

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

26 October 2022

**A MEETING of the FACILITIES COMMITTEE will be held at 7.30pm  
on Tuesday 1 November 2022 in the Public Hall**

Members of the public are welcome to attend this meeting.

## **AGENDA**

The Chair will advise those present of organisational matters.

1. **Apologies**
2. **Declarations of Members Interests Registerable and Non-Registerable**
3. **Minutes of Previous Meeting**  
To approve the minutes of the Meeting held on Tuesday 4 October 2022 as a true record.
4. **Public Participation**  
None advised.
5. **Facilities Manager's Report**  
To receive a general update on the Town Council facilities for information.
6. **Budget Monitoring Report**  
To receive and accept a budget report to 31 August 2022.
7. **2023/24 Budget Setting**
  - a. To consider a draft budget for 2023/24
8. **Table trolleys**
  - a. To approve the recommendation that Committee purchase two table trolleys at a total cost of £530.86 + VAT to assist with the safe storage and transport of tables in the Public Hall.
  - b. To further consider the purchase of 20 tables to replace old tables at an estimated cost of £2,921.60 + VAT.

- c. To consider whether the Council can gift tables to the charity Baby Basics which will meet their needs, or to consider their grant application for £500.00 as delegated by Full Council to Facilities Committee.

9. **Bird-proofing Guildhall**

To approve the recommendation that the Committee appoints a specialist contractor to remove and dispose of the existing bird proofing, undertake specialist cleaning, and install spikes and netting on the Guildhall at a cost of £1,525.00 + VAT. The work will be completed in collaboration with Beddoes Greengrocers who will, at their own cost, install additional bird-proofing equipment specific to their requirements.

10. **New lighting for Guildhall Clock Tower**

To approve the recommendation that the fluorescent lighting in the clock tower is replaced with a suitable low-energy alternative that can be adapted for occasions such as Lights Up, Liskeard Unlocked, the coronation, etc. At an estimated cost of £1,500.00-£2,000.00 + VAT.

11. **Golitha Rise**

To receive an update on the transfer of Golitha Rise and consider the inclusion of the unadopted path adjacent to the play area as part of the transfer.

12. **Parks and Open Spaces Working Group**

To receive an update from the Parks & Open Spaces Working Group.

13. **Devolution**

To receive an update on devolution, including Castle Park.

14. **Update on the town's floral displays**

To receive an update from Cllr. Smith following meeting with Liskeard in Bloom and Liskeard Traders Association held on 24<sup>th</sup> October 2022.

15. **Date of Next Meeting**

Tuesday 17 January 2023

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item(s) of business.**

16. **Guildhall Tenants**

To approve an application for the tenancy of Unit 2, The Guildhall.