

FACILITIES MANAGERS REPORT – 17th JULY 2018 - FACILITIES COMMITTEE MEETING

5. FACILITIES MANAGERS UPDATE

Staff

Sean Currey joined us on 16th April 2018 as Assistant Caretaker / Handy Person.

Sally Childress retired from her position as cleaner at the Foresters Hall on June 23rd, 2018 after 11 years' service. We are currently covering her position in-house, pending the Public Hall refurbishment.

Allotments

There have been several changes of plot holder at the Pengover allotments since our last meeting with people giving up plots due to ill health, unable to commit the time required and moving out of the Town. Those plots have now been re-let but this still leaves a waiting list of 7 people.

Plot A2(b) has unfortunately been given notice to quit due to the third occasion of being served with a notice of improvement / non-cultivation. The plot holder has put in an appeal but this has been turned down under rule 15.11, a further 7 days' notice has been given in which to vacate the plot.

One or two of the newer plot holders have not made as much progress as expected and will continue to be monitored, however there are others who have made excellent use of their plots and are setting a very good example of what can be achieved.

Councillor Whitty is due to visit the allotments with Owen Hoskin, w/c 16th July, to judge the various categories for this year's cup giving in September.

Public Toilets

Generally, the Public Toilets have been trouble free for the past few months with only minor repairs required.

Sharps bin at Sungirt Public Toilets – We have received a request via PC Maddon on behalf of the Safer Cornwall Partnership to provide outside wall space for a sharps bin and Adaction advice and information board to be located at Sungirt Public Toilets. The equipment would be mounted on the exterior wall of the toilets. It would be emptied under the Cornwall Council waste contract and there would be no involvement from the Town Council other than providing the wall space.

9. RECOMMENDATION: That the Committee **APPROVES** the use of a small area of external wall space on Sungirt Public Toilets for the provision of a sharps bin and information board to be provided and managed by The Safer Cornwall Partnership and Cornwall Council.

Parks

Our annual RoSPA inspections of the two parks were carried out on 4th April 2018 with only minor actions noted. These tasks have since been completed, except for some tarmac patching of the Thorn Park paths, where tree roots have lifted the surface. This work will be carried out ASAP.

Thorn Park has suffered minor vandalism recently with one of the litter bins being destroyed. This has since been reinstated.

We have received communication from a resident of Verdun Terrace adjoining Thorn Park with concern due to overhanging trees. This also forms part of the management programme of our tree risk assessment and an application has been made to Cornwall Council for Conservation Area permission to put in place remedial works to reduce and manage three Ash trees and a section of native hedge.

Rapson's Field Skate Park has sustained more vandalism in recent months.

Firstly, with a small fire being set on one of the skate ramps which required two new decking boards at the cost of £415 + VAT.

In addition, the older section of fence fronting the car park has been broken on several occasions. This length of fence is very decayed and now beyond repair. Due to large sections of the fence being missing, and therefore giving direct access from the car parking area, Councillor Goldsworthy, in conjunction with the Town Clerk authorised the emergency replacement of this complete length of fence at a cost of £1434 + VAT, work to commence 16th July 2018.

Public Hall Refurbishment Project

Please see agenda item no. 9 for a report and proposal to manage the scheduling of the Public Hall refurbishment programme, following consultation with the approved contractor.

Guildhall

Work is in hand to renew various leases for the letting units within the Guildhall and a final report will follow shortly.

Guildhall Fire Alarm Upgrade

See agenda Part II

Clock Tower

During works being carried out by Mr Austin on the Stove Shop premises, an area of render on the North base of the clock tower was identified as being potentially loose. By kind permission of Mr Austin, using his scaffolding, we were able to remove the loose masonry which was then repaired by a local contractor at a cost of circa £200.