy Unit 2, The Guildhall on a temporary basis whilst essential repair work is carried out to their current premises, on a rent-free basis.

12. **Parks and Open Spaces Working Group**

To receive an update from the Parks & Open Spaces Working Group.

- a. To approve the recommendation that the Town Council appoint a consultant to assist in the development of proposals for additional sports facilities at the Roundbury site should this site become available to the Town Council in accordance with the Neighbourhood Plan.
- b. To approve the recommendation that the Town Council applies to Cornwall Council for a portion of the Section 106 monies currently held for the development of sports facilities at Roundbury be released to meet these costs.

13. **Devolution**

To receive an update on devolution, including Castle Park.

14. **The Pipe Well**

To receive an update following the water safety tests.

15. **Huddy's Court**

To receive an update on the land adjacent to Huddy's Court, Well Lane.

16. **Watering of the town's floral displays**

- a. To receive a proposal from Liskeard in Bloom regarding a floral display on the roundabout managed by the Town Council for 2022/23.
- b. To approve the recommendation that the Town Council takes over the watering of the town's flower beds, planters, hanging baskets and other floral displays for the financial year 2022/23 and that the cost of watering the floral displays owned and/or managed by Liskeard in Bloom and Liskeard Traders Association will be substantially recovered from these organisations.

- c. To approve the recommendation that the Town Council reimburses Liskeard in Bloom volunteers for out of pocket expenses incurred whilst working on Town Council floral displays to a maximum value of £500.00 for the financial year 2022/23.

17. Date of Next Meeting

Tuesday 1 November 2022

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item(s) of business.

18. Guildhall Tenants

To approve the lease for Unit 2, The Guildhall.